

COUNTY OF PRINCE GEORGE

Human Resources Department P.O. Box 68 Prince George, VA 23875

Prince George, VA 23875 Phone (804) 722-8669 Fax (804) 732-1967 Nancy V. Shaffer Director of Human Resources

MEMORANDUM

To: Mr. Percy Ashcraft

County Administrator

From: Nancy Shaffer

Director of Human Resources

Date: August 21, 2017

Re: Position Control Chart

The County has initiated a change within the Police department that requires a modification to the County's Position Control Chart.

Based on needs determined by the Chief of Police, a recommendation has been made to eliminate the position of Public Safety Information Systems Specialist within the Police Department and re-instate the position of Public Safety Answering Point Manager (PSAP)within the Emergency Communication Center. As the County has grown, this has increased the need for services to our citizens. On August 8th, the Board of Supervisors approved an amendment to the Positon Control Chart which added two new Communication Officer positions to the Emergency Communication Center. In conjunction with the staffing increases, the need to realign the operational structure of the Emergency Communications Center was determined to be needed for better efficiency and effectiveness. The PSAP Manager position will be responsible for the supervision of staff, coordinating training, preparing work schedules, scheduling equipment maintenance, and serving as the liaison with County emergency response personnel concerning communications center operational performance. The current Public Safety Information Systems Specialist position is a grade 14 on the County's Compensation Plan and the Public Safety Answering Point Manager will also be a grade 14. By implementing this requested change, there will be no financial impact to the Police Departments FY17-18 budget.

Please place on the Board of Supervisor's agenda the approval of the Position Control Chart. If you have questions or concerns, I am available at your convenience.

Board of Supervisors County of Prince George, Virginia

Resolution

At a regular meeting of the Board of Supervisors of the County of Prince George
held in the Boardroom, Third Floor, County Administration Building, 6602 Courts Drive,
Prince George, Virginia this 12 th day of September, 2017:
Present: Vote:
William A. Robertson, Jr., Chairman
Donald R. Hunter, Vice-Chairman
Alan R. Carmichael
Hugh G. Mumford
T. J. Webb
A-2
On motion of, seconded by, which carried unanimously, the following Resolution was adopted: RESOLUTION; FY2017-2018 POSITION CHART
NOW, THEREFORE, BE IT RESOLVED that this Board of Supervisors of the County of Prince George this 12 th day of September, 2017 hereby approves the requested changes to the FY2017-2018 Position Chart and that no changes be made to the chart without Board approval regardless of what other County polices may state.
A Copy Teste:
Percy C. Ashcraft County Administrator

FUNDED POSITIONS

All positions on the position control chart receive benefits from the County.

