Issue Analysis Form

Date: December 22, 2017

School Rebate/Refund

Item: Appropriation

Lead Department(s): County & School Finance

Contact Person(s): Betsy Drewry

Description and Current Status

The Prince George County School Board approved at its December 11, 2017 meeting the appropriation of rebates and refunds totaling \$31,763.41.

Tyler Technologies Refund - \$11,749.96

Volkswagen Group of America Emissions Settlement - \$20,013.45

TOTAL Rebates & Refunds = \$31,763.41

Neither amount was anticipated in the adopted FY2018 budget. The School Board has requested an increased appropriation for these revenues and requests increased appropriation for transportation expenditures.

Attached is a memo from Rebecca Hicks, School Finance Director that provides supporting documentation.

Government Path	Gov	vernm	ient	Path
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Does this require IDA action?	☐ Yes	⊠ No
Does this require BZA action?	☐ Yes	⊠ No
Does This require Planning Commission Action?	☐ Yes	⊠ No
Does this require Board of Supervisors action?	⊠ Yes	□ No
Does this require a public hearing?	☐ Yes	⊠ No
If so, before what date?	☐ Yes	□ No

Fiscal Impact Statement

Increases in appropriation of rebates and refund revenues and transportation expenditures for FY2017-18 for Prince George County Schools.

Total Increase in FY2017-18 Appropriation = \$31,763.41



County I	mpact				
There is no	o increased lo	cal funding	required for	this request.	
Notes					

Betsy Drewry

From:

Rebecca T. Hicks <rhicks@pgs.k12.va.us> Tuesday, December 12, 2017 11:51 AM

Sent: To:

Betsy Drewry

Cc:

Bonnie Jacobs

Subject:

Appropriation Request Sch Request Dec2017.pdf

Attachments: Importance:

High

Hi, Betsy,

At the school board meeting last night, our board voted to appropriate \$31,763.41 to the general fund for Transportation as per the attached documents. Can you please get this on the County board's agenda for the next board meeting for their approval as well?

Thank you!

Rebecca Hicks

Director of Budget and Finance Prince George County Schools 6410 Courts Drive P O Box 400 Prince George, Virginia 23875

Ph: (804) 733-2700 Fax: (804) 733-2737



Prince George County Public Schools

A Commitment To Quality Education

December 12, 2017

To: Betsy Drewry, Director of Finance, Prince George County

From: Becky Hicks, Director of Budget & Finance, Prince George County Public Schools

Re: Increase in the General Fund - Transportation - FY2018

At the school board's regularly scheduled meeting on December 11, 2017, the following request for additional appropriations to the general fund were approved. The agenda items and supporting documentation are attached:

<u>Revenue</u>

0500-10-506-318302 Rebates/Refunds <u>Increase</u> \$31,763.41

Expenditure 0500-06-203-6007-63100-000-000-0

 0500-06-203-6007-63100-000-900-000-46014
 Trans Oper Supplies Increase
 \$11,749.96

 0500-06-203-6007-63100-000-900-000-48105
 Trans Vehicle Replacements Increase
 \$20,013.45

Please add these items to your next board meeting agenda for board approval. I am available for any questions you may have in regard to this request.

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	10	-11	ır	•

December 11, 2017

Presenter:

Becky Hicks, Finance Director

Approved: 12/11/17

Disapproved: ______

Tabled: _____

TOPIC:

Request for Appropriation of Funds received from Tyler Technologies and Volkswagen Group of America

RATIONALE:

- We have received funds from Tyler Technologies in the amount of \$11,749.96 for a credit on our account originally given in March of 2017. PGCPS was unable to use the credit against any outstanding invoices and received a check from Tyler Technologies in October 2017.
 We are requesting appropriation of these funds back to the original expenditure line item in Transportation to offset costs for FY2018.
- We have received restitution payments from Volkswagen Group of America for emissions modification in the 2.0 Liter Settlement Claims Program in the amount of \$20,013.45. We are requesting appropriation of these funds to Transportation to offset the cost of purchasing a new vehicle.

