

**MINUTES**  
Board of Supervisors  
County of Prince George, Virginia

October 24, 2017

County Administration Bldg. Boardroom, Third Floor  
6602 Courts Drive, Prince George, Virginia

**MEETING CONVENED.** A regular meeting of the Board of Supervisors of the County of Prince George, Virginia, was called to order at 6:30 p.m. on Tuesday, October 24, 2017 in the Boardroom, County Administration Building, 6602 Courts Drive, Prince George, Virginia by William A. Robertson, Jr., Chairman.

**ATTENDANCE.** The following members responded to Roll Call:  
William A. Robertson, Jr., Chairman Present  
Donald R. Hunter, Vice-Chairman Present  
Alan R. Carmichael Present  
Hugh G. Mumford Present  
T. J. Webb Present

Also present was: Percy C. Ashcraft, County Administrator; and Steve Micas, County Attorney.

**CLOSED SESSION**

**E-1. Resolution; Closed Session for: discussion of prospective candidates for Board appointments to various boards and committees pursuant to § 2.2-3711, (A)(1), Code of Virginia, 1950, as amended.** Mr. Carmichael made a motion, seconded by Mr. Webb, that the Board convene closed session for: discussion of prospective candidates for Board appointments to various boards and committees pursuant to § 2.2-3711, (A)(1), Code of Virginia, 1950, as amended.

R-17-116

E-1.

RESOLUTION; CLOSED SESSION FOR DISCUSSION OF PROSPECTIVE CANDIDATES FOR BOARD APPOINTMENTS TO VARIOUS BOARDS AND COMMITTEES PURSUANT TO § 2.2-3711, (A)(1), CODE OF VIRGINIA, 1950, AS AMENDED

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 24<sup>th</sup> day of October, 2017, does hereby vote to enter closed session for discussion of prospective candidates for Board appointments to various boards and committees pursuant to § 2.2-3711, (A)(1), Code of Virginia, 1950, as amended.

On roll call the vote was:

In favor: (5) Robertson, Hunter, Carmichael, Webb, Mumford

Opposed: (0)

Absent: (0)

**E-2. Resolution; Certification of Closed Session.** At 7:00 p.m., Mr. Webb made a motion, seconded by Mr. Carmichael, that the Board adjourn the closed session and enter open session, certifying that to the best of each Board Members' knowledge (1) only public business lawfully exempted from open meeting requirements were discussed and (2) only matters identified in the convening motion were discussed. Chairman Robertson asked if any Board member knew of any matter discussed during the closed session that was not announced in its convening legislation. Hearing no comment from the Board, the Chairman asked that the roll be called on the motion.

R-17-116A

E-2.

**RESOLUTION; CERTIFICATION OF CONTENTS OF  
CLOSED SESSION PURSUANT TO SEC. 2.2-3711, ET SEQ.,  
CODE OF VIRGINIA (1950, AS AMENDED).**

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 24<sup>th</sup> day of October, 2017 does hereby certify that, to the best of each Board Member's knowledge, (1) only public business lawfully exempted from open meeting requirements were discussed, and (2) only matters identified in the convening motion were discussed.

On roll call the vote was:

In favor: (5) Robertson, Hunter, Carmichael, Webb, Mumford

Opposed: (0)

Absent: (0)

**Invocation.** Mr. Hunter gave an invocation.

**Pledge of Allegiance to U.S. Flag.** Mr. Carmichael led the Pledge of Allegiance to the United States Flag.

**PUBLIC COMMENTS.** Chairman Robertson announced that anyone wishing to come before the Board may do so at this time. He noted that this was the time for unscheduled general public comments. He opened the public comments at 7:02 p.m. There was no one to speak and the public comments period was closed.

**APPROVAL OF AGENDA.** Chairman Robertson deleted Item A-2B. Mr. Carmichael made a motion, seconded by Mr. Hunter, to adopt the agenda as amended. Roll was called on the motion.

On roll call the vote was:

In favor: (5) Robertson, Carmichael, Hunter, Webb, Mumford

Opposed: (0)

Absent: (0)

**ORDER OF CONSENSUS.** Mr. Webb made a motion, seconded by Mr. Carmichael, that the consensus agenda be approved as presented. Roll was called on the motion.

C-1. Draft Minutes – October 10, 2017 Regular Meeting was approved as presented.

