

**MINUTES**  
Board of Supervisors  
County of Prince George, Virginia

April 10, 2018

County Administration Bldg. Boardroom, Third Floor  
6602 Courts Drive, Prince George, Virginia

**MEETING CONVENED.** A regular meeting of the Board of Supervisors of the County of Prince George, Virginia, was called to order at 5:30 p.m. on Tuesday, April 10, 2018 in the Boardroom, County Administration Building, 6602 Courts Drive, Prince George, Virginia by Donald R. Hunter, Vice-Chairman.

**ATTENDANCE.** The following members responded to Roll Call:

Alan R. Carmichael, Chairman	Absent
Donald R. Hunter, Vice-Chairman	Present
Floyd M. Brown, Jr.	Present
Marlene J. Waymack	Present
T. J. Webb	Absent

Also present was: Percy C. Ashcraft, County Administrator; Jeff Stoke, Deputy County Administrator; and Steve Micas, County Attorney.

**CLOSED SESSION**

**E-1. Resolution; Closed Session for discussion of the appointment of a specific employee pursuant to § 2.2-3711, (A)(1), Code of Virginia, 1950, as amended.** Mr. Brown made a motion, seconded by Mrs. Waymack, that the Board convene closed session for (1) discussion of prospective candidates for Board appointments to various boards and committees pursuant to § 2.2-3711, (A)(1), Code of Virginia, 1950, as amended; and (2) discussion of the evaluation of the performance and compensation of a specific County official pursuant to § 2.2-3711, (A)(1), Code of Virginia, 1950, as amended.

R-18-041

E-1.

RESOLUTION; CLOSED SESSION FOR DISCUSSION OF THE APPOINTMENT OF A SPECIFIC EMPLOYEE PURSUANT TO § 2.2-3711, (A)(1), CODE OF VIRGINIA, 1950, AS AMENDED. MR. BROWN MADE A MOTION, SECONDED BY MRS. WAYMACK, THAT THE BOARD CONVENE CLOSED SESSION FOR (1) DISCUSSION OF PROSPECTIVE CANDIDATES FOR BOARD APPOINTMENTS TO VARIOUS BOARDS AND COMMITTEES PURSUANT TO § 2.2-3711, (A)(1), CODE OF VIRGINIA, 1950, AS

AMENDED; AND (2) DISCUSSION OF THE EVALUATION OF THE PERFORMANCE AND COMPENSATION OF A SPECIFIC COUNTY OFFICIAL PURSUANT TO § 2.2-3711, (A)(1), CODE OF VIRGINIA, 1950, AS AMENDED

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 10<sup>th</sup> day of April, 2018, does hereby vote to enter closed session for discussion of the appointment of a specific employee pursuant to § 2.2-3711, (A)(1), Code of Virginia, 1950, as amended. Mr. Brown made a motion, seconded by Mrs. Waymack, that the Board convene closed session for (1) discussion of prospective candidates for Board appointments to various boards and committees pursuant to § 2.2-3711, (A)(1), Code of Virginia, 1950, as amended; and (2) discussion of the evaluation of the performance and compensation of a specific County official pursuant to § 2.2-3711, (A)(1), Code of Virginia, 1950, as amended.

On roll call the vote was:

In favor: (5) Hunter, Brown, Waymack, Webb, Carmichael

Opposed: (0)

Absent: (0)

Mr. Webb arrived at 5:34 p.m.

Mr. Carmichael arrived at 6:03 p.m.

**E-2. Resolution; Certification of Closed Session.** At 6:04 p.m., Mrs. Waymack made a motion, seconded by Mr. Hunter, that the Board adjourn the closed session and enter open session, certifying that to the best of each Board Members' knowledge (1) only public business lawfully exempted from open meeting requirements were discussed and (2) only matters identified in the convening motion were discussed. Chairman Robertson asked if any Board member knew of any matter discussed during the closed session that was not announced in its convening legislation. Hearing no comment from the Board, the Chairman asked that the roll be called on the motion.

R-18-041A

E-2.

RESOLUTION; CERTIFICATION OF CONTENTS OF CLOSED SESSION PURSUANT TO SEC. 2.2-3711, ET SEQ., CODE OF VIRGINIA (1950, AS AMENDED)

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 10<sup>th</sup> day of April, 2018 does hereby certify that, to the best of each Board Member's knowledge, (1) only public business lawfully exempted from open meeting requirements where discussed, and (2) only matters identified in the convening motion were discussed.

On roll call the vote was:

In favor: (5) Brown, Waymack, Webb, Carmichael, Hunter  
Opposed: (0)  
Absent: (0)

### **WORK SESSION**

Mr. Dickie Thompson, Interim Utilities Director, gave an update on the construction of the South Crater Road Sewer Pump Station.

Ms. Carol Bowman and Mr. Wade Lanning of the Prince George Regional Heritage Center proposed a request to add four additional names to the Wall of Honor on the Old Courthouse Lawn. The Board agreed by consensus to do so.

Mr. Percy Ashcraft, County Administrator, asked for the date of May 15 for the Board of Supervisors Retreat. The Board agreed by consensus.

The County Administrator asked for a date of April 18 at 4:30 p.m. for an additional budget work session. The Board agreed by consensus.

Chairman Carmichael called a recess at 6:30 p.m. The meeting reconvened at 7:00 p.m.

**Invocation.** Mr. Brown gave an invocation.

**Pledge of Allegiance to U.S. Flag.** Mrs. Waymack led the Pledge of Allegiance to the U.S. Flag.

**PUBLIC COMMENTS.** Chairman Carmichael announced that anyone wishing to come before the Board may do so at this time. He noted that this was the time for unscheduled general public comments. He opened the public comments at 7:02 p.m.

Mr. William A. Robertson (2851 Fountain Ridge Rd., North Prince George). Mr. Robertson stated that earlier, during the work session it was requested that the four names of those who are military personnel who have lost their life in the war on terror be added on a memorial monument on the grounds of the Heritage Center. He stated that this Board has approved the naming of a bridge overpass for one and a round-about for another. It is time to step forward and honor the other two who do not have friends on the Board so that all four are honored the same. Mr. Robertson stated that he agrees with what Supervisor Webb said, that you should treat the other two the same as the two you have named an object for. The Marine who died in Iraq is the only one who is now a permanent resident of this County – he is buried in Merchant Hope Cemetery. It was stated by one of you that going forward we should only put the names on a Monument, because you will run out of things to name. Mr. Robertson stated that they should have thought of this before they approved naming anything for anyone. Now those two are being treated very much different than the others.