RECOMMENDATION: Approval by School Board and Refer to Board of Supervisors for Additional Appropriation of \$31,763.41 to be included into the FY18 budget for the division in Fund 500.

Tyler Technologies, Inc. One Tyler Drive Yarmouth, ME 04096

Weils Fargo Bank, N.A. San Francisco, CA

11-24/1210

Eleven thousand seven hundred forty-nine and 96 / 100 Dollars Only

DATE 10/5/2017 CHECK NUMBER TYL0089884

AMOUNT \$11,749.96

PAY TO THE ORDER OF PRINCE GEORGE COUNTY SBO ATTN: JENNIFER MAYS BOX 400 PRINCE GEORGE. VA 23875

Bran K Miller

"*OOB9884" ::151000548: #154305498"



Remittance: Tyler Technologies, Inc. (FEIN 75-2303920) P.O. Box 203556 technologies Dallas, TX 75320-3556

Credit Memo

Invoice No Date Page 045-185088 03/01/2017 1 of 1

Empowering people who serve the public*

Questions: Tyler Technologies - ERP & Schools Phone: 1-800-772-2260 Press 2, then 1

Fax: 1-866-673-3274 Email: ar@tylertech.com

Bill To: Prince George County School Board 11033 Prince George Drive Prince George, VA 23842

Ship To: Prince George Transportation 7905 Laurel Spring Road Prince George, VA 23875

Customer No. 5939	Ord No	PO Number Credit for 2G replacement	Currency USD		Terms RECEIPT	Due Date 03/22/2017
Date	Description			Units	Rate	Extended Price
	ntenance & Support:T-Mo,	GSM, US, only low volume I/Os-2G to	4G upgrade	50	(98.47)	4,923.55
Annual Mai credit for de	ntenance & Support:T-Mo, activated units	GSM, US, only low volume I/Os-2G to	4G upgrade	55	(98.47)	5,415.91
Annual Mai credit for de	ntenance & Support;T-Mo, eactivated units	GSM, US, only low volume I/Os-2G to	4G upgrade	10	(95.16)	951.58
	ntenance & Support:T-Mo,	GSM, US, only low volume I/Os-2G to	4G upgrade	4	(114.73)	458.92

0500-06-203-6007-63100-000-900-000-46014

Comments:119 Deactivated units

ATTENTION

Order your checks and forms from Tyler Business Forms at 877-749-2090 or tylerbusinessforms.com to guarantee 100% compliance with your software.

(11,749.96) Subtotal 0.00 Sales Tax (11,749.96)Invoice Total





Remittance:

Tyler Technologies, Inc. (FEIN 75-2303920)
P.O. Box 203556
Dallas, TX 75320-3556

Invoice

/Invoice No 045-160144 / Date 06/01/2016 Page 1 of 1

powering people who serve the public"

Questions:

Tyler Technologies - ERP & Schools Phone: 1-800-772-2260 Press 2, then 1

Fax: 1-866-673-3274 Email: ar@tylertech.com



Bill To: Prince George Transportation 7905 Laurel Spring Road Prince George, VA 23875 Ship To: Prince George Transportation 7905 Laurel Spring Road Prince George, VA 23875

Customer No., 5939	Ord No	PO Number	Currency USD	Terms NET30	Due Date 07/01/2016
Date	Description		Units	Rate	Extended Price
Contract No.: VersaT VersaTrans	rans RP Extended Support		3	5,112.99	5,112.9
VersaTrans	: Start: 01/Jul/2016, End: 30/. SIF Extended Support		1	1,720.72	1,720.7
	: Start: 01/Jul/2016, End: 30/ Nenance & Support:T-Mo, GS		50	236.33	11,816.5
Maintenance	: Stert: 01/Jul/2016, End: 30/ ntenance & Support:T-Mo, GS	Jun/2017	55	236.33	12,998.1
	e: Start: 01/Jul/2016, End: 30/ Onscreen Software Maintenar		1	3,464.00	3,484.0
Maintenance	e: Start: 01/Jul/2016, End: 30/ Intenance & Support:T-Mo, GS	Jun/2017	10	228.38	2,283.6
	: a: Start: 01/Jul/2018, End: 30/ Fleetvision Software Maintens		1	1,789.90	1,789.9
Maintenance: Start: 01/Jul/2016, End: 30/Jun/2017 Annual Maintenance & Support:AT&T, GSM, US, All I/Os or use of infernal Maintenance: Start: 01/Jul/2016, End: 30/Jun/2017				310.44	310.4

