

Issue Analysis Form

Date: 11/14/17

Item: Fueling Station Change Orders

Lead Department(s): General Services

Contact Person(s): Mike Purvis, Director



Description and Current Status

CHANGE ORDERS #1, AND FOR COUNTY GARAGE FUEL CANOPY & TANK REPLACEMENT PROJECT –

Change Order #1:

Replace spill buckets and install overspill protection (Existing spill buckets are leaking) – Includes:

- 2 OPW 5 Gallon spill buckets; 2 OPW overspill shutoff valves; 2 fill caps & adaptors
- Breakout of existing buckets, installation and replacement of concrete

Change Order #2:

The proposed plan is to remove the existing single wall fiberglass pipe from the submerged pumps to the fuel dispensers and install a new double wall pipe.

The condition of the existing single wall pipe has deteriorated/weathered over the past 26 years it has been in service and may be at risk of needing replaced before the life of the new system expires.

The associated cost to dig up and replace the single wall fiberglass pipe at a later date would be significantly expensive.

Government Path

- | | | |
|--|---|--|
| Does this require IDA action? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Does this require BZA action? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Does This require Planning Commission Action? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Does this require Board of Supervisors action? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Does this require a public hearing? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| If so, before what date? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |

Fiscal Impact Statement

Change Order 1 - \$8,354.00

Change Order 2 - \$18,500.00

TOTAL - \$26,854.00

Recommend increase in spring 2018 Borrowing for this project; Appropriation and

reimbursement resolutions attached.

County Impact

Cost saving to complete now as oppose to later.

Ensure related system components will have a similar life expectancy.

Notes: This cost is based on the line already being partially uncovered due to other items being replaced below ground level.

Notes

Board of Supervisors
County of Prince George, Virginia

Resolution

At a regular meeting of the Board of Supervisors of the County of Prince George held in the Boardroom, Third Floor, County Administration Building, 6602 Courts Drive, Prince George, Virginia this 15th day of November, 2017:

<u>Present:</u>	<u>Vote:</u>
William A. Robertson, Jr., Chairman	
Donald R. Hunter, Vice-Chairman	
Alan R. Carmichael	
Hugh G. Mumford	
T. J. Webb	

A-1

On motion of _____, seconded by _____, which carried unanimously, the following Resolution was adopted:

RESOLUTION; BUDGET AMENDMENT AND APPROPRIATION INCREASE FOR CHANGE ORDERS (\$26,854 GARAGE FUEL TANKS, SOFTWARE AND FUEL CANOPY REPLACEMENT PROJECT)

WHEREAS, On July 11, 2017 the Board of Supervisors approved an appropriation of debt proceeds and related debt reimbursement resolution for \$158,141 for the replacement of Fuel Tanks, Software and the Fuel Canopy at the County Garage and awarded the contract to OESSCO (Oil Equipment Sales and Service Company, Incorporated); and

WHEREAS, staff recommends approval of two (2) change orders totaling \$26,854 to be funded through the issuance of debt and to complete work that is considered necessary and most practical and cost effective to complete while renovations are ongoing for:

Change Order 1 – Replacement of spill buckets and installation of overspill protection - \$8,354.00;

Change Order 2 – Installation of double wall pipe with removal and replacement of existing deteriorated single wall pipe - \$18,500.00;

And;

WHEREAS, Staff is requesting authorization for the County Administrator to increase the existing contract with OESSCO by \$26,854 for completion of two (2) change orders to the Garage Fuel Tank, Software and Fuel Canopy Replacement Project.

NOW, THEREFORE, BE IT RESOLVED That the Board of the Supervisors of the County of Prince George this 15th day of November, 2017, hereby authorizes the County Administrator to increase the contract with OESSCO by \$26,854 for the completion of two (2) change orders; AND BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 15th day of November, 2017, does hereby authorize and appropriate the following increase of funds within the 2017-2018 Budget, such line items increased as follows, which monies shall be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

<u>FUND/ORGANIZATION</u>		<u>AMOUNT</u>
<u>Capital Improvement Fund (0311)</u>		
Revenues:		
0311-40-900-8115-341401	Debt Proceeds	\$26,854*
Expenditures:		
0311-01-002-3166-48130	CIP – Garage Fuel Tank, Software and Fuel Canopy Replacement Project	\$26,854*

*Revised total project amount is \$184,995 (Original - \$158,141 + 26,854).