Ms. Lela Holmes (4260 Cedar Creek Lane). Mr. Holmes stated that she has never heard any Board of Supervisors Member speak badly of the School Board and that is a good thing. She thanked Crystal Smith at VDOT for fixing the potholes on Cedar Creek Lane.

There being no one else to speak, Chairman Carmichael closed the public comment period at 7:05 p.m.

**APPROVAL OF AGENDA.** Mr. Hunter made a motion, seconded by Mr. Webb, to adopt the agenda as presented. Roll was called on the motion.

On roll call the vote was:

In favor: (5) Brown, Waymack, Webb, Carmichael, Hunter

Opposed: (0)

Absent: (0)

**ORDER OF CONSENSUS.** Mrs. Waymack made a motion, seconded by Mr. Brown, that the consensus agenda be approved as presented. Roll was called on the motion.

C-1. Draft Minutes – March 27, 2018 Regular Meeting minutes were approved as presented.

R-18-042

C-2.

**RESOLUTION: COMMENDATION; ELNORA D. SMITH; SERVICE TO PRINCE GEORGE COUNTY**

WHEREAS, on March 1, 2008, Elnora D. Smith began her employment with the County of Prince George as Deputy Commissioner of the Revenue in the Commissioner of the Revenue's Office and continued employment until she retired on April 1, 2018; and

WHEREAS, Mrs. Smith had been employed by Petersburg Commissioner of the Revenue's Office for twenty-two years prior to her beginning her employment with the County of Prince George; and

WHEREAS, Mrs. Smith has provided the citizens of Prince George County assistance with preparing and filing their state income tax returns and estimated tax vouchers; and

WHEREAS, Mrs. Smith assisted in all aspects of maintaining personal property tax assessment files by recording changes and additions, researching, assigning values, updating descriptions, checking data for accuracy as well as certifying qualifying vehicles for personal property tax relief while providing overall support within the Commissioner's Office; and

WHEREAS, Mrs. Smith has provided excellent customer service to our citizens while demonstrating integrity throughout her career, continuously devoting her actions to the betterment of Prince George County; and

WHEREAS, throughout her remarkable career in Public Service, spanning more than thirty two years, Elnora D. Smith has served the citizens of the County to the utmost of her ability, demonstrating commitment, integrity and devotion in a manner bespeaking the dedication of a true public servant. Mrs. Smith's institutional knowledge and expertise are irreplaceable and will be sorely missed by the Commissioner of the Revenue's Office, the County and its citizens;

NOW, THEREFORE, BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 10<sup>th</sup> day of April, 2018, does hereby commend Elnora D. Smith for a total of ten years and one month of dedicated service to the County; and

BE IT FURTHER RESOLVED That the Board wishes to express their sincere gratitude for her commitment to the County and its citizens and extends to Elnora D. Smith much happiness as she enters the next phase of her life.

R-18-042A

C-3.

RESOLUTION: COMMENDATION; LAURA B. SMITH; SERVICE TO PRINCE GEORGE COUNTY

WHEREAS, on August 13, 1990, Laura B. Smith began her employment with the County of Prince George as a Deputy Court Clerk I in the Circuit Court Clerk's Office; and

WHEREAS, Mrs. Smith was reclassified as Deputy Clerk II on July 1, 2003 and then promoted to Deputy Court Clerk III on December 16, 2007; and

WHEREAS, Mrs. Smith was promoted to Chief Deputy Court Clerk on June 1, 2013 and continued in this capacity until she retired on April 1, 2018; and

WHEREAS, Mrs. Smith's fellow co-workers refer to her as kind, calm, intelligent, courteous, dedicated and nurturing with a work ethic that cannot compare; and

WHEREAS, Mrs. Smith had a unique ability of diffusing hostile situations with criminal defendants that often became verbally abusive. She could calm the mothers that were upset about their child's convictions and would treat them with dignity and respect; and

WHEREAS, Mrs. Smith's cheerful disposition and relentless commitment to the citizens has garnered high regards from the individuals and families that she has come in contact with; and

WHEREAS, throughout her remarkable career in the Courts System, spanning more than twenty seven years, Laura B. Smith has served the citizens of the County and the Commonwealth

to the utmost of her ability, demonstrating leadership, integrity, and outstanding devotion in a manner bespeaking the dedication of a true public servant;

NOW, THEREFORE, BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 10<sup>th</sup> day of April, 2018, does hereby commend Chief Deputy Clerk Laura B. Smith for a total of twenty seven years and seven months of dedicated service to the County and its citizens; and

BE IT FURTHER RESOLVED that this Board wishes to extend to Mrs. Smith much happiness and continued success as she enters the next phase of her life.

R-18-042B

C-4.

RESOLUTION; PROCLAMATION; ANIMAL CONTROL OFFICER APPRECIATION WEEK; APRIL 8-14, 2018

WHEREAS, the National Animal Care & Control Association (NACA) is committed to setting the standard of professionalism in animal welfare and public safety through training, networking, and advocacy; and

WHEREAS, NACA has designated the second week of April each year as Animal Control Officer Appreciation Week; and

WHEREAS, animal care and control professionals dedicate their lives to the health and safety of at-risk, helpless animals; and

WHEREAS, they work to rescue and protect animals from injury, disease, abuse, and starvation; and

WHEREAS, federal, state, and local government officials throughout the country take this time of the year to recognize, thank, and commend all Animal Care and Control Professionals for the dedicated service they provide to the citizens of the Commonwealth; and

WHEREAS, the Commonwealth of Virginia recognizes and commends Animal Care and Control Professionals for the many dedicated and long hours of service they perform in serving Virginia, and for fulfilling the commitment to providing the highest and most efficient level of customer service;

NOW, THEREFORE BE IT RESOLVED, That the Board of Supervisors of Prince George County does hereby recognize April 8-14, 2018, as ANIMAL CARE AND CONTROL APPRECIATION WEEK in Prince George County, and it calls this observance to the attention of all our citizens.

R-18-042C

C-5.

RESOLUTION; PROCLAMATION; VIRGINIA PUBLIC SAFETY  
TELECOMMUNICATIONS WEEK; APRIL 8-14, 2018

WHEREAS, the health, safety and well-being of all Virginians are important to the prosperity and livelihood of our Commonwealth's families and communities; and

WHEREAS, the presence of 9-1-1 assistance enhances the safety of Virginia's communities by enabling public safety response teams to quickly attend to emergency situations; and

WHEREAS, hundreds of dedicated public safety telecommunications personnel serve Virginia's communities every day by responding to requests for law enforcement, fire and emergency medical services and by dispatching the appropriate public safety provider teams as quickly as possible; and

WHEREAS, professional public safety telecommunicators provide the vital link between public safety providers and those in need; and

WHEREAS, public safety telecommunicators throughout Virginia participate in over three million 9-1-1 emergency calls each year; and

WHEREAS, it is important for all Virginians to use 9-1-1 services responsibly by calling only during legitimate emergency situations, and by doing so we may increase the efficiency of public safety systems and improve the likelihood of saving lives and prevailing in emergency situations.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Prince George County this 10<sup>th</sup> day of April, 2018, does hereby proclaim April 8-14, 2018 Virginia Public Safety Telecommunications Week; and

BE IT FURTHER RESOLVED, that this Board recognizes its outstanding telecommunications personnel and encourages all County Departments and Offices to acknowledge Virginia Public Safety Telecommunications Week.

