

MINUTES
Board of Supervisors
County of Prince George, Virginia

July 10, 2018

County Administration Bldg. Boardroom, Third Floor
6602 Courts Drive, Prince George, Virginia

MEETING CONVENED. A regular meeting of the Board of Supervisors of the County of Prince George, Virginia, was called to order at 6:00 p.m. on Tuesday, July 10, 2018 in the Boardroom, County Administration Building, 6602 Courts Drive, Prince George, Virginia by Alan R. Carmichael, Vice-Chairman.

ATTENDANCE. The following members responded to Roll Call:

Alan R. Carmichael, Chairman	Present
Donald R. Hunter, Vice-Chairman	Present
Floyd M. Brown, Jr.	Present
Marlene J. Waymack	Present
T. J. Webb	Present

Also present was: Percy C. Ashcraft, County Administrator; Jeff Stoke, Deputy County Administrator; and Steve Micas, County Attorney.

WORK SESSION

Mr. Frank Haltom, County Engineer, and Mr. Dan Villhauer of Dewberry gave an overview for engineering for water and sewer at the Yancey Tract. Mr. Villhauer will return in August.

Mr. Percy Ashcraft, County Administrator, led a discussion on the proposed construction of a new elementary school on the Yancey Tract. It was the consensus of the Board to ask the School Board for the second site option that is not the Yancey site.

Mr. Ashcraft led a discussion on the global issue of separating recycled materials. Many challenges lie ahead as those receiving recycling reject the material and send to a landfill rather than process and reuse.

The Board recessed at 6:35 p.m. and reconvened at 7:00 p.m.

Invocation. Mr. Brown gave an invocation.

Pledge of Allegiance to U.S. Flag. Eagle Scout Glen Meza led the Pledge of Allegiance to the U.S. Flag.

PUBLIC COMMENTS. Chairman Carmichael announced that anyone wishing to come before the Board may do so at this time. He noted that this was the time for unscheduled general public comments. He opened the public comments at 7:03 p.m.

Ms. Nancy Loving (2511 Liverman Drive). Ms. Loving spoke in favor of having the Jefferson Park Volunteer Fire Station relocated sooner rather than later, due to structural issues. She called attention to past issues leading to water issues in the Fire Station. She stated that the relocation of the Jefferson Park Volunteer Fire Station must be a priority.

There being no one else to speak, Chairman Carmichael closed the public comment period at 7:06 p.m.

APPROVAL OF AGENDA. Mr. Webb made a motion, seconded by Mr. Brown, to adopt the agenda as presented. Roll was called on the motion.

On roll call the vote was:

In favor: (5) Brown, Waymack, Webb, Carmichael, Hunter

Opposed: (0)

Absent: (0)

ORDER OF CONSENSUS. Mrs. Waymack made a motion, seconded by Mr. Hunter, that the consensus agenda be approved as amended. Roll was called on the motion.

C-1. Draft Minutes – June 12, 2018 Regular Meeting minutes were approved as presented.

R-18-076

C-2.

RESOLUTION; COMMENDATION; KATHERINE B. TYLER.; SERVICE TO PRINCE GEORGE COUNTY

WHEREAS, on June 25, 1979, Katherine Tyler began her employment with Prince George County as a part-time Office Associate and became a part-time regular Office Associate on June 18, 1988; and

WHEREAS, Mrs. Tyler was appointed General Registrar on March 1, 1998 and continued in this capacity until she retired on July 1, 2018; and

WHEREAS, Mrs. Tyler was instrumental in guiding candidates in their quests to run for office; and

WHEREAS, throughout her tenure in Prince George County, Mrs. Tyler automated the Registrar's Office throughout the elections while patiently guiding citizens on the new procedures; and

WHEREAS, Mrs. Tyler worked very hard to promote increased voter participation by keeping the office open late and having Saturday office hours to promote absentee balloting; and

WHEREAS, Mrs. Tyler thoroughly trained the poll workers and demanded their commitment to help those who showed up to the polls on Election Day; and

WHEREAS, Mrs. Tyler has made customer relations the primary focus throughout her career and gave citizens personal support when needed. Her motherly personality made the citizens feel good and glad that they had a chance to talk to her; and

WHEREAS, throughout her remarkable career with Prince George County, Katherine B. Tyler has served citizens of the County and all political parties to the utmost of her ability, demonstrating patriotism and integrity in a manner bespeaking the dedication of a true public servant;

NOW, THEREFORE, BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 10th day of July, 2018, does hereby commend Mrs. Katherine B. Tyler for completion of thirty-nine years of dedicated service to the County and its citizens; and

BE IT FURTHER RESOLVED that this Board wishes to extend to Mrs. Tyler much happiness and continued success as she enters the next phase of her life.

R-18-076A

C-3.

RESOLUTION; COMMENDATION; BOB AND ANN WOOD; NATIONAL WRESTLING HALL OF FAME

WHEREAS, Bob and Ann Wood, Prince George County natives, have been volunteering in State Wrestling since the early 1990s when their sons wrestled; and

WHEREAS, In 1992 they started the Prince George Youth Wrestling Program; and

WHEREAS, Bob Wood is currently an Assistant Wrestling Coach for Prince George High School, while Ann Wood was the Membership Director for the Virginia Wrestling Association for about ten years; and

WHEREAS, Bob and Ann travel all over the Country taking their expertise to various National events, including the National Championships, where Mr. Wood referees and Mrs. Wood works the pairing rooms; and

WHEREAS, They both received Lifetime Services to Wrestling awards in recognition of years of dedication to the development of leadership and citizenship in the youth through the sport of wrestling.

NOW, THEREFORE, BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 10th day of July, 2018, does hereby commend and salute Bob and Ann Wood for their personal achievements and dedication to the Youth Wrestling Program in Prince George County; and

BE IT FURTHER RESOLVED that this Board wishes to extend to Bob and Ann Wood many more years of success in helping our youth maintain discipline and a healthy lifestyle through competitive wrestling in Prince George County.

R-18-076B

C-4.

RESOLUTION; PASTOR ROBERT LIVESAY III; 50 YEARS OF
MINISTRY

WHEREAS, Pastor Robert Livesay has significantly increased the worship at Oakland Baptist Church; and

WHEREAS, Under his leadership, Oakland Baptist Church has grown from a small congregation to a much larger one requiring two services on Sundays resulting in the need for a three hundred plus seat sanctuary; and

WHEREAS, Pastor Livesay's reputation as an outstanding spiritual leader and pastor is demonstrated not only at Oakland Baptist Church but throughout the community as he serves as the Prince George County Police Department Chaplain since 2011, and an advisor to the Fellowship of Christian Athletes and the Prince George High School Basketball Team; and

WHEREAS, Pastor Livesay is a faithful servant of God who provides support and guidance to any police officer, communications officer, other department member and their families along with assisting police officers with victims of crisis situations and aid in the delivery of death notices; and

WHEREAS, Pastor Livesay puts his faith first, setting an example of excellence and honesty to our youth that emanates in his everyday approach to life; and

NOW, THEREFORE, BE IT RESOLVED that the Prince George County Board of Supervisors commends and congratulates Pastor Robert Livesay III on his anniversary celebration of 50 years of Ministry; and

BE IT FURTHER RESOLVED that this Board salutes the exemplary career of spiritual and humanitarian service that Pastor Livesay has led; and

BE IT STILL FURTHER RESOLVED that this Board offers its heartfelt thanks for a career that has and continues to offer Christian and moral values to all that would listen.