R-17-117

C-2.

**RESOLUTION; APPROPRIATION OF UNEXPENDED FY2016-17 BUDGETS TO FY2017-18 (\$11,593 FIRE PROGRAM FUNDS)**

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 24<sup>th</sup> day of October, 2017, does hereby authorize the following increase of funds within the 2017-2018 Budget, such line items increased as follows, which monies to be expended in accordance with purposes authorized and approved by the Board of Supervisors of the County of Prince George:

<u>FUND/ORGANIZATION</u>	<u>AMOUNT</u>
Revenues:	
0100-40-900-8208-3999999 Use of Fund Balance	\$11,593.00
Expenditures:	
0100-03-200-0604-48248 Fire Program Funds Company 1 (PG)	\$ 2,318.60
0100-03-200-0605-48248 Fire Program Funds Disputanta VFD	\$ 2,318.60
0100-03-200-0606-48248 Fire Program Funds Carson VFD	\$ 2,318.60
0100-03-200-0607-48248 Fire Program Funds Burrowsville VFD	\$ 2,318.60
0100-03-200-0608-48248 Fire Program Funds Jefferson Park VFD	\$ 2,318.60
<b>TOTAL</b>	<b>\$11,593.00</b>

On roll call the vote was:

In favor: (5) Carmichael, Hunter, Robertson, Webb, Mumford

Opposed: (0)

Absent (0)

**PRESENTATIONS**

**SUPERVISORS' COMMENTS**

Mr. Carmichael continued to thank the employees for the great job that they do. He stated that it is great to see everyone taking advantage of all of the events going on.

Mr. Webb stated that the Czech-Slovak festival was a success.

Mr. Hunter remembered Mr. Ron Woody and stated that he was an inspiration to many people in the County.

Mr. Robertson also commented on the extra work on behalf of County Staff due to the past biggest three festivals going on during the same weekend. He reminded the public of the Veteran's Day Celebration on November 11 at 11:00 a.m. at the Old Courthouse Lawn.

### **COUNTY ADMINISTRATOR'S COMMENTS**

After recognizing the members of the Citizens Academy in attendance, Mr. Ashcraft stated that the Rowanty Technical Center Open House will be on October 25 from 5 to 7 p.m. The Capital Improvements Planning (CIP) Committee will meet on October 25 at 6 p.m. in the Second Floor Break Room. The Hopewell-Prince George Chamber 98<sup>th</sup> Annual Mixer will be on October 26 from 5:30 to 7 p.m. at The Barns of Kanak. There will be a Planning Commission Meeting on October 26 at 6:30 p.m. in the Board Room. There will be a Candidates Forum for General Election on October 26 at 7:30 p.m. at the Burrowsville Community Center. 'Poetry, Prose & Pizza' will be on October 26 at 6 p.m. in the Prince George Library. There will be a Chaplains' Breakfast on October 27 at 8:30 a.m. at Rosa's Restaurant. The Crater Workforce Center Grand Opening will be on October 27 at 3 p.m. at 22 W. Washington Street, Petersburg. The Prince George Farmers Market will finish for the season on October 28 at 8 a.m. at 12:00 Noon at Scott Park. The Richard Bland College 2<sup>nd</sup> Annual Pecan Festival will be on October 28-29 from 10 a.m. to 5 p.m. daily. National Drug Take Back Day will be on October 28 from 10 a.m. to 2 p.m. at the Police Department Parking Lot. There will be a Candidates Forum for General Election on October 29 from 3 to 5 p.m. at the Disputanta Community Center. The Progress-Index 'Best of the Best' Event will be on October 30 at 6 p.m. at Destination Theater. Halloween Trick-or-Treating will be on October 31 from 5 to 9 p.m. in the County neighborhoods & subdivisions. Unity Baptist Church will have their 'Harvest Fest' on October 31 from 5 to 9 p.m. Perdue donated chicken & storage freezers October 17 in announcing new partnership with the Prince George Food Bank. Prince George County has again received the Distinguished Budget Presentation Award by the Government Finance Officers Association. Congressman McEachin praises broadband partnership between Prince George County and Prince George Electric at constituents meeting October 18. Prince George County local match for Comprehensive Services Act (CSA) expenditures for first quarter is just below \$39,000. Prince George Rotary Club again giving dictionaries this fall to third grade classes in Prince George elementary schools. Prince George County employees will help Super Kids Ministries with completion of its new group home. Prince George Christmas Ornaments that feature the County Courthouse now on sale for \$10.