C-6.

RESOLUTION TO AUTHORIZE THE DEDICATION OF THE ADMINISTRATION BUILDING EMPLOYEE BREAKROOM IN HONOR OF JOHN G. KINES, JR.

WHEREAS John G. Kines, Jr. was appointed Director of Planning for the County of Prince George on August 21, 1979, following service as the Planning and Zoning Administrator for the Town of Culpeper; and

WHEREAS Mr. Kines' dedicated service to the County quickly earned him the respect of members of the Board of Supervisors who subsequently appointed him County Administrator in December, 1980; and

WHEREAS during his tenure, the County became the first in Virginia to achieve permanent immunity from annexation when the County defeated annexation attempts filed concurrently by two cities; and

WHEREAS under his leadership, the County established the Prince George County Police Department, led an effort to bring public water to the County, participated in the development of a public-private industrial park, and served the County as a management analyst; and

WHEREAS Mr. Kines' vision for the future lead the County to be the second locality in the Commonwealth to participate in the NACo-sponsored Deferred Compensation Program and the sixth organization in Virginia to join the worker's compensation insurance pool provided through the Virginia Municipal League; and

WHEREAS his commitment to the region lead to his membership in the Central Virginia Waste Management Authority; Crater Juvenile Detention Commission, Appomattox River Water Authority, South-Central Water Authority, Hopewell-Prince George Crime Solvers and Petersburg Area Regional Tourism Commission; and

WHEREAS Mr. Kines was appointed by Governor Mark Warner and Tim Kaine to the Virginia Commission on Local Government, serving as both Vice Chairman and Chairman; and

WHEREAS during the 2010 Annual International City/County Management Association Conference, Mr. Kines was awarded and recognized for a total of 35 years of service in local government; and

WHEREAS following his service to Prince George County, the Virginia General Assembly commended him for his dedication and commitment to local government;



NOW, THEREFORE, BE IT RESOLVED this 10<sup>th</sup> day of April, 2018, that the Prince George County Board of Supervisors, in commemoration of Mr. Kines' services and dedication to Prince George County, hereby authorizes the dedication of the Administration Building Employee Breakroom in honor of John G. Kines, Jr.; and

BE IT FURTHER RESOLVED that this dedication will take place on April 24, 2018 at 5:45 p.m. while the County recognizes all elected and appointed officials, past and present, at its annual County Government Week reception.

On roll call the vote was:

In favor: (5) Waymack, Webb, Carmichael, Hunter, Brown

Opposed: (0)

Absent: (0)

### **PRESENTATIONS**

**S-1. Resolution; Commendation; Elnora Smith; Service to Prince George County.** Mr. Brown presented the commendation to Ms. Smith.

**S-2. Resolution; Commendation; Martin's Brandon Episcopal Church; 400<sup>th</sup> Anniversary.** Mr. Hunter presented the commendation to Ms. Smith.

### **REPORTS**

**VDOT** – Ms. Crystal Smith of the Virginia Department of Transportation gave an update on a few outstanding traffic studies. The No Through Truck Restriction request for Laurel Springs traffic count has been returned and it is less than 1%. The Count is currently being done on the No Through Truck Restriction on Templeton between Routes 602 and 35. There was a request for a speed reduction on Pleasant Grove. The study has not been done yet. There was also a speed reduction request on Robyn Road. The study has not been done on that yet either. There was a request for a guardrail on Cottonwood and the recommendations are expected to be received by the end of this week. It looks like there were several that were tabled, which were Ruffin at Prince George Drive, Robyn Road and the Pleasant Grove speed reduction requests. There was some discussion regarding the ramifications of Pleasant Grove and Robyn Road as the study may cause the speed limit to go higher. The Puddledock/Temple Avenue Project will begin in May. Route 156 and Pole Run Road has been awarded to Branscomb and the Route 10 and Route 460 noise issues are being resolved. When asked if they want to move forward with a traffic study on Laurel Spring, the Chairman asked Ms. Smith to send them the information on Laurel Spring, Pleasant Grove and Robyn Road and they will give them their decision at a later day.

### **PUBLIC HEARINGS**

**P-1. Public Hearing on Issuance of up to \$9,500,000 in General Obligation Bonds**

**A. Discussion and Approval of Successful Lender.**

**B. Resolution Authorizing the Issuance of Up to \$9,500,000 in General Obligation Bonds.** Ms. Betsy Drewry, Finance Director, stated that multiple capital projects with General Obligation bonds as the funding sources were recommended as part of the adopted FY2018

budget. Staff is requesting the issuance of General Obligation bonds not to exceed \$9,500,000 for 2018. To date, \$1,215,775 in projects have been approved with appropriation and reimbursement resolutions completed. Those projects include Police vehicles, Garage fuel canopy and tank replacement, voting equipment, Garage fuel canopy and tank replacement increase, Southpointe Utility Engineering Study, CDCC Software replacement, and the Courthouse basement buildout additional funds. Two additional FY2018 projects and bond issuance costs are planned for inclusion in the FY2018 borrowing and only project estimates are available at this time. Those two projects are Part II of the public safety radio project and the Central Wellness Center Building Use Code Compliance changes. Prior to the issuance of General Obligation bonds, a public hearing must be held. The project totals plus closing costs were \$163,000 less than originally estimated. The advertisement, prepared by bond counsel, Doug Sbertoli of Williams Mullen, was up to \$9,500,000 in General Obligation Bonds and the actual estimated total amount is \$9,337,000. Ms. Drewry introduced Mr. Ted Cole of Davenport & Company. Mr. Cole walked the Board through the bank RFP process. An RFP was issued on March 7, 2018 to solicit proposals to obtain funding for County General Obligation bonds of up to \$9,500,000 and the proposal was sent to 100 potential lenders. Responses were received from 11 different banks. Based on their review of the proposals, related analyses, and discussions with County Staff and Bond counsel, Mr. Cole stated that they recommend that the County select the Raymond James Non-Bank Proposal at a 3.16% interest rate. The Raymond James proposal provides the lowest interest rate option fixed for the 15-year term of the financing, which results in the lowest total debt service cost to the County. It also allows the ability to pre-pay the loan in whole or in part after 10 years without penalty and flexibility to request earlier prepayment, subject to lender approval and market conditions. It also affords the ability to utilize the non-bank qualified designation without an interest rate penalty, which provides flexibility for additional debt issuance in the calendar year 2018. Bon counsel, Doug Sbertoli, has prepared the bond issuance resolution for The Board's consideration and approval. The resolution includes approval of Raymond James as the bank/lender. Chairman Carmichael opened the public hearing at 7:43 p.m. There was no one to speak and the public hearing was closed. Mr. Hunter made a motion, seconded by Mr. Brown, to approve the resolution as presented. Roll was called on the motion.