[An Amended Amended Adopted Amended Adopted Amended A	From the County.							
Advanced Advanced Adopted Ad		Funded	funded	Funded	Funded	Funded	Funded	Funded Unange
AMINAL CONTROL (9811) Animal Control Officer 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3								[Amended to Adopted] FY17-18
Animal Control Supervisor	NTROL (0611)	1700			المارانيين		1777	
Office Associate Office Office Office								0
Citico Associate								0
Kannel Attendant - Parl Time								0
Kannel Attendants - Part Time								0
Total Employees								0
Real Estate Appraiser 1								0
Real Estate Appraiser 1	(0401)							
Real Estate Assessor		1						0
Real Estate Clerk	ate Appraiser II		2	2	2	2	2	0
Real Estate Technician								0
Senior Real Estate Appraiser								0
Colic Employees S S S S S S S S S								0
Circuit Court CLERK (9202)								0
Office Associate 1	yees	5	5	5	5	5	5	0
Office Associate 1	NIET CI FEK (6262)							
Chief Deputy		1	1	1	1	1	1	0
Clerk of Circuit Court								ō
Deputy Court Clerk 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2	Circuit Court				1			0
Deputy Court Clerk 1								0
Colar Employees 6								0
Count Administrator		6	6	6	6	6	6	0
Commission Com		040						0
Bus Lic Inspl?ersonnel Prop Auditor			-	-1		-1		- 0
Bus Lic Insp/Personnel Prop Auditor	,,,,,,	•	•	-				-
Bus Lic Insp/Personnel Prop Auditor	ONER OF THE REVENUE (0200)							
Tax Compliance Auditor	Insp/Personnel Prop Auditor	1	0	0	0	0	0	0
Commissioner of the Revenue	npliance Auditor	0	1	1	1	1	1	0
O	sioner of the Revenue	1	1	1	1	1	1	0
Senior Deputy Commissioner of Revenue	ssociate I	0		0	0	0		0
Senior Deputy Commissioner of Revenue	Commissioner of Revenue	3	3	3	3	3	3	0
Administrative Associate 1	Deputy Commissioner of Revenue					1		0
Administrative Associate 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1		6	6	6	6	6	6	0
Office Manager 1			ş	ě				0
Office Associate I 1								0
Asst. Commonwealth's Attorney FT 2 2 2 2 2 2 2 2 2								Ö
Asst. Commonwealth's Attorney PT 0.5 0.5 0.5 0.5 0.5 0.5 Commonwealth's Attorney 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1								Ö
Commonwealth's Attorney								0
COMMUNITY CORRECTIONS [2179 / 2178] Dir. of Community Corrections	mmonwealth's Attorney P1							0
Dir. of Community Corrections	nwearn's Attorney							0
Program Manager	Y CORRECTIONS [2179 / 2178]							
Probation Officer	ommunity Corrections							0
Senior Probation Officer	Manager							0
Office Associate I 1 0 0 0 0 Office Associate II 0 1 1 1 1 1 Total Employees 7 7 6 7 7 7 COMMUNITY CORRECTIONS (PRETRIAL) [2174/2178/2179] Company of the								0
Office Associate II 0 1 1 1 1 Total Employees 7 7 6 7 7 7 COMMUNITY CORRECTIONS (PRETRIAL) [2174/2178/2179] Office Associate II 0 0 0 0 0 0 Office Manager 1 1 1 1 1 1 1								0
Total Employees 7 7 6 7 7 7 COMMUNITY CORRECTIONS (PRETRIAL) [2174 / 2178 / 2179] Office Associate II 0 0 0 0 0 0 Office Manager 1 1 1 1 1 1 1	asociate I							0
COMMUNITY CORRECTIONS (PRETRIAL) [2174 / 2178 / 2179] Office Associate II 0 0 0 0 0 0 Office Manager 1 1 1 1 1 1 1		7	}					0
Office Associate II 0 0 0 0 0 Office Manager 1 1 1 1 1 1		1791	*1	-			13511	a.
Office Manager 1 1 1 1 1 1			0	0	0	0	0	0
								0
Pretnal Unicer 1 1 2 2 3 3						2		0
- To the country of t								
Pretrial Officer (PT) 0.5 0.5 0.5 0 0	Officer (PT)							0
Pretrial investigator 1 1 1 1 1 1	nvestigator							0
Senior Pretrial Officer 0 0 0 0 0	Pretrial Officer							0
Total Employees 3.5 3.5 4.5 5 5	oy oos	3.5	3.5	4.5	4.5	5	5	0