A Copy Teste:

Percy C. Ashcraft
County Administrator

Board of Supervisors
County of Prince George, Virginia

Resolution

At a regular meeting of the Board of Supervisors of the County of Prince George held in the Boardroom, Third Floor, County Administration Building, 6602 Courts Drive, Prince George, Virginia this 15th day of November, 2017:

<u>Present:</u>	<u>Vote:</u>
William A. Robertson, Jr., Chairman	
Donald R. Hunter, Vice-Chairman	
Alan R. Carmichael	
Hugh G. Mumford	
T. J. Webb	

A-1

On motion of _____, seconded by _____, which carried unanimously, the following Resolution was adopted:

**RESOLUTION OF OFFICIAL INTENT TO REIMBURSE
EXPENDITURES WITH PROCEEDS OF BONDS
OR OTHER INDEBTEDNESS**

WHEREAS, the Board of Supervisors (the "Board") of the County of Prince George, Virginia (the "County") has determined to *increase scope* of a capital improvement project to provide and install fuel tanks and software at the County Garage and to replace the fuel canopy (the "Purchase");

WHEREAS, the Board currently expects that the cost of the Purchase *to increase by*, approximately \$26,854 (excluding cost of financing);

WHEREAS, the Board currently expects to incur long-term indebtedness in an amount now estimated at \$26,854 to pay a portion of the costs of the Purchase, which indebtedness may take the form of tax-exempt bonds or other types of debt; the proceeds of such indebtedness may be used either for paying costs of the Purchase directly or for repaying other indebtedness previously incurred for the Purchase or for a combination of such purposes; and

WHEREAS, the County may also advance its own funds to pay expenditures relating to the Purchase (collectively, the "Expenditures") prior to receiving reimbursement for such Expenditures from the proceeds of tax-exempt bonds or taxable debt, or both;

THEREFORE, BE IT RESOLVED, by the Board of Supervisors of the County as follows:

1. The County intends to utilize the proceeds of tax-exempt bonds or notes (the “Bonds”) or to incur other debt to pay Purchase costs in an amount not currently expected to exceed \$26,854.

2. The County intends that the proceeds of the Bonds be used to pay or reimburse the County for the payment of Expenditures made after the date of this Resolution or made within 60 days prior to the date of this Resolution or Expenditures which are incurred for certain preliminary costs such as architectural, engineering, surveying, soil testing, bond issuance expenses and the like. The County reasonably expects on the date hereof that it will pay or reimburse the Expenditures with the proceeds of the Bonds or other debt.

3. Each Expenditure will be, unless otherwise approved by bond counsel, either (a) of a type properly chargeable to a capital account under general federal income tax principles (determined in each case as of the date of the Expenditure), (b) a cost of issuance with respect to the Bonds, or (c) a nonrecurring item that is not customarily payable from current revenues.

4. The County intends to make a reimbursement allocation, which is a written allocation by the County that evidences the County’s use of proceeds of the Bonds to reimburse an Expenditure, no later than 18 months after the later of the date on which the Expenditure is paid or the Purchase is placed in service or abandoned, but in no event more than three years after the date on which the Expenditure is paid. The County recognizes that exceptions are available for certain “preliminary expenditures,” costs of issuance, and certain de minimis amounts.

5. The Board intends that the adoption of this Resolution confirms the “official intent” of the County within the meaning of Treasury Regulations Section 1.150-2 promulgated under the Internal Revenue Code of 1986, as amended.

6. The County Administrator and other officers of the County are hereby authorized and directed to take such actions, in consultation with the County’s counsel, as may be necessary or desirable to implement the planning and structuring of the Bonds, including but not limited to negotiations with lenders or investment bankers for the Bonds, the selection of bond counsel to supervise the issuance of such Bonds and the engagement of such other professionals as may be necessary or desirable to assist the County in this process, but such officers shall not obligate the County on such Bonds without further approval by the Board.