O-18-043

P-1.

**RESOLUTION AUTHORIZING THE ISSUANCE OF  
THE \$9,500,000 GENERAL OBLIGATION BOND,  
(PUBLIC FACILITIES IMPROVEMENTS PROJECTS)  
SERIES 2018  
OF THE  
COUNTY OF PRINCE GEORGE, VIRGINIA**

**WHEREAS**, the County of Prince George, Virginia (**the "County"**) is a political subdivision of the Commonwealth of Virginia, and pursuant to the Public Finance Act of 1991 (Chapter 26, Title 15.2, Code of Virginia of 1950, as amended) (**the "Act"**) the Board of

Supervisors of the County (**the “Board of Supervisors”**) is authorized to contract debts on behalf of the County and to issue, as evidence thereof, notes, bonds or other obligations; and

**WHEREAS**, following the approval of the affirmative vote of the qualified voters of the County in an election on the question, the County elected on September 19, 1985 to be treated as a city for the purpose of issuing its bonds or notes under the Act, and to therefore be able to secure certain indebtedness on a general obligation basis whereby the full faith and credit of the County is pledged to secure payment of bonds or notes without a referendum; and

**WHEREAS**, pursuant to the Constitution and laws of the Commonwealth of Virginia, including the Act, the County is empowered to acquire, construct, reconstruct, improve, extend, enlarge, equip, maintain, repair and operate any project which is a public improvement or undertaking for which the County is authorized by law to appropriate money, and the County is authorized to contract debts and to issue, as evidence thereof, bonds, notes or other instruments of indebtedness payable from pledges of the full faith and credit of the County; and

**WHEREAS**, the County held a public hearing, duly noticed, on April 10, 2018, regarding the proposed issuance of the Series 2018 Bond (as defined below) in accordance with the requirements of Section 15.2-2606 of the Act; and

**WHEREAS**, Davenport & Company LLC, the County's financial advisor (**the “Financial Advisor”**), as directed by County staff, prepared a Request for Proposals dated March 7, 2018 (**the “RFP”**) to obtain financing offers from banks and other lenders for the funding of various capital improvements to be undertaken by the County, including, but not limited to (i) the purchase of police vehicles and other law enforcement related assets; (ii) public safety radio system expenditures; (iii) improvements to public County owned buildings, including the Central Wellness Center facility and the Courthouse basement area; (iv) water and sewer system expenditures that include the Crosspointe area system; (v) the replacement and upgrade of the County fuel canopy and dispenser; (vi) the purchase of voting machines and other assets associated with the electoral process; and (vii) the replacement of software for use by the CDCC and other enhancements of the County’s information technology assets (**the “Projects”**); and

**WHEREAS**, the County shall issue its general obligation debt in a single series, which shall be described as its \$9,500,000 General Obligation Bond, (Public Facilities Improvements Projects) Series 2018 (**the “Series 2018 Bond”**) and;

**WHEREAS**, the Board of Supervisors, based upon an evaluation of the responses to the RFP and the recommendations of County staff and the Financial Advisor, have accepted a proposal from Raymond James Capital Funding, Inc. to finance the Projects.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF PRINCE GEORGE, VIRGINIA:**

1. **Authorization of the Series 2018 Bond.** The Board of Supervisors hereby finds and determines that it is advisable and in the best interests of the County to incur debt and issue its Series 2018 Bond for the purpose of financing all or a portion of the Projects, along with the costs of issuing the Series 2018 Bond. The County previously authorized the solicitation of bids for the Series 2018 Bond by the Financial Advisor. The Board of Supervisors now hereby authorizes the issuance of the Series 2018 Bond in accordance with the terms approved by the Board of Supervisors herein.

2. **General Obligation of the County.** The Series 2018 Bond shall be issued under the provisions of Article VII, Section 10(a) of the Constitution of Virginia. The Series 2018 Bond shall be a general obligation of the County, the principal of and interest on which are payable from ad valorem taxes to be levied without limitation as to rate or amount on all property in the County subject to taxation and a pledge of the full faith and credit of the County; and in each year while any amount payable with respect to the Series 2018 Bond shall be outstanding there shall be levied and collected in accordance with law an annual ad valorem tax upon all taxable property in the County subject to local taxation sufficient in amount, together with all other funds lawfully appropriated and available therefor, to provide for the payment of the principal of and premium, if any, and the interest on the Series 2018 Bond as such principal, premium, if any, and interest shall become due.

4. **Use of Series 2018 Bond Proceeds.** The proceeds derived from the issuance of the Series 2018 Note, after the payment of the costs of issuance of the Series 2018 Bond, are expected to be applied to the payment of (or for the reimbursement to the County of costs previously paid) all or a portion of the costs of the Projects identified below, in substantially the following estimated amounts:

<b><u>Project</u></b>	<b><u>Amount</u></b>
1. Public Safety Radio System	\$7,442,773
2. Police Vehicles	\$400,000
3. Voting Machines and Related Assets	\$112,995
4. Crosspointe Water and Sewer System	\$78,010
5. Fuel Canopy and Dispenser	\$184,995
6. Public Building Improvements	\$719,912
7. County IT Assets	\$219,863
<b>Total Project Costs Initially Identified</b>	<b>\$9,158,548</b>

If the actual costs for any of the Projects identified above exceeds the anticipated costs, such excess may be paid from the proceeds of the Series 2018 Bond originally allocated to any of the other components of the Projects.