	Funded Amended	Funded	Funded Adopted	Funded	Funded Adopted	Funded Amended	Funder Unange (Amender Adopter
COMMUNITY DEVELOPMENT AND CODE COMPLIANCE (FY14-15	FY15-16	FY18-17	FY16-17	FY17-18	FY17-18	EY17-1
Office Manager	1	1	1	1	11	0	-1
Community Development & Code Comp Office Manager	0	0	0	o o	0		1_
Deputy Director, Building Insp	1 1			1 .		1	0
Director of Community Dev./Building Official Plans Reviewer	- 1	- i -		1			0
Permit Technicien II	1	1		-		-i-	0
Permit Technician I		- i -	-			-	Õ
Environmental Program Coordinator		- 1	i_	1	1	- 1	0
Senior Building Inspector	3	3	3	3	3	3	0
Office Associate II (PT)	0.5	0.5	0.5	0.5	0.5	0.5	0
Planner - Subdivision	0	0	0	0	0	0	0
Planner - Environmental & Storm Water	0	0	0	0	1 .	1_	0
Planning Manager Total Employees	13.5	11.5	11.5	11.5	12.5	12.5	0
COMPREHENSIVE SERVICES ACT CSA Coordinator	0	0	0	0	0	0	0
Total Employees	0	0	0	0	0	0	0
COUNTY ADMINISTRATION [0101] County Administrator	· t	1	1	3	1	4	0
Deputy County Administrator	ò	Ö	ò	ó	Ö	Ö	Ŏ
Executive Assistant/ Deputy Clerk	1	Ť	1	1	1	1	0
Project Management Specialist		1	1	1	0	0	0
Project Assistant	0	0	0	0	0	0	0
Administrative Associate	0	0	0	0	0	0	0
Total Employees	3	3	3	3	2	2	0
COUNTY ATTORNEY [0102]	1	1	1	1	1	1	0
Legal Assistant County Attorney	- i	- i -	-i-		- i -		- ŏ
County Attorney (PT) Total Employees	2	2	0.5 2.5	0.5 2.5	0.5 2.5	0.5 2.5	0
Total Employees COUNTY GARAGE [0502] Mechanic	2	2	2.5	2.5	2.5	2.5	0
Total Employees COUNTY GARAGE [0502] Mechanic Heavy Equipment Mechanic	2 2 0	2 0	2.5	2.5 2 0	2.5	2.5 2 0	0
Total Employees COUNTY GARAGE [0502] Mechanic Heavy Equipment Mechanic Master Mechanic	2	2	2.5	2.5	2.5	2.5	0
Total Employees COUNTY GARAGE [0502] Mechanic Heavy Equipment Mechanic	2 2 0	2 2 0	2.5 2 0	2.5 2 0	2.5 2 0	2.5 2 0 1	0 0 0
Total Employees COUNTY GARAGE [0502] Mechanic Heavy Equipment Mechanic Master Mechanic Fleet Manager Total Employees ECONOMIC DEVELOPMENT [2151]	2 0 1 1	2 0 1 1	2.5 2 0 1 1	2.5 2 0 1 1 4	2.5 2 0	2.5 2 0 1 1	0 0 0 0
Total Employees COUNTY GARAGE [0502] Mechanic Heavy Equipment Mechanic Master Mechanic Fleet Manager Total Employees ECONOMIC DEVELOPMENT [2161] Office Associate I	2 0 1 1 4	2 0 1 1 4	2.5 2 0	2.5 2 0	2.5 2 0	2.5 2 0 1	0 0 0 0
Total Employees COUNTY GARAGE [0502] Mechanic Heavy Equipment Mechanic Master Mechanic Fleet Manager Total Employees ECONOMIC DEVELOPMENT [2151] Office Associate I Specialist, Economic Development	2 0 1 1	2 0 1 1	2.5 2 0 1 1 4	2.5 2 0 1 1 4	2.5 2 0 1 1 4	2.5	0 0 0 0
Total Employees COUNTY GARAGE [0502] Mechanic Heavy Equipment Mechanic Master Mechanic Fleet Manager Total Employees ECONOMIC DEVELOPMENT [2161] Office Associate I	2 0 1 1 4	2 0 1 1 4	2.5 2 0 1 1 4	2.5 2 0 1 1 4	2.5 2 0 1 1 4	2.5 2 0 1 1 4	0 0 0 0
COUNTY GARAGE [0502] Mechanic Heavy Equipment Mechanic Master Mechanic Fleet Manager Total Employees ECONOMIC DEVELOPMENT [2151] Office Associate I Specialist, Economic Development Director, Economic Development Total Employees EMERGENCY COMMUNICATIONS CENTER [0603]	2 0 1 1 4	2 0 1 1 4	2.5 2 0 1 1 4	2.5 2 0 1 1 4	2.5 2 0 1 1 4	2.5 2 0 1 1 4	0 0 0 0
COUNTY GARAGE [0502] Mechanic Heavy Equipment Mechanic Master Mechanic Fleet Manager Total Employees ECONOMIC DEVELOPMENT [2181] Office Associate I Specialist, Economic Development Director, Economic Development Total Employees EMERGENCY COMMUNICATIONS CENTER [0603] Communications Officer Communications Supervisor	2 0 1 1 4 4 1 0 1	2 0 1 1 4	2.5 2 0 1 1 4	2.5 2 0 1 1 4	2.5 2 0 1 1 4	2.5 2 0 1 1 4	0 0 0 0 0