102893

V a & Softwi

5-25-15

48104 Technology Software & Software Agreements & 6 (6 : 13 : 16) 500-06-297-6009-68100-000-900-000-48104 39 496, 5

Tyle Invs 045-160144 \$ 39,496.50

Tyle TYLER TECHNOLOGIES INC 06/01/2016 \$ Pages 1 FP1 DOC54S37366

 Subtotal
 39,496.50

 Sales Tax
 0.00

 Invoice Total
 39,496.50

0500.01.203.600 1.63100.000.900.000 4601+

AUJUHI MINS, MI 48326

CHECK

NUMBER

81350060

50-93 213

October 16, 2017

*** VOID AFTER 180 DAYS ***

PAY PRINCE GEORGE COUNTY SCHOOLS
TO THE 6410 COURTS DR
ORDER OF PRINCE GEORGE, VA 23875

"B1350060" ::021309379:

CHECK AMOU

\$5,100.0

Francis & 11/2-

EXACTLY ******5,100 DOLLARS AND 00 CENTS

Parties and Dang

JPMorgan Chase Bank, N A Syracuse, NY

878364004#

CHECK NUMBER

81352551

50-937 213

*** VOID AFTER 180 DAYS ***

October 27, 2017

PAY TO THE PRINCE GEORGE COUNTY SCHOOLS

6410 COURTS DR

ORDER OF: PRINCE GEORGE, VA 23875

CHECK AMOUNT

\$4,911.15

Town to 10 f

EXACTLY ********4,911 DOLLARS AND 15 CENTS

Sincurity Instant Included Delate on last

JPMorgan Chase Bank, N A Syracuse, NY

#81352551# #0213093?9G

878354004

VOLKSWAGEN Group of America, Inc. Auburn Hills, MI 48326

CHECK NUMBER 81352266 50-937 213

October 26, 2017

*** VOID AFTER 180 DAYS ***

PAY TO THE PRINCE GEORGE COUNTY SCHOOLS

6410 COURTS DR

PRINCE GEORGE, VA 23875 ORDER OF

CHECK AMOUNT

\$4,911.15

Journ & 11/2

EXACTLY *******4,911 DOLLARS AND 15 CENTS

Checker and Check

JPMorgan Chaso Bank, N A Syracuse, NY

#81352266# #021309379# 878364004#

VOLKSWAGEN Group of America, Inc.

Auburn Hills, MI 48326

CHECK NUMBER

81352550

50-937 213

October 27, 2017

" VOID AFTER 180 DAYS "

TO THE

PRINCE GEORGE COUNTY SCHOOLS

6410 COURTS DR

ORDER OF: PRINCE GEORGE, VA 23875

CHECK AMOUNT

\$5,091.15

EXACTLY ******5,091 DOLLARS AND 15 CENTS

Sireurly Institutes Included Included Included

Murgan Chase Bank, N A

Found 11

#81352550# #0213093?9#

878364004

VIRGINIA MOTOR VEHICLE REGISTRATION

VSA-0 (REV 08/06)

Sticker GVWR Lien at Reg EW GW N 3210 Veh. Identification Number (VIN) Date Issued
3VWILTANXBMI04125
07/18/11 Title Number Veh. Identification Number 644.0095 3VWILTAJXBNI.04125 Vehicle Make NoLXSYAGEN OULKSKAGEN JETTA Purchase Date Odometer at Titling LI C6/29/11 325 ACTUAL

PRINCE GEORGE CO SCHOOL, BOARD P O BOX 400 PRINCE GEORGE VA 23875-0400

PRINCE GEORGE COUNTY

DMV verifies insurance coverage of all registered vehicles. If you cancel your insurance, notify DMV and return the license plates. If you do not notify DMV, your driver's license will be suspended and all of your vehicle license plates will be cancelled.