5. **Description of Series 2018 Bond.** The Series 2018 Bond shall evidence the County's obligation to repay a loan in an aggregate principal amount not to exceed \$9,500,000 from Raymond James Capital Funding, Inc. (the "**Lender**"). The details are set forth in the

formal written proposal of the Lender dated March 27, 2018, as amended, a copy of which has been provided to the Board (**the “Lender Loan Proposal”**).The terms of the Lender Loan Proposal are hereby approved. The Series 2018 Bond shall have a final maturity date of February 1, 2033 and the principal on the Series 2018 Bond shall be payable annually on February 1 of each year beginning on February 1, 2019. The Series 2018 Bond may be prepayable in whole, or in part, subject to a minimum prepayment amount of \$500,000, after February 1, 2028. Interest on the Series 2018 Bond shall be payable at the rate of 3.16 percent per annum on February 1 and August 1 each year during which such debt obligation remains outstanding, commencing on August 1, 2018. The final terms of the Series 2018 Bond shall be determined by the Chairman of the Board and evidenced conclusively by his execution and delivery of the Series 2018 Bond to the Lender, and no further action of the Board shall be required. The Chairman of the Board is hereby authorized to execute and deliver the Series 2018 Bond to the Lender, and the Clerk of the Board is hereby authorized to affix and attest the Seal of the County thereon.

6. **Tax Covenants.** The County covenants and agrees to comply with the provisions of Sections 103 and 141-150 of the Internal Revenue Code of 1986, as amended (**the “Code”**) and the applicable Treasury Regulations promulgated thereunder at all times during which the Series 2018 Note is outstanding.

7. **Reimbursement Authorization.** The County intends that the adoption of this Resolution will be a declaration of the County’s official intent in accordance with U.S. Treasury Regulation Section 1.150-2 to obtain reimbursement from the Series 2018 Bond proceeds or any subsequent debt obligations of the County for expenditures on the Projects made on or after 60 days prior to the date hereof. The County intends that funds that have been advanced for costs of the Projects, or which may be so advanced, may be reimbursed from proceeds of the Series 2018 Note, or any subsequent debt obligations.

8. **Other Actions.** All other actions of officers of the County taken heretofore or hereafter conforming with the purposes and intent of this Resolution are approved, ratified and confirmed. The Board of Supervisors hereby confirms and directs Williams Mullen, Bond Counsel to the County, the Financial Advisor and County staff to prepare documents and take such actions as are necessary or appropriate in connection with the issuance of such Series 2018 Bond.

9. **Filing of Resolution.** The Clerk or any Deputy Clerk of the Board of Supervisors or other agent or employee of the County, is hereby authorized and directed to cause a certified copy of this Resolution to be filed with the Circuit Court of the County of Prince George, Virginia.

10. **Effective Date.** This Resolution and the provisions contained herein shall become effective immediately upon adoption.

On roll call the vote was:

In favor: (5) Waymack, Webb, Carmichael, Hunter, Brown

Opposed: (0)

Absent: (0)

**P-2. Public Hearing; Budget Amendment and Appropriation (\$8,131,225 Public Safety Radio Project, Central Wellness Center Building Upgrades and Estimated Bond Issuance Costs).** Ms. Drewry stated that this is in relation to the two additional projects in the previous bond issuance that need to be appropriated as a budget amendment to the adopted FY2018 budget. A public hearing is required for this budget amendment because this appropriation in the amount of \$8,121,225 exceeds 1% of the adopted FY2018 budget. Chairman Carmichael opened the public hearing at 7:50 p.m. There was no one to speak and the public hearing was closed. Mr. Webb made a motion, seconded by Mr. Hunter, to approve the resolution as presented. Roll was called on the motion.

R-18-044

P-2.

**RESOLUTION; BUDGET AMENDMENT AND APPROPRIATION (\$8,121,225 PUBLIC SAFETY RADIO PROJECT, CENTRAL WELLNESS CENTER BUILDING UPGRADES AND ESTIMATED BOND ISSUANCE COSTS)**

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 10<sup>th</sup> day of April, 2018, does hereby authorize and appropriate the following increase of funds within the 2017-2018 Budget, such line items increased as follows, which monies shall be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

<u>FUND/ORGANIZATION</u>	<u>AMOUNT</u>
<b><u>Capital Improvement Fund (0311)</u></b>	
Revenues:	
0311-40-900-8115-341401                      Debt Proceeds	\$8,121,225
Expenditures:	
0311-03-200-3163-48107                      CIP – Public Safety Radio Project	\$7,442,773
0311-07-211-3174-48120                      CIP – CWC Building Upgrades / Code	\$500,000
0311-09-401-4000-49149                      Debt Issuance Costs	\$178,452

On roll call the vote was:

In favor: (5) Waymack, Webb, Carmichael, Hunter, Brown

Opposed: (0)

Absent: (0)

**P-3. Public Hearing. Consideration of Equalization of Tax Rate Based on Assessment.**

Ms. Drewry stated that the County Administrator proposed the Fiscal Year 2018-2019 budget at the February 27, 2018 board meeting and recommended a 5 cents increase in the Real Property Tax Rate for school capital projects. No other increase or change in established tax rates was recommended. The Board received information on an increase in assessed real property values

at its pre-budget work session on February 6, 2018. The assessed values (excluding new construction and improvements) have grown by more than 1%. The equalization rate would be 85 cents. If the assessed value increases by more than 1% Section 58.1-3321 of The Code of Virginia states that the County must reduce the tax rate so that revenues are less than or equal to 101% of prior year levies or the County may increase the tax rate after advertising and holding a public hearing with notice of the “effective tax rate increase”. There is no recommendation to lower the tax rate to 85 cents, and in fact the proposed budget included a 5 cents increase in the real property rate for construction of a new elementary school. Chairman Carmichael opened the public hearing at 7:55 p.m. There was no one to speak. There is no required Board action following this public hearing and no Board member expressed a desire to change the tax rate at this time.

**P-4. Public Hearing; Resolution; Budget Amendment and Appropriation of FY17 School Division Carry-Over Funds in the Amount of \$2,725,326.** Ms. Drewry stated that the Prince George County School Board approved at its February 12, 2018 meeting a request for carry-forward of unexpended FY2017 school board funds and an appropriation increase of \$2,725,326. This appropriation would come from fund balance. The requested appropriation increases are amounts above those included in the adopted FY2018 budget. Any amendment to the budget in excess of 1% of the total adopted budget requires a public hearing. The total adopted FY2018 budget, net of inter-fund transfers, is \$114,018,234; 1% of that total is \$1,140,182. The Board of Supervisors has discussed the carryforward request at budget work sessions on March 7 and March 20. On March 27, 2018 the Board authorized Staff to advertise a public hearing for a budget amendment of \$2,725,326. The impacted accounts for appropriation increase would impact the General Fund, School Operating Fund, School Textbook Fund, and the Capital Improvement Project Fund. The Board may approve an amount that differs from the School request, as long as it does not exceed the \$2,725,326 advertised. Chairman Carmichael opened the public hearing at 8:01 p.m.