R-18-076C

C-5.

RESOLUTION; BUDGET AMENDMENT AND APPROPRIATION
(\$300,426.00 SCHOOLS – ADDED STATE FUNDING)

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 10th day of July, 2018, does hereby authorize and appropriate the following increase of funds within the 2018-2019 Budget, such line items increased as follows, which monies to be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

<u>FUND/ORGANIZATION</u>	<u>AMOUNT</u>
<u>Expenditure:</u>	
Increase	
0500-06-209-6011-6900-000-000-000-49199 School Operating Contingency	\$300,426.00
 <u>Revenue:</u>	
0500—3XXXX State Funds	\$300,426.00

R-18-076D

C-6.

RESOLUTION; COMMENDATION; ROMMEL GLEN MEZA;
ATTAINMENT OF EAGLE SCOUT AWARD

WHEREAS, Rommel Glen Meza began his Scouting journey as a young boy in Pack 553 of the Gulf Coast Council in Niceville, Florida in September 2008 where he earned Bobcat and Tiger. Glen moved around during his Cub Scout time. He continued in Pack 7451 of the Greater Alabama Council in Huntsville, Alabama in 2009 where he earned Wolf and Bear. In 2011, Glen settled in Fort Lee's Pack 912 of the Heart of Virginia Council for the duration of his Cub Scout path where he earned Webelos and Arrow of Light; and

WHEREAS, Glen crossed over into Fort Lee's Troop 912 of the Heart of Virginia Council in 2012. He served as Quartermaster, Chaplain's Aide, Assistant Phoenix Patrol Leader, Librarian, Leave No Trace Trainer, Cobra Patrol Leader, Order of the Arrow Representative, Instructor, Troop Guide, Assistant Senior Patrol Leader and Junior Assistant Scout Master. Glen further honed his leadership skills by completing Buckskin in August 2016 and the inaugural National Youth Leadership Training Course (NYLT) in August 2017. He was a Troop Guide staff member for the 2018 National Youth Leadership Training Course (NYLT) with the Heart of Virginia Council; and

WHEREAS, Glen was selected by his peers into Scouting's National Honor Society, the Order of the Arrow. He completed his Ordeal in September 2014 and entered in the circle of Brotherhood in September 2015 along with his 1st Year Arrowman Award. While a member of Nawakwa Lodge #3 and the local Karakona Chapter #19, Glen served as OA Chapter 19's Elections Chair, Ceremonial Teams Chair, Vice Chief of Administration and Chapter Chief; and

WHEREAS, Glen has earned the twenty-one required Eagle merit badges, which not only teach life skills but also help develop one's character and values. In addition, he has earned 32 more merit badges on subjects that interested him from welding to wilderness survival; and

WHEREAS, Glen's up cycling Eagle Scout Project entailed making three benches out of pallets to surround a new fire pit using some bricks repurposed from their old fire pit for the Wood-Dale Swim Club in Hopewell, Virginia where he is a member of their swim team. He included a fire bucket and BBQ extendable forks. Wood-Dale was very appreciative to have it ready to use as swim team and pool season was fast approaching; and

WHEREAS, Glen followed the Scouting trail of advancement and achievements to successfully complete his Eagle Scout Board of Review on May 7, 2018. Glen has earned the rank of Eagle Scout, Scouting's highest and most prestigious honor. Glen Meza is the 119th Eagle Scout for Fort Lee's Boy Scout Troop 912 that has been chartered for over 50 years; and

WHEREAS, Glen is currently a Prince George County rising Junior at the Appomattox Regional Governor's School for the Arts and Technology in the Musical Theatre Focus Area. Glen is a 2nd year member of Dragon Scales, the school's coed A cappella group, that competed at the Lincoln Center in New York City in April 2018 as

one of the top 9 A cappella groups in the nation! Glen also spends much of his time volunteering within the community that has earned him The President's Volunteer Service Gold Award for 2014, 2015, 2016 and 2017; and

WHEREAS, Glen Mezza's dedicated, conscientious participation and leadership in community and humanitarian activities are recognized and saluted.

NOW, THEREFORE, BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 10th day of July, 2018, hereby commends and congratulates Glen Meza on attainment of the rank of Eagle Scout in the Boy Scouts of America including his dedicated volunteer work achievements in the community.

BE IT FURTHER RESOLVED That this Board wishes Glen Meza much success and happiness as he pursues his future goals.

R-18-076E

C-7.

RESOLUTION; REQUEST OF THE PRINCE GEORGE COUNTY PUBLIC SCHOOLS FOR WAIVER OF ELECTRICAL PERMIT AND INSPECTION FEES ASSOCIATED WITH RESTORING OF POWER TO N.B. CLEMENTS JUNIOR HIGH SCHOOL.

WHEREAS, the Prince George County Public Schools has applied for an electrical permit to replace the electrical service located at N.B. Clements Junior High School; and

WHEREAS, the Prince George County Schools has requested that the County waive the associated electrical permit and after-hours inspection fees for this project, and the Board of Supervisors has given due consideration to the nature of the proposed work and the impacts of fee waiver;

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of the County of Prince George this 10th day of July 2018, does hereby authorize the Department of Community Development and Code Compliance to grant the Prince George County Public Schools a waiver of the electrical permit and after-hours inspection fees associated with replacing electrical service.

BE IT FURTHER RESOLVED that a copy of this Resolution shall be given to the Department of Community Development and Code Compliance.

R-18-076F

C-8.

RESOLUTION; APPROPRIATION (\$5,130.88 INSURANCE
RECOVERIES – FIRE/EMS AUTOMOTIVE MOTOR POOL)

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 10th day of July, 2018, does hereby authorize the following increase of funds within the 2018-2019 Budget, such line items increased as follows, which monies shall be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

<u>FUND/ORGANIZATION</u>	<u>AMOUNT</u>
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Expenditure:

0100-03-200-0610-46009	General Fund: Fire/EMS Vehicle Equipment & Supplies	\$5,130.88
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Revenue:

0100-40-507-8206-341111	General Fund; Insurance Proceeds	\$5,130.88
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R-18-076G

C-9.

RESOLUTION; APPROVAL OF DONATION OF SURPLUS VEHICLE
TO CARSON VOLUNTEER FIRE DEPARTMENT

WHEREAS, The Carson Volunteer Fire Department is requesting consideration to acquire a 1994 Chevy Suburban VIN # 1GKFK16K7RJ745584

WHEREAS, This vehicle has been declared surplus;

NOW, THEREFORE, BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 10th day of July, 2018, does hereby approve the donation of the 1994 Chevy Suburban VIN # 1GKFK16K7RJ745584 to Carson Volunteer Fire Department Association.

R-18-076H

C-10.

RESOLUTION; NECESSARY THAT THE LOCAL GOVERNING BODY ENDORSE
SMART SCALE CANDIDATE PROJECTS.