This card must be carried in the motor vehicle when in operation but does not permit holder to operate a motor vehicle.

settlement paid in fuel 10/16/17. No cover letter provided.

GROUP OF AMERICA

October 18, 2017

PRINCE GEORGE COUNTY SCHOOLS 6410 COURTS DR PRINCE GEORGE, VA 23875

Volkswagen Group of America 3800 Hamlin Rd Auburn Hills, MI 48326 Telephone I-844-982-5246 I'ax 1-248-754-6602

RE: 2015 Passat Sedan 4D SE TDI 14 VIN: IVWBV7A3XFC015721

Dear THOMAS WAYNE MOORE:

Based on the information you have provided, you are eligible to participate in the 2.0-Liter Settlement Claims Program. This letter is your formal offer of settlement benefits. As detailed below, this letter is only an offer; to receive settlement compensation you must first accept the offer by signing below, signing a notarized release, and sending them both to Volkswagen Group of America, Inc.

You received an approved emissions modification on October 18, 2017. Since you already received an approved emissions modification, you are eligible to receive the associated restitution payment, calculated using two components: 1) a percentage of the September 2015 NADA Used Car Guide Clean Trade value, or a percentage of MSRP for 2015 Model Year vehicles, with adjustments for mileage and manufacturer-installed options; and 2) a flat dollar amount.

SELECTED OPTION - APPROVED EMISSIONS MODIFICATION RESTITUTION PAYMENT. You will receive a restitution payment in the amount set forth below:

\$7,366.73 Amount VW Will Pay You

Because your vehicle is a Model Year 2015 Eligible Vehicle, the approved emissions modification will be completed in two stages. Since only the first stage of the approved emissions modification was completed, you will receive 2/3 of the payment amount shown above. Upon completion of the second stage of the approved emissions modification, you will receive the last 1/3 of the payment amount shown above. If you sell or otherwise transfer ownership of your vehicle before the second stage of the approved emissions modification can be completed, you will not be eligible to receive the last 1/3 of the payment, but the new owner will be able to submit a claim and complete the second stage of the approved emissions modification to receive the last 1/3 of the payment.

Please note that your vehicle's mileage at the time you received the approved emissions modification was 38,335 miles, which was factored into the total payment amount above.

VWGoA - 18 / 5727161

GROUP OF AMERICA

Accepting the Offer: You may accept the approved emissions modification restitution offer by signing this letter on the last page and signing and notarizing the enclosed release form. You must then return both the signed letter and the notarized release by uploading a copy to the Online Claims Portal via www.VWCourtSettlement.com, faxing a copy to 248-754-6602 or mailing a copy to VW / Audi Emissions Settlement Claims Processing, P.O. Box 214500, Auburn Hills, MI 48321. In order to receive your restitution payment, you must send both this letter and the enclosed notarized release to Volkawagen. You will receive your restitution payment after Volkawagen has validated both the offer letter and release. The release only becomes effective and binding after you receive a benefit under the Class Action Agreement.

Payment Method: You may receive your restitution payment via electronic fund transfer or by check. After we receive your fully executed acceptance of this offer along with the signed and notarized release, we will review your documents for completeness. If we determine that your offer letter and release are complete, we will notify you by email and/or by U.S. mail (depending on your indicated preference) that we have received your documents. When you receive notification, you will be asked to select your preferred payment method in the Online Claims Portal via www.VWCourtSettlement.com or by calling 1-844-98-CLAIM. Funds will be made payable to the addressee of this letter only. If there are multiple owners of this vehicle and they are not both listed on page 1 of this letter, please contact us at 1-844-98-CLAIM. If you would like funds to be made payable to both owners. To add another owner to the payment, your claim will be reset and you will be stepped back to the registration stage of the claims process.

For any questions or to learn more about the approved emissions modification option, please visit www.VWCourtSettlement.com or call I-844-98-CLAIM.