Ms. Leila Holmes (4260 Cedar Creek Lane, Prince George). Ms. Holmes stated that bonuses should be given to teachers, paraprofessionals, bus drivers, custodians, substitute teachers, cafeteria workers, bus aides, car drivers, clerical, and maintenance workers now. Currently there are 25 teaching positions listed on the School website; 8 are from 2017-2018 and 17 are from 2018-2019. Some of the positions are not filled and more teachers are looking to go to higher paid counties like Chesterfield County and Hanover County. She stated that the teachers do deserve more pay because they go through a lot. She stated that paraprofessionals do just as much as a teacher does and it is hard work. At one time, she was told that she was the best paraprofessional in the County.

Mr. Robert Cox, Jr. (Chairman, Prince George County School Board). Mr. Cox stated that if the Board does choose to reduce the amount, he requests that they also reduce the amount of the loan payment that they owe.

There being no one else to speak, Chairman Carmichael closed the public hearing at 8:06 p.m. Mr. Webb made a motion, seconded by Mr. Hunter, to defer this item to April 24, 2018. Roll was called on the motion.

On roll call the vote was:

In favor: (5) Waymack, Webb, Carmichael, Hunter, Brown

Opposed: (0)

Absent: (0)

**P-5. Public Hearing; Resolution; Establishment of 2018 Tax Levies for Real Property, Tangible Personal Property, Mobile Homes, and Machinery and Tools.** Ms. Drewry stated that the County Administrator proposed the Fiscal Year 2018-2019 budget at the February 27, 2018 board meeting and recommended a 5 cents increase in the Real Property Tax Rate for school capital projects. The overall General Fund budget, considering all revenue changes, is expected to increase by \$2,491,376, or 4.65%. Excluding the \$1,250,000 generated from 5 cent real estate tax increase, the General Fund budget would increase by \$1,241,376 or 2.32%. No other increase or change in established tax rates was recommended. If any tax rate increases are desired, The Code of Virginia states that the public hearing must be published in a paper of general circulation at least seven days before the hearing. The Board approved on March 13, 2018 to advertise the rates as Real Property at \$.91, Personal Property at \$4.25, Machinery & Tools at \$1.50, and Mobile Homes at \$.91.

Chairman Carmichael opened the public hearing at 8:11 p.m.

Mr. Alan Kenyun (4221 Cedar Creek Lane). Mr. Kenyun stated that he is all for the Schools getting more money to build a new school, but he is opposed to increasing the tax rate. He stated that he has done a little research to see where Prince George County's taxes stand compared to all of the surrounding counties and only Chesterfield County is higher than Prince George right now. He thinks the money for the school should be obtained through cuts elsewhere.

Mr. William Steele (4200 Cedar Creek Lane). Mr. Steele stated that he has been in this County for over 20 years. He stated that he sees a lot of spending and enough is enough. He has not seen much benefits from this constant year, year, year tax increase. Plus, now you want to raise the water and sewer rates. He stated that he is not a bank and he doesn't have a money tree in his backyard. There needs to be a limit. He stated that he knows budgets and he knows how government works. He has been in law enforcement for over 30 years. There are things that can be cut in this budget. He has seen a lot of talk about pay raises and spending money here and there. He has not heard anything this Board is doing to protect the taxpayer.

Mr. Johnny Nugent (11373 Cedar Run Road). Mr. Nugent stated that the Board needs to take a deep dive and look at the wasteful spending within this County. The schools do need to be replaced. Where there is smoke there is fire.



Ms. Sharon Jadrnak (12000 Larchwood Court). Mr. Jadrnak agrees with Core Committee and Prince George County needs to build a new Walton Elementary School, a new Beazley Elementary School, and to drop plan to renovate and possibly add on to Prince George High School. He hopes that the Board agrees with these recommendations as well. She does support a tax increase for at least one new elementary school when that project is ready to be undertaken. She applauded the efforts of the School Division and the County to work together on the elementary school site feasibility study. She hopes that two sites for both new elementary schools will be identified in that process. She also hope that in the near future, the School Division and County will undertake the High School feasibility study that was proposed by the architect at the February 12, 2018 School Board Meeting. In addition, when any school buildings are built or renovated, she hopes that a lot of thought and design work will go into security systems, the information technology infrastructure, and the HVAC systems so that the buildings are safe, up to date technically, and comfortable for the employees and students. As someone who substitutes in the secondary school buildings, she has a personal pet peeve about the sometimes uncomfortable temperatures that she has experienced firsthand.

Ms. Leila Holmes (4260 Cedar Creek Lane). Ms. Holmes states that the schools do need to be replaced. However, she would not be for raising taxes this year because the committee is still looking at four properties. Therefore, she does not think they will be ready this fiscal year.

Mr. Robert Cox (Chairman, Prince George County School Board). Mr. Cox stated that they could build a school in 15 months, but they have started to take a slower approach and make sure that the design is correct and fits the needs. It will be a prototype of North Elementary with some modifications to it. Therefore, the Board does not need to raise taxes this year.

There was no one else to speak and the public hearing was closed at 8:23 p.m. Mr. Webb made a motion, seconded by Mr. Brown, to defer the real property tax to April 24 and approve the tax rates for tangible personal property, mobile homes, and machinery and tools as presented. Roll was called on the motion.

R-18-045

P-5.

RESOLUTION; ESTABLISHMENT OF 2018 TAX  
LEVIES FOR REAL PROPERTY, TANGIBLE  
PERSONAL PROPERTY, MOBILE HOMES, AND  
MACHINERY AND TOOLS

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 10<sup>th</sup> day of April, 2018 hereby establishes the following levies for the Tax Year 2018 beginning July 1, 2018 and ending June 30, 2019 pursuant to Section 58.1-3001 of the Code of Virginia (1950, as amended).

- |   |        |
|---|--------|
| 1. All tangible personal property<br>not identified below (Section 58.1-3500) | \$4.25 |
|---|--------|

2. Mobile homes, an industrial building unit constructed on a chassis for towing to the point of use and designed to be used, without a permanent foundation; for a continuous year-round occupancy as a dwelling; of two or more such units separately towable, but designed to be joined together at the point of use to form a single dwelling, and which is designed for removal to, and installation of erection on other sites (Section 58.1-3503.6) \$0.86
3. Machinery and tools used in a manufacturing, mining, processing or reprocessing, radio or television broadcasting, or dairy business (Section 58.1-3507) \$1.50
4. Farm machinery and implements, farm tools, farm livestock including all horses, poultry, grains and feed used for the nurture of farm livestock and poultry (Section 58.1-3505) -0-

On roll call the vote was:

In favor: (5) Waymack, Webb, Carmichael, Hunter, Brown

Opposed: (0)

Absent: (0)