WHEREAS, it is necessary that the local governing body endorse Smart Scale candidate projects.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Prince George County this 10th day of July, 2018 that the Board of Supervisors of Prince George

County requests the Commonwealth Transportation Board provide funding for the following Smart Scale projects submitted in 2018:

Roundabout at Middle Road (Rt. 646) & Jefferson Park Road (Rt. 630)
Roundabout at Middle Road (Rt. 646) & Prince George Drive (Rt. 156)
Intersection Improvements at County Drive (Rt 460) & Queen Street (Rt. 618)
Lower Appomattox River Trail connection to the Virginia Capital Trail

On roll call the vote was:

In favor: (5) Waymack, Webb, Carmichael, Hunter, Brown

Opposed: (0)

Absent: (0)

PRESENTATIONS

S-1. Resolution; Commendation; Katherine Tyler; Service to Prince George County. Mrs. Waymack presented the commendation to Ms. Tyler in the presence of her family and co-workers.

S-2. Resolution; Commendation; Robert and Ann Wood; National Wrestling Hall of Fame. Mr. Hunter presented the commendation to Mr. and Mrs. Wood.

S-3. Resolution; Commendation; Pastor Robert Livesay III; 50 Years of Ministry. Mr. Brown presented the commendation to Pastor Livesay in the presence of his many congregational members and the Police Department.

S-4. Resolution; Commendation; Glen Meza; Attainment of Eagle Scout. Mrs. Waymack presented the commendation to Mr. Meza in the presence of his family and his Troop members.

SUPERVISORS' COMMENTS

Mr. Webb stated that these four commendations were unbelievable. The accomplishments of Eagle Scout Glen Meza are outstanding.

Mr. Brown concurred with Mr. Webb and stated that he would like to be like Eagle Scout Glen Meza when he grows up.

Mrs. Waymack stated that she is thankful that the boys in Thailand were rescued and expressed her thanks to all of the wonderful people in Prince George County and for all that they do.

Mr. Hunter stated that the Thailand rescue was amazing, especially the young diver that gave his life.

Chairman Carmichael congratulated all of the recipients of the commendations.

REPORTS

VDOT – Ms. Crystal Smith of the Virginia Department of Transportation stated that they have restarted the mowing and the crews are working diligently to finish the repairs on Alden Road. The Route 144 project is underway and on schedule as well as the Pole Run Road project. She asked the Board to consider defer Item A-9 regarding entrance spacing requirements for 12200 South Crater Road until VDOT has an opportunity to provide safety and operational information. There was some discussion regarding the noise of the proposed rumblestrips on Route 10 allowing an option for mumblestrips which are quieter for the residents. Mr. Webb suggested rumblestrips in the nonresidential areas and reflectors in the residential areas.

COUNTY ADMINISTRATOR'S COMMENTS

Mr. Ashcraft reminded everyone of the Wednesday Farmers Market on July 11, 18, and 25 from 4:30 p.m. to 6:30 p.m. There will be a Founder's Day Unveiling of Prince George of Denmark Bust on July 21 at 4:00 p.m. in the County Administration Building followed by a Founder's Day Celebration at 5:00 p.m. on the Old Courthouse Lawn. National Night Out will be on August 7 from 5:00 p.m. to 9:00 p.m. at various locations. Mr. Jeff Stoke, Deputy County Administrator, was honored with the Marcia Mashaw Award as the top deputy administrator in Virginia by the Virginia Local Government Management Association. Site preparation has begun for the new Fire Station along Route 10 and Moody Road. The new playground at the Burrowsville Community Center is getting its final touches and will be open soon for play. A ribbon cutting for the new facility will be scheduled soon. Progress continues on the construction of the new courtroom in the lower level of the Prince George County Courthouse. The Board will hear a briefing on the project at its August 14 meeting. 4-H Camp was held July 2-6 at the Wakefield Air Center. Thanks to Hermon Maclin and his staff for another great camp. The County's Comprehensive Financial Report (CAFR) for FY'17 has qualified for the Government Finance Officers Association's Achievement for Excellence.

PUBLIC HEARINGS

P-1. Public Hearing; Resolution; Approval of Lease Agreement with Petersburg Cellular Partnership D/B/A Verizon Wireless for a Space on the Water Tower Located on Saw Mill Road and for Space on the Ground for Equipment. Mr. Frank Haltom, County Engineer, stated that Verizon Wireless seeks to lease space on top of a County-owned water tank and on County land located on Sawmill Road. The lease will allow Verizon to place equipment to improve their cellular service in the area as well as increase their call capacities thereby reducing lag times experienced by their customers. Verizon equipment will include antennas located at the top of the tank in the space formerly used by NTelos Wireless. Verizon will also use equipment on the ground to support their operations, which will be placed in the building formerly used by NTelos. The proposed equipment will not impact operations and maintenance of the tower. A structural report indicates the structural integrity of tower will not be compromised by the Verizon equipment. All structural components will meet the same design parameters to support the former NTelos equipment. Verizon is responsible for all maintenance to support their equipment. The initial term is five (5) years, commencing on December 1, 2018. The optional renewal terms are four (4) additional five (5) year terms. The lease

automatically renews unless notified in writing, at least six (6) months prior to the expiration of the then-current term. The initial term annual rental amount is \$27,600.00. The rent shall be increased at the beginning of each Renewal Term by ten (10%) percent. Verizon will cease operations that causes interference with the County's emergency communications. Verizon, at its sole expense, will expand the corral area on the water tower to alleviate any interference issues or to accommodate the County's communication equipment. Chairman Carmichael opened the public hearing at 7:49 p.m. There was no one to speak and the public hearing was closed. Mr. Brown made a motion, seconded by Mrs. Waymack, to approve the Verizon lease as presented. Roll was called on the motion.

R-18-077

P-1.

RESOLUTION; APPROVAL OF LEASE AGREEMENT WITH
PETERSBURG CELLULAR PARTNERSHIP D/B/A VERIZON WIRELESS
FOR A SPACE ON THE WATER TOWER LOCATED ON SAW MILL
ROAD AND FOR SPACE ON THE GROUND FOR EQUIPMENT

WHEREAS the Board of Supervisors of the County of Prince George has conducted a duly advertised public hearing in accordance with Virginia Code § 15.2-1800.

NOW THEREFORE BE IT RESOLVED that the Board of Supervisors of the County of Prince George, this 10th day of July, 2018, does hereby approve the attached Lease Agreement dated July 10, 2018, to lease to Petersburg Cellular Partnership d/b/a Verizon Wireless, space on the water tank located on Saw Mill Road, Tax Map 230(0A)00-041-C, as well as ground space and authorizes the County Administrator to sign the Agreement on behalf of Prince George County.

On roll call the vote was:

In favor: (5) Waymack, Webb, Carmichael, Hunter, Brown

Opposed: (0)

Absent: (0)

P-2. Public Hearing; Approval of Lease Agreement for a Portion of the Scott Park Property with Tree Time Adventures, Inc. Mr. Jeff Stoke, Deputy County Administrator, stated that the lease agreement has been reviewed by the County Attorney. However, it may require a couple of tweaks with approval of the County Attorney. There was some discussion regarding the relationship between the area actually being leased (30 acres) and the potential for future expansion (130 acres). Mr. Stoke assured the Board that the entire 130 acres does not disturb any future plans, including a new elementary

school, for the park or any adjoining land owners. He also assured them that Tree Time Adventures would incur the full expense of the road and the parking lot. They will need to consult with the County before any trees are removed. The County Attorney also added that before any changes can be made a site plan, and a special exception must be approved by the Board. Mr. Stoke added that bike trails and walking trails can co-mingle with the adventure park and actually be located underneath Tree Time Adventures, benefitting both County residents and the business. Mr. Brown had a concern about consuming alcohol at planned events at this adventure park. Mr. Bogue from Tree Time Adventures stated that they only serve alcohol at private, planned events and the alcohol is only consumed after the adventure. Chairman Carmichael opened the public hearing at 8:05 p.m.