7. This Resolution shall take effect immediately upon its passage.

A Copy Teste:

Percy C. Ashcraft
County Administrator



OIL EQUIPMENT SALES AND SERVICE COMPANY, INCORPORATED
4331 Bainbridge Boulevard, P.O. Box 5096, Chesapeake, Virginia 23324-0096
PHONE: 757-543-3596 / FAX: 757-543-6196

Name Michael Purvis
Company County of Prince George
Address P. O. Box 68
City/State/Zip Prince George, Virginia 23875

October 24, 2017

RE: IFB# 1700407 Fuel Canopy
Additional Work Request

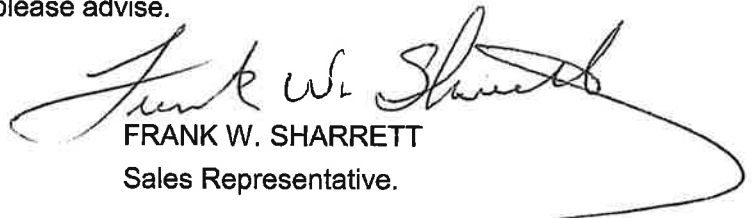
Mr. Purvis: Listed below are the items discussed with Mr. Ralph Summerson with Lee Sheetz and Buddy Porter of OESSCO on Oct. 13, 2017.

1. Replace spill buckets on tanks and install overspill protection (Existing spill buckets are leaking)
- 2, Two (2) OPW 5 gallon spill buckets, two (2) OPW overspill shutoff valves, two (2) each fill caps and adaptors.
3. Breakout existing spill buckets, install above equipment, replace concrete.

Total for equipment and installation : \$ 8354.00

Price based on doing this work in conjunction with Fuel Canopy project.

If further information is needed, please advise.


FRANK W. SHARRETT
Sales Representative.

PETROLEUM AND INDUSTRIAL FLOW MEASUREMENT AND CONTROL SYSTEMS

Liquid Loaders - Meters - Control Valves - Bulk Plant Pumps - Mechanical & Electronic Retail Pumps - Control Consoles
Truck Tanks - Automated Fueling Systems - Steel & Fiberglass Tanks - Canopy - Pneumatic Pumps - Compressors - Lifts - Grease Equipment





OIL EQUIPMENT SALES AND SERVICE COMPANY, INCORPORATED

4331 Bainbridge Boulevard, P.O. Box 5096, Chesapeake, Virginia 23324-0096

PHONE: 757-543-3596 / FAX: 757-543-6196

Name Michael Purvis
Company County of Prince George
Address P. O. Box 68
City/State/Zip Prince George, Virginia 23875

October 25, 2017

RE: IFB# 1700407 Fuel Canopy
Additional Work Request

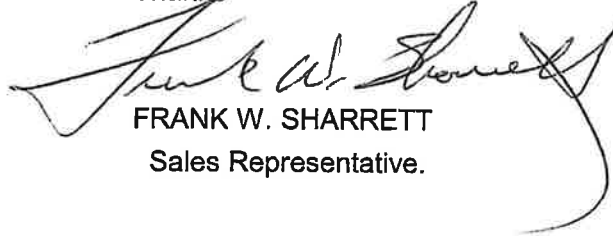
Mr. Purvis: We also discussed with Ralph Summerson about replacing the existing single wall fiberglass piping with doublewall piping from the Submerged pumps to the fuel dispensers. This is not a requirement right now but could be required in the future.

To remove the existing single wall fiberglass pipe and install new doublewall piping (includes removing existing concrete and replacing same) would cost \$ 18500.00

Because this is an existing location, the existing piping could be allowed under a Grandfather clause.

If further information is needed, please advise.

Thanks



FRANK W. SHARRETT
Sales Representative.

PETROLEUM AND INDUSTRIAL FLOW MEASUREMENT AND CONTROL SYSTEMS

Liquid Loaders - Meters - Control Valves - Bulk Plant Pumps - Mechanical & Electronic Retail Pumps - Control Consoles
Truck Tanks - Automated Fueling Systems - Steel & Fiberglass Tanks - Canopy - Pneumatic Pumps - Compressors - Lifts - Grease Equipment