### **REPORTS**

**Fiber to the Home Project Update.** Mr. Mike Milandro from the Prince George Electric Co-Op stated that since he last came before the Board, the Prince George County IDA approved the \$1,000,000 inducement grant to PGEC Enterprises, LLC. They started on September 1, applications were sent to members in the Newville area. On October 12, they hosted a community meeting at Newville United Methodist Church. Prince George

Electric Cooperative has installed over 50 miles of fiber backbone for its electrical system. They have over 100 applications for internet service. On October 23, they started distribution network construction for new fiber services. Mr. Milandro showed the Board a map of the completed connections and a fiber availability index showing all of the streets where the internet service will be provided. He thanked the Board for having a vision and realizing what an opportunity this will be for the County and “blazing the trail” for other localities.

### **PUBLIC HEARINGS**

**P-1. Public Hearing; Special Exception SE017-05 Request of Skyway Towers (T-Mobile) to construct a 199 foot monopole communication tower pursuant to 90-393 (23) within the B-1, General Business Zoning District. The request property is located at 5500 Oaklawn Boulevard and known as Rosewood Presbyterian Church and identified as Tax Maps 120(0A)00-001 and 002-0. The comprehensive plan calls for public and semi-public uses and the request adjoins Fort Lee.** Mr. Douglas Miles, Zoning Administrator, stated that T-Mobile is proposing a new communications tower to improve the capacity of data services and to assist with voice capacity in the future. The proposed use is a monopole communications tower that will support co-location by other carriers. The proposed tower will be located within a 45’ by 55’ leased area and it will utilize the existing entrance onto Oaklawn Boulevard in Prince George County. T-Mobile is already collocated on all of the closest, existing towers and tall structures within the search ring for additional coverage and capacity purposes. A balloon test was conducted by the applicant on August 6, 2017. A preliminary determination by the Federal Aviation Administration (FAA) has stated that the tower does not require lighting. However, in the pre-application meeting, Fort Lee civilian staff requested that the tower be lit on top with a red LED FAA flashing beacon due to its proximity to a helipad on Fort Lee. The applicant has agreed to provide a red beacon on the tower for the helicopters use. Fort Lee staff requested that landscaping not be installed around the base of the tower due to the close proximity to their perimeter fence for security purposes. As there is existing vegetation on Fort Lee that screens the tower base from view and the Prince George County staff agreed with them. The 2014 Comprehensive Plan states that this area is suitable for public and semi-public uses. The construction and operation of the proposed tower will provide additional data and voice capacity and coverage for the surrounding county residents and business owners, public safety officers, and the general travelling public in Prince George County, in the City of Hopewell and for Fort Lee personnel. The Commission and Staff support the tower request along with the following recommended conditions: (1) The Special Exception is granted for a tower and it shall not exceed 199 feet and it shall be designed to accommodate co-location opportunities onto the tower.; (2) The applicant shall provide, prior to issuance of a building permit, a statement from a registered engineer certifying that non-ionizing electromagnetic radiation (“NIER”) emitted from communication towers, like the applicant’s tower, does not result in ground level exposure at any point outside such facility that exceeds the maximum permissible NIER exposure as set by the Federal Communication Commission (“FCC”). In addition, when equipment on the tower is altered in such a way to increase the amount of radiation emitted from the facility, the applicant or its designee shall submit a statement from a registered engineer certifying