**P-6. Public Hearing; Adoption of Ordinances to Amend the Code of the County of Prince George, Virginia, 2005, as Amended, to Revise Water and Sewer User Charges and Fees.** Mr. Dickie Thompson, Interim Utilities Director, stated that they are requesting the Board to consider the adoption of Ordinances to amend the Code of the County of Prince George to revise water and sewer user charges by amending sections 82-262 and 82-537. The Department of Engineering and Utilities with the help of GettingGreatRates.com, LLC completed a Water and Sewer Rate Analysis in January 2017. The goals of the Rate Analysis were to ensure rates that are adequate to cover current costs and those that can be predicted for about ten years, will enable the building of responsible reserves to hedge against future costs, and will be fair and equitable to all ratepayers. Several rate scenarios were modeled during the rate analysis, and it was recommended to establish annual rate increases after the initial increase (recommended 20% water and 30% sewer, adopted April 2017 – 10% and 20% respectively). The proposed increases to be effective July 1, 2018 are 5% water and 7.5% sewer. An increase of 5% for water and 7.5% for sewer would be equal to approximately \$5.21 additional per month based on 5,000 gallons per month (increase of \$10.42 for 10,000 per two months). The estimate revenues from this increase totals approximately \$373,000 to help preserve Utility Fund balance. This will also provide additional funds to support future projects for rehab/replacement of utilities and to continue day to day operation/maintenance of existing facilities. Mr. Thompson showed the Board several slides showing the need for these future projects. Chairman Carmichael opened the public hearing at 8:48 p.m.

Ms. Leila Holmes (4260 Cedar Creek Lane). Mr. Holmes thanked Mr. Brown and Mrs. Waymack for attending Cedar Creek’s Homeowners Association meeting and explaining this utilities rate increase.

Mr. William Steele (4200 Cedar Creek Lane). Mr. Steele stated there has to be another way. He suggested impact fees. He stated that he has American Water and would like to hook up to County water, but it costs too much. With all do respect, he stated that these costs are more than just a cup of coffee.

There was no one else to speak and the public hearing was closed at 8:51 p.m. Mr. Webb stated it is unfortunate. This County has no control over what is going on with utilities with waste treatment repair coming up. There is no short term solution. Unless this County was to invest in a capital project for a water and a sewer plant, it will always be dependent on its neighbors. With Chesterfield growing by leaps and bounds, everyone is scraping for water. Chairman Carmichael concurred with Mr. Webb. The infrastructure for water and sewer is always a topic for this Board. He stated that they will continue to find ways to bring utilities to area which are needed the most. Mr. Hunter stated that this County has to spend money to get some of this infrastructure fixed. He too has County water and sewer so his rates will go up as well. He made a motion, seconded by Mrs. Waymack, to adopt the resolution as presented. Mrs. Waymack stated that she too has County utilities but this must be done. Roll was called on the motion.

O-18-06

ORDINANCE TO AMEND THE CODE OF THE COUNTY OF PRINCE GEORGE, VIRGINIA, 2005, AS AMENDED, BY AMENDING SECTIONS 82-537 AND 82-262 TO REVISE SEWER USER CHARGES AND WATER USER CHARGES

BE IT ORDAINED by the Board of Supervisors of Prince George County:

*(1) That The Code of the County of Prince George, Virginia, 2005, as amended, is amended and re-codified to read as follows:*

Sec. 82-537. - Wastewater user charge schedule.

Bills for wastewater disposal and the use of the wastewater collection system shall be rendered to residential and nonresidential users based on the following monthly rates:

(1) Fixed minimum charge. The fixed minimum charge shall be as follows:

Meter Size	Minimum Charge Per Month
5/8"	<del>\$11.54</del> \$12.41

3/4"	<del>\$11.54</del> \$12.41
1"	<del>\$18.18</del> \$19.54
1 1/2"	<del>\$31.79</del> \$34.17
2"	<del>\$50.84</del> \$54.65
3"	<del>\$105.29</del> \$113.19
4"	<del>\$181.50</del> \$195.11
6"	<del>\$399.25</del> \$429.19
8"	<del>\$704.10</del> \$756.91

For uses metering wastewater flow, contracted capacity shall be used to determine equivalent water meter size for computation of minimum monthly fees.

- 2) Commodity charge. For all water delivered or wastewater collected a unit charge of ~~\$8.21~~ \$8.83 per 1,000 gallons shall apply.
- (3) Owner's responsibility for rental dwelling unit. Whenever wastewater service is provided to a rental dwelling which has water service provided by an individual well, the utility service will have to be kept in the name of the owner of the dwelling, and he will be responsible for the payment of the bill.
- (4) Strength charges. In accordance with the procedures defined in section 82-507, the following charges per 1,000 gallons shall be assessed against the users whose wastes exceed the strength of normal domestic wastewater. All residential users shall be assumed to be in category I:

Category Designation	Range of Strength (standard strength units)	Strength Charge (\$ per 1,000 gallons)
I	0—300	0.00
II	301—600	\$0.0830

III	601—1,000	\$0.1650
IV	1,001—1,400	\$0.2650
V	1,401 and over	*

\* Subject to determination by the director based on actual strength units in the user's wastes.

*(2) That this ordinance shall be effective July 1, 2018 for Cycle 2 customers, and August 1, 2018 for Cycle 1 customers.*

Sec. 82-262. - Water user charge schedule.

Bills for water production and the use of the water distribution system shall be rendered to residential and nonresidential users based on the following monthly rates:

(1) Fixed minimum charge. The fixed minimum charge shall be as follows:

Meter Size	Minimum Charge Per Month
5/8"	<del>\$9.10</del> \$9.56
3/4"	<del>\$9.10</del> \$9.56
1"	<del>\$16.51</del> \$17.34
1 1/2"	<del>\$31.74</del> \$33.33
2"	<del>\$53.04</del> \$55.69
3"	<del>\$113.92</del> \$119.62
4"	<del>\$199.13</del> \$209.09
6"	<del>\$442.63</del> \$464.76
8"	<del>\$783.53</del> \$822.71

- (2) Commodity charge. For the amount of water consumed, the following rate block schedule shall apply.