Ms. Nancy Loving (2511 Liverman Drive). Ms. Loving stated that she has public safety concerns. She wonders how much this will impact the public safety employees, especially if the business is open from dawn until dusk. She also has concerns about alcohol consumption and a minimum of two employees on duty. She is also concerned about snakes in the trees.

Ms. Rachel Chieppa (12090 Foxwood Drive). Ms. Chieppa stated that she does not have any particular issues with the project itself. She just wanted to echo the importance of multi-use trails and the ability for County citizens to have free access to any multi-use trails.

Mr. Ernest Harrison (lifelong County resident). Mr. Harrison stated that he met Mr. Bogue as a teenager. He has been a successful entrepreneur. He runs a truck driving school in the Commonwealth, providing certified drivers for nationwide chains. His credentials are impeccable. Mr. Harrison stated that Mr. Bogue would make the necessary commitment to make sure no illegal activities would be taking place.

There was no one else to speak and the hearing was closed at 8:11 p.m. Mr. Webb stated that he understands that all customers will be asked to sign a waiver. Mr. Webb asked Mr. Stoke how much access a citizen would have on these bike or walking trails down below. Mr. Stoke stated that at the Williamsburg facility, the grounds are free. The adventure is in the air. Mr. Stoke also added that there has not been any public safety calls at the Williamsburg facility in the seven years that it has been open. The County Attorney added that the co-mingling between the adventure and the trails below will all be addressed in the site plan review. Mr. Bogue stated that he would never be able to run the operation with just two people and the injury statistic is very low. Mr. Hunter made a motion, seconded by Mr. Webb, to approve the lease as presented. Roll was called on the motion.

R-18-078

RESOLUTION; APPROVAL OF LEASE AGREEMENT FOR A PORTION
OF THE
SCOTT PARK PRORERTY WITH TREE TIME ADVENTURES, INC.

WHEREAS the Board of Supervisors of the County of Prince George has conducted a duly advertised public hearing in accordance with Virginia Code § 15.2-1800.

NOW THEREFORE BE IT RESOLVED that the Board of Supervisors of the County of Prince George, this 10th day of July, 2018, does hereby approve the attached Lease Agreement dated July 10, 2018, for a portion of the Scott Park Property with Tree Time Adventures, Inc. and authorizes the County Administrator to sign the Agreement on behalf of Prince George County.

On roll call the vote was:

In favor: (5) Waymack, Webb, Carmichael, Hunter, Brown

Opposed: (0)

Absent: (0)

REPORTS (cont'd)

Prince George Co-Op Broadband Conference – Mr. Stoke stated that Prince George Electric Co-Op had the opportunity at a Statewide Conference to say that they would like to talk about their success in Prince George County with the public private partnership to roll out fiber to the Community. The Virginia Rural Center now wants to have an event in Prince George to talk about rural broadband and show a live demonstration of what they have done. This event will take place on Thursday, August 16 from 9:00 a.m. to 11:00 a.m. at the Central Wellness Center. It will be hosted by Prince George Electric Co-Op, Mid-Atlantic Broadband, Old Dominion Electric Co-Op, and Prince George County. Numerous staff have been involved to plan this event.

TABLED ITEMS

T-1. Resolution to Rescind Action on April 28, 2015 and Approval of Board Member Eligibility to Participate in the County's Group Health, Dental and Vision Insurance Plans. Ms. Drewry stated that this item was tabled from the June 12 Agenda. Interest was expressed at the Retreat in May in reinstating Board Member eligibility for enrollment in County health, vision and dental insurance offers. Reinstatement of eligibility would reverse action that the Board took on April 28, 2015. Mr. Brown stated that he struggles with this because it would cost the money additional money and a decision like this should be made during budget season. Mr. Webb stated that he is concerned because it looks like a raise to the Board. He does not consider Board members an employee, they are elected officials. Chairman Carmichael stated that it was insinuated at the last meeting that the Board was trying to hide this item under the Consent Agenda to trick the public. He stated that this was brought up at the retreat for the sole purpose of giving a Board member options should they comes across an issue where they have lost health coverage for

their family. The purpose was for the Board member to take on 100% of the costs. He stated that no one was trying to hide anything. Mr. Webb made a motion, seconded by Mr. Brown, to deny. Roll was called on the motion.

On roll call the vote was:

In favor: (5) Waymack, Webb, Carmichael, Hunter, Brown

Opposed: (0)

Absent: (0)

T-2. General Assembly Scorecard. Mr. Steve Micas, County Attorney, stated that after each General Assembly session, staff identifies changes in State law which: (1) authorize new ordinances at the discretion of the Board; or (2) mandate changes in how the County operates. Mr. Micas went over a “scorecard,” which contains the staff recommendations on which items should be studied further or scheduled for a public hearing. Mr. Brown made a motion, seconded by Mr. Hunter, to adopt the following Staff recommendations: HB 865, SB211, SB 399, HB609, SB391, SB677, HB 922, SB 908, and HB 494.

On roll call the vote was:

In favor: (5) Waymack, Webb, Carmichael, Hunter, Brown

Opposed: (0)

Absent: (0)

ORDER OF BUSINESS

A-9. A Resolution Concerning VDOT Access Management Entrance Spacing Requirements for 12200 South Crater Road, South Prince George, VA. At the earlier request of Ms. Crystal Smith of VDOT, Mr. Hunter made a motion, seconded by Mrs. Waymack, to defer this item to a later date. Roll was called on the motion.

On roll call the vote was:

In favor: (5) Waymack, Webb, Carmichael, Hunter, Brown

Opposed: (0)

Absent: (0)

A-1. Resolution; Proposed Revisions; Prince George County Personnel Policy; Sections 29.1 Through 29.8 Entitled *Discipline Of Employees*, Sections 8.1 Through 8.7 Entitled *Intoxicants And Drugs*, and Sections 46.1 Through 46.4 Entitled *Driving Safety and Access to Employee Driving Record*. Ms. Corrie Hurt, Human Resources Director, stated that Staff has reviewed the personnel policies related to Discipline of Employees and Intoxicants and Drugs and have a recommendation to update those policies effective July 10, 2018. Staff has also created the new Driving Safety and Access to Employee Driving Records for consideration and adoption. The changes in Discipline of Employees will allow the supervisors to counsel an employee and place a copy in their personnel file for a period of six months. Ms. Hurt went over changes that were made to disciplinary options and the types of actions with the authority to approve. The Driving Safety and Access to Employee Driving Records is a new policy. This policy will allow the

County to access driving records for those employees who are both required to drive or who want the option to drive a County vehicle. This also puts into perspective what would be considered an acceptable and unacceptable driving record. The Intoxicants and Drugs policy was completely rewritten to support the more realistic changes in today's situations since the policy was originally written in 2006. There was extensive discussion regarding Section 8.54 that states employees must, as a condition of employment, abide by the terms of this policy and report any charge, arrest or conviction for violations related to drug or alcohol possession or use within one day. Members of the Board asked Staff to go back and reassess this as it may be too stringent. Mr. Hunter made a motion, seconded by Mr. Brown, to approve the resolution as presented with Staff revisiting Section 8.54. Roll was called on the motion.