that the ground level exposure does not exceed the maximum permissible NIER exposure as set by the FCC; (3) The tower shall have a non-reflective galvanized finish that is neutral gray or another color that is acceptable to the Community Development Department. The tower shall not contain any advertising or signage other than small warning or safety signs on the tower compound fencing. The tower shall be designed and constructed as a monopole structure. The tower shall be lit with a medium intensity RED LED FAA flashing beacon on the top of the proposed tower due to the adjacent helicopter helipad site located on Fort Lee; (4) The base of the tower shall be enclosed by a minimum six (6) foot high fence and be designed to preclude trespassing. The area between the compound fence and the 45 foot by 55 foot tower lease area may be landscaped on the north, east and west sides: using one (1) small evergreen tree or shrub planted for each ten (10) linear feet in two offset rows with the result being a small evergreen tree or shrub being planted for each five (5) linear feet. Each small evergreen tree or shrub shall have a height of at least six (6) feet at the time of planting and an ultimate height of fifteen (15) feet or greater within five (5) years or less. A detailed plan showing the landscaping around the compound may be submitted to the Community Development Department for approval in conjunction with site plan review along with Fort Lee staff; (5) No communications equipment or tower structure shall be installed which will in any way interfere with the County's Emergency Communication System. The applicant shall be responsible for the elimination of said interference within twenty-four (24) hours of receipt of notice from Prince George County should any equipment associated with this facility or the tower structure itself be found to have such an impact; (6) The applicant, within ninety (90) days after the tower ceases to be used for communications purposes for a period of twelve (12) consecutive months, shall dismantle and then remove the tower and all associated equipment from the property, except the footers; and (7) This permit may be revoked by the Prince George County Board of Supervisors or its designated agent for failure by the applicant to comply with any of the listed conditions or any provision of Federal, State or Local regulations.

Mr. William Shewmake of LeClair Ryan, representative of the applicant, shared with the Board the improved coverage areas that will be increased due to the proposed cell tower. He also went over the site plan. Mr. Shewmake thanked the Board for their consideration and the members of Rosewood Presbyterian Church for their support. Chairman Robertson opened the public hearing at 7:45 p.m. There was no one to speak and the public hearing was closed. After a brief discussion of cell tower patterns in Prince George County, Mr. Webb made a motion, seconded by Mr. Hunter, to approve the special exception as presented. Roll was called on the motion.

O-17-13

P-1.

SPECIAL EXCEPTION SE-17-05 Request of Skyway Towers (T-Mobile) to construct a 199 foot monopole communication tower pursuant to 90-393 (23) within the B-1, General Business Zoning District. The request property is located at 5500 Oaklawn Boulevard and known as Rosewood Presbyterian Church and identified as Tax Maps

120(OA)00-001 and 002-0. The comprehensive plan calls for public and semi-public uses and the request adjoins Fort Lee.

BE IT ORDAINED by the Board of Supervisors of Prince George County that the Special Exception Application identified as SE-17-05 is granted as an amendment to the official zoning map with the following conditions:

1. The Special Exception is granted for a tower and it shall not exceed 199 feet and it shall be designed to accommodate co-location opportunities onto the tower.
2. The applicant shall provide, prior to issuance of a building permit, a statement from a registered engineer certifying that non-ionizing electromagnetic radiation (“NIER”) emitted from communication towers, like the applicant’s tower, does not result in ground level exposure at any point outside such facility that exceeds the maximum permissible NIER exposure as set by the Federal Communication Commission (“FCC”). In addition, when equipment on the tower is altered in such a way to increase the amount of radiation emitted from the facility, the applicant or its designee shall submit a statement from a registered engineer certifying that the ground level exposure does not exceed the maximum permissible NIER exposure as set by the FCC.
3. The tower shall have a non-reflective galvanized finish that is neutral gray or another color that is acceptable to the Community Development Department. The tower shall not contain any advertising or signage other than small warning or safety signs on the tower compound fencing. The tower shall be designed and constructed as a monopole structure. The tower shall be lit with a medium intensity RED LED FAA flashing beacon on the top of the proposed tower due to the adjacent helicopter helipad site located on Fort Lee.
4. The base of the tower shall be enclosed by a minimum six (6) foot high fence and be designed to preclude trespassing. The area between the compound fence and the 45 foot by 55 foot tower lease area may be landscaped on the north, east and west sides: using one (1) small evergreen tree or shrub planted for each ten (10) linear feet in two offset rows with the result being a small evergreen tree or shrub being planted for each five (5) linear feet. Each small evergreen tree or shrub shall have a height of at least six (6) feet at the time of planting and an ultimate height of fifteen (15) feet or greater within five (5) years or less. A detailed plan showing the landscaping around the compound may be submitted to the Community Development Department for approval in conjunction with site plan review along with Fort Lee staff.
5. No communications equipment or tower structure shall be installed which will in any way interfere with the County’s Emergency Communication System. The applicant shall be responsible for the elimination of said interference within twenty-four (24) hours of receipt of notice from Prince George County should any

equipment associated with this facility or the tower structure itself be found to have such an impact.