Meter Size	Rate Block	Unit Charge per 1,000 gallons
5/8"	0 to < 6,000 gallons	\$2.83 \$2.97
	6,000 gallons to < 20,000 gallons	\$3.54 \$3.72
	20,000 gallons and greater	\$4.42 \$4.64
3/4"	0 to < 6,000 gallons	\$2.83 \$2.97
	6,000 gallons to < 20,000 gallons	\$3.54 \$3.72
	20,000 gallons and greater	\$4.42 \$4.64
1"	0 to < 8,000 gallons	\$2.83 \$2.97
	8,000 gallons to < 25,000 gallons	\$3.54 \$3.72
	25,000 gallons and greater	\$4.42 \$4.64
1W"	0 to < 15,000 gallons	\$2.83 \$2.97
	15,000 gallons to < 61,000 gallons	\$3.54 \$3.72
	61,000 gallons and greater	\$4.42 \$4.64
2"	0 to < 30,000 gallons	\$2.83 \$2.97
	30,000 gallons to < 94,000 gallons	\$3.54 \$3.72
	94,000 gallons and greater	\$4.42 \$4.64
3"	0 to < 70,000 gallons	\$2.83 \$2.97
	70,000 gallons to < 215,000 gallons	\$3.54 \$3.72
	215,000 gallons and greater	\$4.42 \$4.64
4"	0 to < 128,000 gallons	\$2.83 \$2.97

	128,000 gallons to < 385,000 gallons	\$3.54 \$3.72
	385,000 gallons and greater	\$4.42 \$4.64
6"	0 to < 289,000 gallons	\$2.83 \$2.97
	289,000 gallons to < 867,000 gallons	\$3.54 \$3.72
	867,000 gallons and greater	\$4.42 \$4.64
8"	0 to < 289,000 gallons	\$2.83 \$2.97
	289,000 gallons to < 867,000 gallons	\$3.54 \$3.72
	867,000 gallons and greater	\$4.42 \$4.64

- (3) Responsibility of owner of rental dwelling containing more than one dwelling unit. Whenever water service is provided to a rental dwelling which has more than one dwelling unit, the utility service will have to be kept in the name of the owner of the dwelling, and he will be responsible for the payment of the bill.
- (4) Fire hydrant service. For temporary service by means of a hydrant meter, as provided in division 4 of this article, the applicant shall pay a permit fee and shall place a deposit with the department. The deposit shall be applied toward the applicant's bill for water use, and any excess refunded upon closing of the account.
- Permit fee ....\$55.00
  - Deposit (refundable), negotiated depending on expected usage
  - Water charge, per 1,000 gallons ....\$14.16 \$14.87
- (5) Metered private fire protection system. Private fire protection system, metered (does not apply when domestic and fire services are master-metered):
- Monthly charge: Two percent of corresponding minimum charge, as provided in subsection (1) of this section.
  - Commodity charge, per 1,000 gallons: See subsection (2) above.
- (6) Reserved.

*(2) That this ordinance shall be effective July 1, 2018 for Cycle 2 customers, and August 1, 2018 for Cycle 1 customers.*

On roll call the vote was:

In favor: (4) Waymack, Webb, Carmichael, Hunter

Opposed: (1) Brown

Absent: (0)



## **SUPERVISORS' COMMENTS**

Mrs. Waymack thanked everyone for coming and she is thankful for the wonderful people in Prince George County.

Mr. Hunter stated that is thankful for the public safety people worldwide. He also stated that LEPC's Survivor Day will be on Saturday, April 2, at Prince George High School from 9:00 a.m. to 12 Noon.

## **COUNTY ADMINISTRATOR'S COMMENTS**

Mr. Ashcraft stated that there will be a Litter Cleanup Community Meeting on April 12 at 4 p.m. at the Prince George Library. The Farmers Market Public Meeting for Vendors will be on April 12 at 6 p.m. at the Central Wellness Center. The Parks & Recreation Baseball/Softball Opening Day Ceremony will be on April 14 at 9 a.m. at the Moore Recreation Complex. The Prince George Ruritan Club Community Blood Drive will be on April 14 from 10 a.m. to 2 p.m. at the Disputanta Ruritan Hall. There will be a Brandon Church History Presentation on April 14 at 2 p.m. at the Burrowsville Community Center.

## **REPORTS (cont'd)**

**Toddler Fair Report** – Ms. Shel Douglas, Director of Social Services, stated that Prince George will be holding its fourth annual health fair geared toward children and infants 0-5. The purpose of the fair is to identify children who may be in need of early intervention services. This is a collaborative effort of the Prince George Social Services Department, District 19, the Prince George Police Department, Hopewell/Prince George Community Health Center, PG Promise, the Prince George Public School System, the Prince George Library, and the Hopewell/Prince George Smart Beginnings Program. Funding for the event has been provided by grants. There will be screening taking place at the fair, including developmental delays, speech, hearing, and vision. There will be no charge to the families for these screenings. There will also be fun activities and a car seat inspection. There will also be door prizes. The Toddler Fair will be on April 14 at Scott Park and the Prince George Library from 9:00 a.m. to 1:00 p.m.

## **ORDER OF BUSINESS**

### **A-1. Consideration of Appointments – Board, Commissions, Committees, Authorities: Resolution of Appointment(s):**

**A. Resolution; Appointment (Interim Term) – Appomattox Regional Library Board.** Mr. Brown made a motion, seconded by Mr. Hunter to appoint Mr. William Thomas, Sr. Roll was called on the motion.

On roll call the vote was:

In favor: (5) Webb, Carmichael, Hunter, Brown, Waymack

Opposed: (0)

Absent: (0)

A-1A.

RESOLUTION; APPOINTMENT (INTERIM TERM) - APPOMATTOX  
REGIONAL LIBRARY BOARD OF TRUSTEES.

WHEREAS, The Board of Supervisors of the County of Prince George did at its regular meeting on the 16th day of February, 1974, consider and approve a contract which establishes the Appomattox Regional Library; and

WHEREAS, Section One of such contract provides for a Board of Trustees of eleven members to govern the Appomattox Regional Library, three of whom shall be appointed by the Prince George County Board of Supervisors; and

WHEREAS, The term of Ms. Doris Gallup is vacant.

NOW, THEREFORE, BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 10<sup>th</sup> day of April, 2018 does hereby appoint William Thomas, Sr. to the Appomattox Regional Library Board of Trustees to serve an interim term, beginning immediately and ending on June 30, 2019.

On roll call the vote was:

In favor: (5) Webb, Carmichael, Hunter, Brown, Waymack

Opposed: (0)

Absent: (0)

**ADJOURNMENT.** Mr. Webb moved, seconded by Mrs. Waymack, that the meeting adjourn to April 18<sup>th</sup> at 4:30 p.m. for a budget work session. Roll was called on the motion.

On roll call the vote was:

In favor: (5) Carmichael, Hunter, Brown, Waymack, Webb

Opposed: (0)

Absent: (0)

The meeting adjourned at 9:17 p.m.

[Draft Minutes prepared April 19, 2018, for consideration on April 24, 2018; adopted by unanimous vote.]

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Alan R. Carmichael  
Chairman, Board of Supervisors

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Percy C. Ashcraft  
County Administrator