R-18-079

A-1.

RESOLUTION; PROPOSED REVISIONS; PRINCE GEORGE
COUNTY PERSONNEL POLICY; SECTIONS 29.1
THROUGH 29.8 ENTITLED *DISCIPLINE OF EMPLOYEES*,
SECTIONS 8.1 THROUGH 8.7 ENTITLED *INTOXICANTS
AND DRUGS*, AND SECTIONS 46.1 THROUGH 46.4
ENTITLED *DRIVING SAFETY AND ACCESS TO EMPLOYEE
DRIVING RECORDS*

WHEREAS the Prince George County Personnel Policy Manual has been reviewed by staff and it has been recommended that the existing policy entitled *Discipline of Employees* be reviewed and considered for modification;

WHEREAS the Prince George County Personnel Policy Manual has been reviewed by staff and it has been recommended that the existing policy entitled *Intoxicants and Drugs* be reviewed and considered for modification;

WHEREAS the Prince George County Personnel Policy Manual has been reviewed by staff and it has been recommended that the new policy entitled *Driving Safety and Access to Employee Driving Records* be reviewed and considered for modification;

NOW, THEREFORE, BE IT RESOLVED That the Board of Supervisors of the County of Prince George, this 10th day of July, 2018 does hereby amend the Prince George County Personnel Policy by revising policies entitled *Discipline of Employees* and *Intoxicants and Drugs* and approve the new policy entitled *Driving Safety and Access to Employee Driving Records* as requested.

On roll call the vote was:

In favor: (5) Waymack, Webb, Carmichael, Hunter, Brown

Opposed: (0)

Absent: (0)

A-2. Discussion of Administration's Six-Month Work Plan. Mr. Ashcraft stated that this Six-Month Work Plan is established for the period of July – December, 2018. This work plan incorporates goals established by the County Administration and reaction to policy decisions made by the Board of Supervisors. This Six-Month Work Plan has 297 goals submitted and agreed upon by County Staff and Administration. Mr. Ashcraft congratulated Police and Parks & Recreation for achieving all of their goals in the last Six-Month Work Plan.

A-3. Resolution; FY2018-2019 Position Chart. Ms. Hurt stated that the County is requesting for consideration, a change within the Human Resources Department and Social Services Department that requires a modification to the County's Position Control Chart. In addition, the compensation and classification study title changes that were adopted by the Board at its June 12th meeting are also reflected as changes to the Position Control Chart. The Human Resources Department currently has a Human Resources Supervisor position and with Ms. Hurt's promotion as Director, the Supervisor position can be downgraded to a Human Resources Technician position. By downgrading the position from Human Resources (grade 318) to Human Resources Technician (314) would be a savings to the County. This would allow more customer service at the front counter and would be an asset to the department in the areas that are most needed. The Social Services Department has received additional funding for Medicaid expansion that will allow for the position of a Benefits Program Specialist. This was discussed with the Board during the FY 2018-19 budget work sessions. There is no local match required in the FY 2018-19 budget. Mr. Webb made a motion, seconded by Mr. Brown to approve the position control chart as presented. Roll was called on the motion.

R-18-080

A-3.

RESOLUTION; FY2018-2019 POSITION CONTROL CHART

NOW, THEREFORE, BE IT RESOLVED that this Board of Supervisors of the County of Prince George this 10th day of July, 2018 hereby approves the requested changes to the 2018-2019 Position Control Chart and that no changes be made to the chart without Board approval regardless of what other County policies may state.

On roll call the vote was:

In favor: (5) Webb, Carmichael, Hunter, Brown, Waymack

Opposed: (0)

Absent: (0)

A-4. Resolution; Award of Contract and Budget Amendment and Appropriation (\$500,000 Design of Route 156 Water Main Extension & Food Lion Water System

Upgrade Utility Projects). Mr. Frank Haltom, County Engineer, stated that the FY 2019 Capital Improvement Program includes two utility projects, the Food Lion Water System Upgrade and the Route 156 Water Main Extension. The Food Lion water system will include an upgrade to the booster station and an approximately one-mile extension of the 12" water main to the booster station. This will allow the current well to be abandoned and provide adequate fire protection for the area. The Route 156 Water Main Extension will extend water approximately 3 miles from the 12" water main at Mount Sinai Road to the existing 12" water main located at Pine Ridge Mobile Home Park. This extension will provide a looped water system that will enhance water quality and allow for redundancy in the event of a water main break. The CIP has budgeted \$2.1 million for the Food Lion Water System Upgrade and \$2.64 for the Route 156 Water Main Extension. Staff is requesting to move forward this evening with the design of these projects which is estimated to cost \$500,000 (\$260,000 for the Food Lion Water System and \$240,000 for the Route 156 Water Main Extension). Mr. Hunter made a motion, seconded by Mrs. Waymack, to approve the appropriation. Roll was called on the motion.

R-18-081

A-4.

**RESOLUTION; AWARD OF CONTRACT AND BUDGET
AMENDMENT AND APPROPRIATION (\$500,000 DESIGN OF ROUTE
156 WATER MAIN EXTENSION & FOOD LION WATER SYSTEM
UPGRADE UTILITY PROJECTS)**

WHEREAS, 2 Utility Projects were included in the adopted County-Wide CIP Plan for FY2019 known as the Route 156 Water Main Extension and Food Lion Water System Upgrade projects; and

WHEREAS, the design phase is recommended for completion by Dewberry Engineers, Inc., one of the County's currently contracted engineering service providers; and

WHEREAS, The total estimated cost for the design phase of these projects is \$500,000_ (\$240,000 for the Route 156 Water Main Extension; and \$260,000 for the Food Lion Water System Upgrade; and

WHEREAS, The amount of \$500,000 will be available with the spring 2019 bond issuance for these projects and their design; and

WHEREAS, Staff is requesting authorization for the County Administrator to enter into a contract with Dewberry Engineers, Inc. in the amount of \$500,000 to move forward with the design phase of these projects.

NOW, THEREFORE, BE IT RESOLVED That the Board of the Supervisors of the County of Prince George this 10th day of July, 2018, hereby authorizes the County Administrator to execute a contract with Dewberry Engineers, Inc. to complete the design phase of the Route 156 Water Main Extension and Food Lion Water System Upgrade projects in the amount of \$500,000;

AND BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 10th day of July, 2018, does hereby authorize and appropriate the following increase of funds within the 2018-2019 Budget, such line items increased as follows, which monies shall be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

<u>FUND/ORGANIZATION</u>		<u>AMOUNT</u>
<u>Capital Improvement Fund (0311)</u>		
Revenues:		
0311-40-900-8115-341401	Debt Proceeds	\$500,000
Expenditures:		
0311-04-104-3179-48405	CIP – Route 156 Water Main Extension	\$240,000
0311-04-104-3180-48406	CIP – Food Lion Water System Upgrades	\$260,000

On roll call the vote was:

In favor: (5) Waymack, Webb, Carmichael, Hunter, Brown

Opposed: (0)

Absent: (0)

Mr. Hunter made a motion, seconded by Mr. Webb, to approve the reimbursement resolution as presented. Roll was called on the motion.