6. The applicant, within ninety (90) days after the tower ceases to be used for communications purposes for a period of twelve (12) consecutive months, shall dismantle and then remove the tower and all associated equipment from the property, except the footers.

7. This permit may be revoked by the Prince George County Board of Supervisors or its designated agent for failure by the applicant to comply with any of the listed conditions or any provision of Federal, State or Local regulations.

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Adopted on October 24, 2017 and becoming effective immediately.

On roll call the vote was:

In favor: (5) Carmichael, Hunter, Robertson, Webb, Mumford

Opposed: (0)

Absent (0)

#### **REPORTS (cont'd)**

**Quarterly Financial Report** – Ms. Betsy Drewry, Financial Director, gave a report on the first quarter of Fiscal Year 2018. Collections are at 4.59%. General Fund Expenditures are right on target at 24.70%. Utilities is also at a very good fiscal position. Their operating revenues exceed operating expenses by \$563,000 at this point. Ms. Drewry gave a summary of capital projects. The Tourism Fund and the Economic Development Fund is on target with revenues and expenditures. The current cash proffer balance at the end of June was 217,000.00. The Board has the option to use proffer balances for upcoming projects in lieu of issuing debt if the project is in accordance with the proffer agreement. The health insurance balance was \$1.65 million on September 30. That is a slight decrease from the previous year. FY2016 was an unusually good year for claims versus premiums/contributions. FY2017 overall claims were \$304,000 higher than premiums collected. FY2018 premiums versus claims are good to date overall. There is a meeting planned with the Pierce Group in November to discuss quarter one claims and FY18 strategies. Looking ahead, Finance is working to close FY17, CAFR preparation is underway, and the auditors are on site the week of October 30 for final FY17 audit test work.

**Land Use Application** – Mr. Rod Compton, Real Estate Assessor, gave an update on the Land Use Program Revalidation. The Land Use program goal is the preservation of real estate for agricultural, horticultural, forest, and open-space use in the public interest and the classification, special assessment, and taxation of such property in a manner that promotes its preservation helps foster long-term benefits. There are approximately 1,403 parcels containing 97,802 acres in the program. About 61% of the land area in Prince George is in the Land Use Program. Code of Virginia Section 58.1-3234



requires periodic revalidation to confirm each parcel continues to meet the qualifying standards. Section 13-162 of the Prince George County Code requires annual revalidation. Prince George County Code requires that a Revalidation Fee equal to the original Application Fee be paid every sixth year. During this Revalidation Application Fee year, the Assessor's Office audits all land use parcels to verify adherence to the qualifying standards. Land must be in production for five year prior to entering the program. Land must be zoned as Agricultural or for Agricultural purposes. Land must meet minimum acreages for each land use category. All real estate taxes have been paid on parcel. The Code of Virginia sets prerequisites for parcels to qualify. Localities must adopt local ordinances to implement Use Value Assessment. Localities can choose Use Classes and Use Value Rates to apply and must following qualifying standards developed by the Code of Virginia. Mr. Compton discussed land use qualification for both agricultural and horticultural use. Agricultural and horticultural operation must be able to show at least an average of \$1,000 in gross revenues for the previous five years. For forest qualification, the property owner must submit a forest management plan prepared by a professional forester or an owner's commitment plan that meets the qualifying standards. Open space qualifying uses are strictly monitored by the State Department of Conservation and Recreation. A Revalidation Application must be completed for each qualifying parcel and received or postmarked by December 1, 2017. Section 58.1-3234 of the Code of Virginia and Section 13-162€ 1 of the Prince George County Code requires that a Revalidation Fee equal to the original Application Fee be paid every sixth year (T2019). The Revalidation Fee is equal to that of the original Application Fee. Generally, all qualifying acreage up to 100 acres requires a flat \$10.00 Revalidation Fee. In addition, each additional acre in excess of 100 is charged \$.02 per acre.

#### **ORDER OF BUSINESS**

**A-1. Resolution; FY2017-2018 Position Chart.** Due to the recent retirement of an employee that was classified as a Deputy County Clerk I, the Clerk of the Circuit Court reassigned the duties of the position to the current Office Associate I. It is requested that the position control charge be changed to reflect a vacant Office Associate I position and to increase the Deputy Court Clerk I position by one. The Office Associate I is a Grade 4 on the County's compensation and classification plan and the Deputy Court Clerk I position is a Grade 5. Mr. Carmichael made a motion, seconded by Mr. Mumford, to accept the resolution as presented. Roll was called on the motion.

