

# Issue Analysis Form



**Date:** January 10, 2018  
**Item:** Additional Vehicle – Sheriff's Office  
**Lead Department(s):** Finance; Sheriff  
**Contact Person(s):** Betsy Drewry; Bucky Allin

## Description and Current Status

In November of 2017 a 2001 Oldsmobile Bravada assigned to the Prince George County Sheriff's Department was sent to the garage for repairs. Ralph Summerson, Fleet Manager, indicated that the vehicle has severe drive line issues and repairs were expected to total around \$1,300. Mr. Summerson did not feel that the cost of the repairs was warranted in comparison to the value and potential continued life/use of the vehicle.

This vehicle was scheduled for replacement during the FY2019 budget cycle. Sheriff Allin has requested that this vehicle be replaced during FY2018 in light of the costly repairs required to repair the existing 2001 Bravada.

Staff recommends vehicle replacement using a transfer from the General Fund Contingency. \$247,022 in General Fund Contingency is available prior to any January 23, 2018 Board action.

The cost of the replacement vehicle is \$26,625; estimate attached (using cooperative purchasing off of the Town of Bluefield contract).

### Required Budget Amendment/Entry:

Expenditures:

0100-02-010-0203-48105 Sheriff – Vehicle Replacement - \$26,625 INCREASE  
0100-09-401-0917-49199 General Fund Contingency - \$26,625 DECREASE

## Government Path

Does this require IDA action?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does this require BZA action?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does This require Planning Commission Action?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does this require Board of Supervisors action?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Does this require a public hearing?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If so, before what date?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

### **Fiscal Impact Statement**

Cost of replacement vehicle is \$26,625 and a transfer from available General Fund Contingency is requested. Replacing during FY2018 will eliminate the need to add for replacement during the FY2019 budget cycle.

### **County Impact**

Vehicle replacement will provide a functional and reliable vehicle for the Sheriff's department.

### **Notes**

2017 EXPLORER BASE 4X4 TOWN OF BLUEFIELD CONTRACT #091412 ITEM 5 VENDOR: SHEEHY FORD	UNIT PRICE	QUANTITY EA Base Vehicle and Unique Options #1	QUANTITY EA Base Vehicle and Unique Options #2	QUANTITY EA Base Vehicle and Unique Options #3	QUANTITY EA Base Vehicle and Unique Options #4	QUANTITY EA Base Vehicle and Unique Options #5
Base Vehicle 2017 Explorer Base 4x4 - NEW STD ITEMS: REARVIEW CAMERA, SYNC AND DAYTIME RUNNING LAMPS (On/Off Cluster Controllable) ONLY AVAILABLE WITH MEDIUM LIGHT CAMEL.						
2.3L I-4 EcoBoost Engine						
Upgrade to XLT Package(200A) - Passenger 1- Touch Window, 18" Wheels, Auto Headlamp, Fog Lamps, Heated Mirror w/ LED signal indicator and Security Lamps, Reverse Sensing, Keyless Entry, Keypad, Sirius Radio						
UPGRADE TO 201A XLT PACKAGE : Driver Connect Package, Remote Start, Premium Audio System w/9 speakers, Dual-Zone Electronic Temperature, 10 Power Passenger Seat, Hands Free-Foot Activated Liftgate						
Daytime Running Lamps (Non-Controllable)						
Note: Replaces the standard On/Off Cluster Controllable						
Deep Tray-Style All Weather Floor Mats						
Factory Class II Tow Package (req. 2.3L EcoBoost engine)						
3000lb MAX						
Factory Class III/IV Tow Package - 5000lb max						
Roof Rack Cross Bars						
Cargo Well Protector						
Rear Cargo Shade						
Splash Guards						
Reverse Sensing						
Sirius/XM Satellite Radio (6 month trial included)						
Subscription Fee Applies after trial						
EXTERIOR COLOR:						
Oxford White						
Shadow Black						
Ingot Silver						
Blue Jeans Metallic						
Additional Cost for Delivery (in excess of 300 miles)						
.80 per mile. Enter the Number of miles.						
Subtotal Cost for Each Base Vehicle Plus Contract Options:		1 ea	1 ea	1 ea	1 ea	1 ea
Total Cost for Each Base Vehicle Plus All Options:		\$ 26,625.00	\$ 26,625.00	\$ 26,625.00	\$ 26,625.00	\$ 26,625.00
Total Cost for All Base Vehicles Plus All Options:		\$ 26,625.00	\$ 26,625.00	\$ 26,625.00	\$ 26,625.00	\$ 26,625.00
<b>Grand Total for Order:</b>						
Petersburg Public Works, NT176175						
Enter Color and Other Information or Instructions in Yellow Block to the Right						

**Customer Requested additional options (not on contract)**

Subtotal Cost for Base Vehicle Plus Contract Options:		\$ 26,625.00				
WINDOW TINT LEGAL (Front 50% Rear 35%)		\$285.00				
Dark Car Feature		\$20.00				
Extra Key		\$250.00				
Total Cost for All Base Vehicles Plus Options:		\$ 26,625.00				

Board of Supervisors  
County of Prince George, Virginia

Resolution

At a regular meeting of the Board of Supervisors of the County of Prince George held in the Boardroom, Third Floor, County Administration Building, 6602 Courts Drive, Prince George, Virginia this 23<sup>rd</sup> day of January, 2018:

<u>Present:</u>	<u>Vote:</u>
Alan R. Carmichael, Chairman	
Donald R. Hunter, Vice-Chairman	
Floyd M. Brown, Jr.	
Marlene J. Waymack	
T. J. Webb	

A-1

On motion of \_\_\_\_\_, seconded by \_\_\_\_\_, which carried unanimously, the following Resolution was adopted:

**RESOLUTION; BUDGET TRANSFER FROM CONTINGENCY  
(\$26,625.00 SHERIFF'S DEPARTMENT REPLACEMENT VEHICLE)**

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 23<sup>rd</sup> day of January, 2018, does hereby authorize and appropriate the following increase of funds within the 2017-2018 Budget, the following increase of funds within the 2017-2018 Budget, such line items increased as follows, which monies shall be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

<u>FUND/ORGANIZATION</u>		<u>AMOUNT</u>
<u>Expenditure:</u>		
0100-02-010-0203-48105	Sheriff – Vehicle Replacement	\$26,625.00
0100-09-401-0917-49199	General Fund Contingency	(\$26,625.00)*
*Decrease		

A Copy Teste:

\_\_\_\_\_  
Percy C. Ashcraft  
County Administrator