R-18-082

A-4.

**RESOLUTION OF OFFICIAL INTENT TO REIMBURSE
EXPENDITURES WITH PROCEEDS OF BONDS
OR OTHER INDEBTEDNESS**

WHEREAS, the Board of Supervisors (the "Board") of the County of Prince George, Virginia (the "County") has determined to undertake two (2) Utility capital improvement projects to **Extend the Water Mains along Routes 156** and to **Improve the Food Lion Water System** and will enter into the **design phases** of these projects in FY2019 (the "Purchase");

WHEREAS, the Board currently expects that the cost of the Purchase, excluding the costs of the financing thereof, will be approximately \$500,000;

WHEREAS, the Board currently expects to incur long-term indebtedness in an amount now estimated at \$500,000 to pay a portion of the costs of the Purchase (design), which indebtedness may take the form of tax-exempt bonds or other types of debt; the proceeds of such indebtedness may be used either for paying costs of the Purchase directly or for repaying other indebtedness previously incurred for the Purchase or for a combination of such purposes; and

WHEREAS, the County may also advance its own funds to pay expenditures relating to the Purchase (collectively, the "Expenditures") prior to receiving reimbursement for such Expenditures from the proceeds of tax-exempt bonds or taxable debt, or both;

THEREFORE, BE IT RESOLVED, by the Board of Supervisors of the County as follows:

1. The County intends to utilize the proceeds of tax-exempt bonds or notes (the "Bonds") or to incur other debt to pay Purchase costs in an amount not currently expected to exceed \$500,000.
2. The County intends that the proceeds of the Bonds be used to pay or reimburse the County for the payment of Expenditures made after the date of this Resolution or made within 60 days prior to the date of this Resolution or Expenditures which are incurred for certain preliminary costs such as architectural, engineering, surveying, soil testing, bond issuance expenses and the like. The County reasonably expects on the date hereof that it will pay or reimburse the Expenditures with the proceeds of the Bonds or other debt.
3. Each Expenditure will be, unless otherwise approved by bond counsel, either (a) of a type properly chargeable to a capital account under general federal income tax principles (determined in each case as of the date of the Expenditure), (b) a cost of issuance with respect to the Bonds, or (c) a nonrecurring item that is not customarily payable from current revenues.
4. The County intends to make a reimbursement allocation, which is a written allocation by the County that evidences the County's use of proceeds of the Bonds to reimburse an Expenditure, no later than 18 months after the later of the date on which the Expenditure is paid or the Purchase is placed in service or abandoned, but in no event more than three years after the date on which the Expenditure is paid. The County recognizes that exceptions are available for certain "preliminary expenditures," costs of issuance, and certain de minimis amounts.

5. The Board intends that the adoption of this Resolution confirms the “official intent” of the County within the meaning of Treasury Regulations Section 1.150-2 promulgated under the Internal Revenue Code of 1986, as amended.

6. The County Administrator and other officers of the County are hereby authorized and directed to take such actions, in consultation with the County’s counsel, as may be necessary or desirable to implement the planning and structuring of the Bonds, including but not limited to negotiations with lenders or investment bankers for the Bonds, the selection of bond counsel to supervise the issuance of such Bonds and the engagement of such other professionals as may be necessary or desirable to assist the County in this process, but such officers shall not obligate the County on such Bonds without further approval by the Board.

7. This Resolution shall take effect immediately upon its passage.

On roll call the vote was:

In favor: (5) Waymack, Webb, Carmichael, Hunter, Brown

Opposed: (0)

Absent: (0)

A-5. Resolution; Budget Amendment and Appropriation (\$148,252.36 CSA End of Year). Ms. Drewry stated that the CSA program is mandated by the State of Virginia to provide high quality, child centered, family focused, cost effective, community-based services to high-risk youth and their families. The mix of services that the County provides typically yields a 62.84% reimbursement from the state and 37.16% local match. The budget established for FY17-18 expenditures was \$1,260,000. As of June 30, 2018 CSA has committed funds in excess of the expenditures allotted. The CSA coordinator is projecting a budget shortfall of \$148,252.36 and is requesting a state supplement in the amount of \$93,161.78 (62.84% of the shortfall). The supplement requires a 37.16% match from the locality, which equates to \$55,090.58. This deficiency requires an appropriation from General Fund Contingency or Fund Balance. The amount of FY2017-2018 General Fund Contingency currently available after all commitments is \$138,658 (before impact of this item). The staff recommendation is to transfer \$55,090.58 from FY2017-18 General Fund Contingency. Mr. Hunter made a motion, seconded by Mrs. Waymack to approve the resolution as presented. Roll was called on the motion.

R-18-083

A-5.

RESOLUTION; BUDGET AMENDMENT AND APPROPRIATION
(\$54,256.00 CSA END OF YEAR)

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 12th day of June, 2018, does hereby authorize and appropriate the following increase of funds within the 2017-2018 Budget, such line items increased as follows, which monies to be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

<u>FUND/ORGANIZATION</u>	<u>AMOUNT</u>
<u>Expenditure:</u>	
Increase	
0100-05-113-0704-45754 CSA State Special Ed Private Day	\$54,256.00
Decrease	
0100-09-401-0917-49199 General Fund Contingency	(\$20,161.53)

<u>Revenue:</u>	
0100-20-601-8203-326017 General Fund: CSA/At Risk Youth	\$34,094.47

On roll call the vote was:

In favor: (5) Waymack, Webb, Carmichael, Hunter, Brown

Opposed: (0)

Absent: (0)

A-6. Resolution; FY2017-2018 Budget Transfer (\$229,532.00 Fy2017 School Carryover- Transfer from School Operating to School Textbook Fund). Ms. Betsy Drewry, Finance Director, stated that at its May 8, 2018 meeting, the Prince George County Board of Supervisors approved an appropriation to schools of unexpended FY2017 School Carryover Funds in the amount of \$1,600,508. Of this total, \$559,532 was appropriated to the School Operating Fund (Fund 0500) in FY2017-18. At a special meeting, the School Board voted to approve a request that \$229,532 be transferred from the School Operating Fund to the School Textbook Fund in FY2017-18. The Board of Supervisors must approve a budget transfer moving this budgeted amount to the School Textbook Fund. Mr. Brown made a motion, seconded by Mr. Webb, to approve the resolution as presented. Roll was called on the motion.

R-18-084

A-6.