R-17-118

A-1.

#### **RESOLUTION; FY2017-2018 POSITION CHART**

**NOW, THEREFORE, BE IT RESOLVED** that this Board of Supervisors of the County of Prince George this 24<sup>th</sup> day of October, 2017 hereby approves the requested changes to the FY2017-2018 Position Chart and that no changes be made to the chart without Board approval regardless of what other County polices may state.

On roll call the vote was:

In favor: (5) Carmichael, Hunter, Robertson, Webb, Mumford

Opposed: (0)

Absent (0)

**A-2. CONSIDERATION OF APPOINTMENTS – BOARD, COMMISSIONS, COMMITTEES, AUTHORITIES: RESOLUTION OF APPOINTMENT(S):**

**A. Resolution; Appointment to the Central Virginia Waste Management Authority (Four-Year Term).** Mr. Webb made a motion, seconded by Mr. Hunter, to appoint Mr. Michael Purvis.

R-17-119

RESOLUTION; APPOINTMENT OF ONE MEMBER TO THE CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY (FOUR-YEAR TERM).

WHEREAS, Mr. George Poulson has retired as Director of General Services of Prince George County;

NOW, THEREFORE, BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 24<sup>th</sup> day of October 2017 does hereby appoint Mr. Michael Purvis, Director of General Services, to the Central Virginia Waste Management Authority to serve an interim term, effective immediately and ending on December 31, 2021.

On roll call the vote was:

In favor: (5) Carmichael, Hunter, Robertson, Webb, Mumford

Opposed: (0)

Absent (0)

**C. Resolution; Recommendation of One Appointment (Three-Year Term) – Board of Equalization of Assessments.** Mr. Hunter made a motion, seconded by Mr. Webb, to recommend Mr. Lee Dixon for reappointment. Roll was called on the motion.

R-17-120

RESOLUTION; RECOMMENDATION OF ONE APPOINTMENT (THREE-YEAR TERM) – BOARD OF EQUALIZATION OF ASSESSMENTS.

WHEREAS, The term of Mr. Lee Dixon will expire on December 31, 2017;

NOW, THEREFORE, BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 24<sup>th</sup> day of October, 2017 does hereby recommend to the Circuit Court Mr. Lee Dixon for reappointment to the Board of Equalization of

Assessment to serve a three-year term, beginning November 1, 2017 and ending on October 31, 2023.

On roll call the vote was:

In favor: (5) Carmichael, Hunter, Robertson, Webb, Mumford

Opposed: (0)

Absent (0)

**D. Resolution; Two Appointments (Four-Year Term) – Prince George County Industrial Development Authority.** Mr. Carmichael made a motion, seconded by Mr. Webb, to reappoint Mr. Lewis Wyche and Mr. Derrick Johnson. Roll was called on the motion.

R-17-121

**RESOLUTION; TWO APPOINTMENTS (FOUR-YEAR TERM)  
– PRINCE GEORGE COUNTY INDUSTRIAL DEVELOPMENT  
AUTHORITY**

WHEREAS, The terms of Mr. Lewis Wyche and Mr. Derrick Johnson on the Prince George County Industrial Development Authority will expire on November 10, 2017;

NOW, THEREFORE, BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 24<sup>th</sup> day of October, 2017 does hereby reappoint Mr. Lewis Wyche and Mr. Derrick Johnson the Prince George County Industrial Development Authority to serve a term of four years commencing November 11, 2017 and ending on November 10, 2021.

On roll call the vote was:

In favor: (5) Carmichael, Hunter, Robertson, Webb, Mumford

Opposed: (0)

Absent (0)

**ADJOURNMENT.** Mr. Hunter moved, seconded by Mr. Mumford, that the meeting be adjourned. Roll was called on the motion.

On roll call the vote was:

In favor: (5) Carmichael, Hunter, Robertson, Webb, Mumford

Opposed: (0)

Absent: (0)

The meeting adjourned at 8:21 p.m.

[Draft Minutes prepared November 8, 2017, for consideration on November 15, 2017; adopted by unanimous vote.]

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William A. Robertson, Jr.  
Chairman, Board of Supervisors

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Percy C. Ashcraft  
County Administrator