H L

VOLKSWAGEN

GROUP OF AMERICA

October 18, 2017

PRINCE GEORGE COUNTY SCHOOLS 6410 COURTS DR PRINCE GEORGE, VA 23875 Volkswagen Group of America 3800 Hamlin Rd Auburn Hills, MI 48326 Telephone I-844-982-5246 Fax 1-248-754-6602

RE: 2015 Passat Sedan 4D SE TDI 14 VIN: 1VWBV7A35FC036623

Dear THOMAS WAYNE MOORE:

Based on the information you have provided, you are eligible to participate in the 2.0-Liter Settlement Claims Program. This letter is your formal offer of settlement benefits. As detailed below, this letter is only an offer; to receive settlement compensation you must first accept the offer by signing below, signing a notarized release, and sending them both to Volkswagen Group of America, Inc.

You received an approved emissions modification on October 18, 2017. Since you already received an approved emissions modification, you are eligible to receive the associatedrestitution payment, calculated using two components: 1) a percentage of the September 2015 NADA Used Car Guide Clean Trade value, or a percentage of MSRP for 2015 Model Year vehicles, with adjustments for mileage and manufacturer-installed options; and 2) a flat dollar amount.

SELECTED OPTION – APPROVED EMISSIONS MODIFICATION RESTITUTION PAYMENT. You will receive a restitution payment in the amount set forth below:

\$7,636.73 Amount VW Will Pay You

Because your vehicle is a Model Year 2015 Eligible Vehicle, the approved emissions modification will be completed in two stages. Since only the first stage of the approved emissions modification was completed, you will receive 2/3 of the payment amount shown above. Upon completion of the second stage of the approved emissions modification, you will receive the last 1/3 of the payment amount shown above. If you sell or otherwise transfer ownership of your vehicle before the second stage of the approved emissions modification can be completed, you will not be eligible to receive the last 1/3 of the payment, but the new owner will be able to submit a claim and complete the second stage of the approved emissions modification to receive the last 1/3 of the payment.

Please note that your vehicle's mileage at the time you received the approved emissions modification was 26.025 miles, which was factored into the total payment amount above.



VWGoA - 18 / 5727147

Page 1 of 6

GROUP OF AMERICA

Accepting the Offer: You may accept the approved emissions modification restitution offer by signing this letter on the last page and signing and notarizing the enclosed release form. You must then return both the signed letter and the notarized release by uploading a copy to the Online Claims Portal via www.VWCourtSettlement.com, faxing a copy to 248-754-6602 or mailing a copy to VW / Audi Emissions Settlement Claims Processing, P.O. Box 214500. Auburn Hills, MI 48321. In order to receive your restitution payment, you must send both this letter and the enclosed notarized release to Volkswagen. You will receive your restitution payment after Volkswagen has validated both the offer letter and release. The release only becomes effective and binding after you receive a benefit under the Class Action Agreement.

Payment Method: You may receive your restitution payment via electronic fund transfer or by check. After we receive your fully executed acceptance of this offer along with the signed and notarized release, we will review your documents for completeness. If we determine that your offer letter and release are complete, we will notify you by email and/or by U.S. mail (depending on your indicated preference) that we have received your documents. When you receive notification, you will be asked to select your preferred payment method in the Online Claims Portal via www.VWCourtSettlement.com or by calling 1-844-98-CLAIM. Funds will be made payable to the addressee of this letter only. If there are multiple owners of this vehicle and they are not both listed on page 1 of this letter, please contact us at 1-844-98-CLAIM. If you would like funds to be made payable to both owners. To add another owner to the payment, your claim will be reset and you will be stepped back to the registration stage of the claims process.

For any questions or to learn more about the approved emissions modification option, please visit www.VWCourtSettlement.com or call 1-844-98-CLAIM.



GROUP OF AMERICA

October 18, 2017

PRINCE GEORGE COUNTY SCHOOLS 6410 COURTS DR

PRINCE GEORGE, VA 23875

Volkswagen Group of America 3800 Hamlin Rd Auburn Hills, MI 48326 Telephone 1-844-982-5246 Fax 1-248-754-6602

2015 Passat Sedan 4D SE TDI 14 VIN: IVWBV7A32FC056067

Dear THOMAS WAYNE MOORE:

Bused on the information you have provided, you are eligible to participate in the 2.0-Liter Settlement Claims Program. This letter is your formal offer of settlement benefits. As detailed below, this letter is only an offer: to receive settlement compensation you must first accept the offer by signing below, signing a notarized release, and sending them both to Volkswagen Group of America, Inc.