RESOLUTION; FY2017-2018 BUDGET TRANSFER (\$229,532.00
FY2017 SCHOOL CARRYOVER- TRANSFER FROM SCHOOL
OPERATING TO SCHOOL TEXTBOOK FUND)

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 10th day of July, 2018, does hereby authorize the following transfer of funds within the 2017-2018 Budget, such line items increased and decreased as follows:

<u>FUND/ORGANIZATION</u>	<u>AMOUNT</u>
<u>Multiple Funds (0100; 0500; 0520)</u>	

Expenditures:

General Fund (Decrease) & Increase

0100-09-401-0917-49150	Transfer to school Operating Fund	(\$229,532)
0100-09-401-0917-49152	Transfer to School Textbook Fund	\$229,532

School Operating Fund Decrease:

0500-06-209-6011-69000-49199	School Contingency	(\$229,532)
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School Textbook Fund Increase

0520-06-201-6004-61100-100-385-46012	School Textbook Fund– Textbooks	\$229,532
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Revenues: (Decrease) & Increase

0520-90-000-0000-399100	School Textbook Fund– Transf from Gen Fund	\$229,532
0500-90-000-0000-399100	School Operating – Transfer from Gen Fund	(\$229,532)

On roll call the vote was:

In favor: (5) Waymack, Webb, Carmichael, Hunter, Brown

Opposed: (0)

Absent: (0)

A-7. Resolution; Request for Grant Funding – John Randolph Foundation Grant (\$15,830 Central Wellness Center Exercise Equipment). Mr. Keith Rotzoll, Director of Parks and Recreation, stated that with a generous grant from the John Randolph Foundation (JRF) in 2017, and support from the Prince George Board of Supervisors, the Prince George Parks and Recreation was able to purchase equipment for a workout room at the Central Wellness Center (CWC) suitable for the attainment and maintenance of a healthy lifestyle through regular physical activity. Since the CWC Wellness Room opened, over 213 members have joined, and an additional 113 members, who registered at the main office, have used the facility. Due to the facilities success, Parks and Recreation would like to apply for another John Randolph Grant to expand to an adjoining room. The expansion project would feature performance equipment different than what is currently available at either the Community Center or CWC facilities. The proposed expansion cost is \$21,108. The John Randolph Foundation Grant is for up to 75% of the cost (\$15,830), requiring a minimum County 25% match of \$5,278. Since the Wellness Room opened in May of 2017, the department has brought in \$4,570 in membership fees. Mr. Hunter made a motion, seconded by Mrs. Waymack, to approve the resolution as presented. Roll was called on the motion.

R-18-085

A-7.

RESOLUTION; REQUEST FOR GRANT FUNDING – JOHN RANDOLPH
FOUNDATION GRANT (\$15,830 CENTRAL WELLNESS CENTER
EXERCISE EQUIPMENT)

WHEREAS, The Parks and Recreation Department is seeking the Board of Supervisors' authority to apply for the John Randolph Foundation Grant in the amount of \$15,830 to purchase equipment for the Central Wellness Center exercise facility; and

WHEREAS, The local match is \$5,278.

NOW, THEREFORE, BE IT RESOLVED That the Prince George County Board of Supervisors, this 10th day of July, 2018, does hereby authorize the Parks and Recreation Department to apply for the John Randolph Foundation Grant in the amount of \$15,830 to purchase exercise equipment.

On roll call the vote was:

In favor: (5) Waymack, Webb, Carmichael, Hunter, Brown

Opposed: (0)

Absent: (0)

A-8. Resolution; Budget Amendment and Appropriation (\$125,373.00 Additional State Pass-Through Funds Department of Social Services – Medicaid Expansion).

Ms. Drewry stated that the Prince George County Director of Social Services received notification on June 8, 2018 of \$125,373 in additional state pass-through funding resulting from General Assembly actions for Medicaid expansion. The total anticipated state pass-through funding will exceed the amount adopted in the FY2018-19 Countywide budget on May 8, 2018. For FY2019, there is NO local match for these funds. During FY2018-19 budget discussions, staff alerted the Board that if Medicaid Expansion was approved, an additional appropriation would be needed and that funds would be used to pay for an additional position of Benefits Program Specialist. The estimated total annual cost of a Benefit Program Specialist is \$65,955. Prorated cost with a September 1, 2018 hire date is \$54,994. The DSS Director would like consideration to use the remaining excess funds for a departmental reorganization and entirely used for salaries and benefit expenditures in FY2018-19. This request will be presented to the Board at a future meeting. Mr. Webb made a motion, seconded by Mr. Brown, to approve the resolution as presented. Roll was called on the motion.

R-18-086

A-8.

**RESOLUTION; BUDGET AMENDMENT AND APPROPRIATION
(\$125,373.00 ADDITIONAL STATE PASS-THROUGH FUNDS
DEPARTMENT OF SOCIAL SERVICES – MEDICAID EXPANSION)**

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 10th day of July, 2018, does hereby authorize and appropriate the following increase of funds within the 2018-2019 Budget, such line items increased as follows, which monies to be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

FUND/ORGANIZATION

AMOUNT

Expenditure:

Increase

0100-05-113-0701-41100	DSS Salaries	\$91,759.00
0100-05-113-0701-42100	DSS FICA	\$ 7,020.00
0100-05-113-0701-42210	DSS Retirement	\$13,351.00
0100-05-113-0701-42300	DSS Health Insurance	\$11,500.00
0100-05-113-0701-42400	DSS Group Term Life Ins	\$ 1,202.00
0100-05-113-0701-42500	DSS Disability Insurance	\$ 541.00

Revenue:

0100-30-601-8302-333504	General Fund: Welfare Administration	\$125,373.00
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On roll call the vote was:

In favor: (5) Waymack, Webb, Carmichael, Hunter, Brown

Opposed: (0)

Absent: (0)

A-10. Resolution; Budget Amendment and Appropriation and Transfer from Cash Proffers (\$225,445.00 for Replacement of Ambulance Fleet 110 - \$112,722.50 RSAF Grant; \$112,722.50 Transfer From Cash Proffers). Ms. Drewry stated that the Director of Fire and EMS received board permission to apply for an RSAF grant to pay for replacement of ambulance Fleet #110 on January 23, 2018 (grant application amount was \$123,115). We received notification of a grant award in the amount of \$112,722.50. The grant requires a 50% local match of \$112,722.50 and total required expenditures are \$225,445.00. The grant is effective July 1 and a Memorandum of Agreement must be submitted by September 1, 2018. Equipment must be ordered by September 1, 2018. The recommended source for the 50% local match is Cash Proffer Funds specified for use by Fire and EMS. As of May 31, 2018, the Fire & EMS Cash Proffers balance is \$156,314.97. After the requested \$112,722.50 transfer, the Cash Proffer balance will be \$43,592.47. A report of Cash Proffer balances as of May 31, 2018 is attached for board review. Mrs. Waymack made a motion, seconded by Mr. Webb, to approve the resolution as presented. Roll was called on the motion.

R-18-087

A-10.