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SELECTED OPTION - APPROVED EMISSIONS MODIFICATION RESTITUTION PAYMENT. You will receive a restitution payment in the amount set forth below:

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Please note that your vehicle's mileage at the time you received the approved emissions modification was 40.597 miles, which was factored into the total payment amount above.

VWGoA - 18 / 5727145

Page 1 of 6



GROUP OF AMERICA

Accepting the Offer: You may accept the approved emissions modification restitution offer by signing this letter on the last page and signing and notarizing the enclosed release form. You must then return both the signed letter and the notarized release by uploading a copy to the Online Claims Portal via www.VWCourtSettlement.com, faxing a copy to 248-754-6602 or mailing a copy to VW / Audi Emissions Settlement Claims Processing, P.O. Box 214500, Auburn Hills, MI 48321. In order to receive your restitution payment, you must send both this letter and the enclosed notarized release to Volkswagen. You will receive your restitution payment after Volkswagen has validated both the offer letter and release. The release only becomes effective and binding after you receive a benefit under the Class Action Agreement.

Payment Method: You may receive your restitution payment via electronic fund transfer or by check. After we receive your fully executed acceptance of this offer along with the signed and notarized release, we will review your documents for completeness. If we determine that your offer letter and release are complete, we will notify you by email and/or by U.S. mail (depending on your indicated preference) that we have received your documents. When you receive notification, you will be asked to select your preferred payment method in the Online Claims Portal via www.VWCourtSettlement.com or by calling 1-844-98-CLAIM. Funds will be made payable to the addressee of this letter only. If there are multiple owners of this vehicle and they are not both listed on page 1 of this letter, please contact us at 1-844-98-CLAIM. If you would like funds to be made payable to both owners. To add another owner to the payment, your claim will be reset and you will be stepped back to the registration stage of the claims process.

For any questions or to learn more about the approved emissions modification option, please visit www.VWCourtSettlement.com or call 1-844-98-CLAIM.



Board of Supervisors County of Prince George, Virginia

Resolution

At a regular meeting of the Board of Supervisors of the County of	f Prince George
held in the Boardroom, Third Floor, County Administration Building, 66	02 Courts Drive,
Prince George, Virginia this 9 th day of January, 2018:	
Present: Vote:	
Floyd M. Brown, Jr.	
Donald R. Hunter	
Alan R. Carmichael	
Marlene J. Waymack	
T. J. Webb	
C-2	
On motion of, seconded by, vunanimously, the following Resolution was adopted:	which carried
unanimously, the following Resolution was adopted:	
RESOLUTION; APPROPRIATION SCHOOL REBATI	ES AND
REFUNDS (\$31,763.41 TYLER TECHNOLOGIES	
VOLKSWAGEN GROUP OF AMERICA)	
BE IT RESOLVED That the Board of Supervisors of the C George this 9 th day of January, 2018, does hereby authorize the following funds within the 2017-2018 Budget, such line items increased as follow to be expended for purposes authorized and approved by the Board of S County of Prince George:	County of Prince wing increase of vs, which monies upervisors of the
APPROPRIATIONS	
FUND/ORGANIZATION Expenditure:	AMOUNT
0500-06-203-6007-63100-000-900-000-46014 - Transportation Oper Supplies	\$11,749.96
0500-06-203-6007-63100-000-900-000-48105 - Trans Vehicle Replacements	\$20,013.45
TOTAL SCHOOL EXPENDITURES	\$31,763.41
Revenue:	
0500-10-506-318302 Rebates/Refunds	\$31,763.41
TOTAL SCHOOL REVENUES	\$31,763.41

Page 2 of 2
A Copy Teste:
Percy C. Ashcraft
County Administrator