RESOLUTION; BUDGET AMENDMENT AND APPROPRIATION AND TRANSFER FROM CASH PROFFERS (\$225,445.00 FOR REPLACEMENT OF AMBULANCE FLEET 110 - \$112,722.50 RSAF GRANT; \$112,722.50 TRANSFER FROM CASH PROFFERS)

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 10th day of July, 2018, does hereby authorize and appropriate the following increase of funds within the **2018-2019 Budget**, such line items increased as follows, which monies to be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

<u>FUND/ORGANIZATION</u>	<u>AMOUNT</u>
GENERAL FUND	
Increase	
<u>Revenue:</u>	
0100-20-601-8201-326012 RSAF Grant Funds	\$112,722.50
0100-90-901-8207-399102 Transfer from Cash Proffers	112,722.50

<u>Expenditure:</u>	
0100-03-200-0614-48247 General Fund: RSAF Grant Expenditures	\$225,445.00

CASH PROFFER FUND	
Increase	
<u>Revenue:</u>	
0350-40-900-8208-399999 Cash Proffer Fund Balance	\$112,722.50
<u>Expenditure:</u>	
0350-09-401-0917-49171 Transfer to General Fund	\$112,722.50

On roll call the vote was:
 In favor: (5) Waymack, Webb, Carmichael, Hunter, Brown
 Opposed: (0)
 Absent: (0)

ADJOURNMENT. Mr. Hunter moved, seconded by Mr. Brown, that the meeting adjourn. Roll was called on the motion.

On roll call the vote was:
 In favor: (5) Carmichael, Hunter, Brown, Waymack, Webb
 Opposed: (0)
 Absent: (0)

The meeting adjourned at 9:34 p.m.

[Draft Minutes prepared August 7, 2018, for consideration on August 14, 2018; adopted by unanimous vote.]

Alan R. Carmichael
 Chairman, Board of Supervisors

Percy C. Ashcraft
 County Administrator

MINUTES
Board of Supervisors
County of Prince George, Virginia

Retreat
May 15, 2018
5:00 p.m.

Central Wellness Center
11033 Prince George Drive
Disputanta, VA 23842

MEETING CONVENED. An adjourned meeting of the Board of Supervisors of the County of Prince George, Virginia, was called to order at 5:00 p.m. on Tuesday, July 31, 2018 at Hopewell-Prince George VA Visitor Center, 11033 Prince George Drive, Disputanta, VA 23842, for the purpose of a retreat to discuss school issues, utility planning, and miscellaneous matters.

ATTENDANCE. The following members responded to Roll Call:

Alan R. Carmichael, Chairman	Absent
Donald R. Hunter, Vice-Chairman	Present
Floyd M. Brown, Jr.	Present
Marlene J. Waymack	Present
T. J. Webb	Present

County Staff present was: Percy C. Ashcraft, County Administrator; Jeff Stoke, Deputy County Administrator; Steve Micas, County Attorney; Betsy Drewry, Finance Director; and Frank Haltom, County Engineer.

Invocation. Mr. Brown gave an invocation.

Pledge of Allegiance to U.S. Flag. Mr. Webb led the Pledge of Allegiance to the United States Flag.

APPROVAL OF AGENDA. Mr. Webb made a motion, seconded by Mr. Brown, to approve the agenda as presented.

On roll call the vote was:

In favor: (5) Webb, Skalsky, Hunter, Brown, Waymack

Opposed: (0)

Absent: (1) Carmichael

WORK SESSION

A. School Issues

1. Location of New Elementary School. Mr. Webb spoke about Middle Road and Scott Park for possible sites for the new elementary schools. Mr. Ashcraft passed out a proposed project list from Fort Lee to possibly donate land for a new elementary school

on Fort Lee property near "A" Gate. The County would still have to finance the school construction. Mr. Brown discussed the Walton Elementary School current site and the possibility to buy extra land behind the school in order to build a new school. Mr. Brown believes the Fort Lee option may take too much time to meet County needs. Mrs. Waymack is okay with Middle Road or Scott Park options for elementary schools. County staff will follow up with the Fort Lee School Site discussion with military representatives and School staff. Mr. Brown discussed the Walton Elementary current site and Scott Park site options. Mr. Hunter discussed Beazley on Middle Road and then Walton on Scott Park. Vice Chairman Hunter offered an opportunity for the School Board members to speak. Mr. Bobby Cox, Chairman of the School Board, and Mr. Hunter discussed the Fort Lee site option. Mr. Cox discussed the problems with bus driver routes and salaries. Mr. Cox and Mr. Hunter had a discussion about various County projects. Mr. Cox said the number one priority is Walton has to be first at Scott Park and then Beazley at Middle Road. Mr. Lewis Stevenson, Vice-Chairman of the School Board, stated that the current Walton site is the most cost effective site. Yes, extra land to be bought but, infrastructure cost is smaller. Mosley Architects estimated \$450,000 to clear current Walton Elementary from the current site. Mr. Brown moved to make the school construction decision on August 14th at the Board meeting, second by Mr. Webb. It unanimously passed.

2. Oversight of New School Construction. Mr. Webb would like to propose that the County have oversight of school construction. Mr. Cox will address this proposal with his full School Board and then report to the County Board on August 14th.

3. Use of Future School Carryover Funds to Pay Off Balance of \$1.277 Million Loan. Ms. Betsy Drewry gave an overview of the current status. Mr. Brown moved to utilize general funds to pay off utilities loan of \$654,379.94. Second by Mr. Webb. It unanimously passed.

4. MOU. Mr. Micas went through the proposed County draft changes to the MOU between the County and the Schools. The School Board has not seen this draft at this time. Mr. Micas and Ms. Drewry reviewed the details of the proposed new MOU. Mr. Webb moved to accept the draft amended MOU and send to the School Board. Second by Ms. Waymack. It unanimously passed.

5. Consolidation of Certain County and School Departments. Mr. Webb discussed the possibility of consolidating functions between County and Schools. Finance, General Services, Fleet Maintenance and Human Services were cited as examples for consolidation. Other Board members expressed interest. The School Board would like to discuss at their next meeting. Mr. Ashcraft suggested a third party, independent firm who specializes in consolidations to review both entities and compare what other localities similar to ours have accomplished. Mr. Hunter expressed a desire for the County to move forward and invited the School Board to provide input.

Dinner was served at 6:30 p.m.

B. Utility Planning. Mr. Frank Haltom gave the Southpoint Business Park Water and Wastewater Evaluation powerpoint prepared by Dewberry Engineers. The presentation highlights water and sewer possible solutions that could be considered by the Board of Supervisors. There was Board consensus to move forward on Route 156 and Route 460 water line extensions, consider Route 156 water line from Laurel Spring Road to Central Wellness Center next and then, in the future, look at Route 10 water line improvements and connections.

C. Growth Areas Included in the Comprehensive Plan. Douglas Miles gave an overview of the Comprehensive Plan elements, the growth areas of the County, and land use.

D. BOS Procedural Issues.

1. Recognizing Individuals and Groups at Board Meetings

2. Bringing Closure to Previously Discussed Agenda Items

3. Citizen Involvement in Strategic Planning

Mr. Brown has asked that items #1 and #2 be tabled. Lightly touched upon item #3 – citizens with experience in Utilities would like to have input. Mr. Ashcraft mentioned that citizens should be encouraged to apply through the Boards and Commissions process. Mr. Brown asked that items D.1 and D.2 be moved to a future date. They will not be placed on the August 14th agenda.

E. Other Matters. None.

ADJOURNMENT. Mr. Brown made a motion, seconded by Mrs. Waymack, to adjourn. The meeting adjourned at 8:38 p.m.

[Draft Minutes prepared August 7, 2018 for consideration on August 14, 2018; adopted by unanimous vote.]

Alan R. Carmichael
Chairman, Board of Supervisors

Percy C. Ashcraft
County Administrator