COUNTY GARAGE [0502] Mechanic Heavy Equipment Mechanic Master Mechanic Fleet Manager Total Employees ECONOMIC DEVELOPMENT [2181] Office Associate I Specialist, Economic Development Director, Economic Development Total Employees EMERGENCY COMMUNICATIONS CENTER [0603] Communications Officer Communications Supervisor	2 0 1 1 4	2 0 1 1 4 1 0 1 2	2.5 2 0 1 1 4 1 1 1 3 12 2	2.5 2 0 1 1 4 1 1 3 12 2 0	2.5 2 0 1 1 4 1 1 3 12 2 0	2.5 2 0 1 1 1 3 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	0 0 0 0 0 0
COUNTY GARAGE [0502] Mechanic Heavy Equipment Mechanic Master Mechanic Fleet Manager Total Employees ECONOMIC DEVELOPMENT [2161] Office Associate I Specialist, Economic Development Director, Economic Development Total Employees EMERGENCY COMMUNICATIONS CENTER [0603] Communications Officer	2 0 1 1 4	2 0 1 1 4 1 0 1 2	2.5 2 0 1 1 4 1 1 1 3	2.5 2 0 1 1 4 1 1 3	2.5 2 0 1 1 4 1 1 3 12 2	2.5 2 0 1 1 4 1 1 1 3	0 0 0 0 0 0
Total Employees COUNTY GARAGE [0502] Mechanic Heavy Equipment Mechanic Master Mechanic Fleet Manager Total Employees ECONOMIC DEVELOPMENT [2151] Office Associate I Specialist, Economic Development Director, Economic Development Total Employees EMERGENCY COMMUNICATIONS CENTER (0603) Communications Officer Communications Supervisor Public Safety Answering Point Manager Total Employees ENGINEER	2 0 1 1 4 1 0 1 2	2 0 1 1 4 1 0 1 2	2.5 2 0 1 1 4 1 1 1 3 12 2 0 14	2.5 2 0 1 1 4 1 1 3 12 2 0 14	2.5 2 0 1 1 4 1 1 3 12 2 0 14	2.5 2 0 1 1 4 1 1 3 14 2 1 16	0 0 0 0 0 0 0 0
Total Employees COUNTY GARAGE [0502] Mechanic Heavy Equipment Mechanic Master Mechanic Fleet Manager Total Employees ECONOMIC DEVELOPMENT [2181] Office Associate I Specialist, Economic Development Director, Economic Development Total Employees EMERGENCY COMMUNICATIONS CENTER (0603) Communications Officer Communications Supervisor Public Safety Answering Point Manager Total Employees ENGINEER Engineering Technician	2 0 1 1 4 1 0 1 2 12 2 0 14	2 0 1 1 1 4 1 0 1 2	2.5 2 0 1 1 1 1 3 12 2 0 14	2.5 2 0 1 1 4 1 1 3 12 2 0 14	2.5 2 0 1 1 4 1 1 3 12 2 0 14	2.5 2 0 1 1 1 3 1 4 1 1 1 1 1 0 0	0 0 0 0 0 0 0
COUNTY GARAGE [0502] Mechanic Heavy Equipment Mechanic Master Mechanic Fleet Manager Total Employees ECONOMIC DEVELOPMENT [2151] Office Associate I Specialist, Economic Development Director, Economic Development Total Employees EMERGENCY COMMUNICATIONS CENTER [0603] Communications Officer Communications Supervisor Public Safety Answering Point Manager Total Employees ENGINEER	2 0 1 1 4 1 0 1 2	2 0 1 1 4 1 0 1 2	2.5 2 0 1 1 4 1 1 1 3 12 2 0 14	2.5 2 0 1 1 4 1 1 3 12 2 0 14	2.5 2 0 1 1 4 1 1 3 12 2 0 14	2.5 2 0 1 1 4 1 1 3 14 2 1 16	0 0 0 0 0 0 0 0 0
COUNTY GARAGE [0502] Mechanic Heavy Equipment Mechanic Master Mechanic Fleet Manager Total Employees ECONOMIC DEVELOPMENT [2151] Office Associate I Specialist, Economic Development Director, Economic Development Total Employees EMERGENCY COMMUNICATIONS CENTER [0603] Communications Officer Communications Supervisor Public Safety Answering Point Manager Total Employees ENGINEER Engineering Technician County Engineer Total Employees FINANCE [0402]	2 0 1 1 4 1 0 1 2 2 2 0 14	2 0 1 1 1 4 1 0 1 2 12 2 0 14	2.5 2 0 1 1 1 3 12 2 0 14	2.5 2 0 1 1 4 1 1 3 12 2 0 14	2.5 2 0 1 1 4 1 1 1 3 12 2 0 14	2.5 2 0 1 1 1 4 1 1 1 3 14 2 1 16 0 0	0 0 0 0 0 0 0 0 0
Total Employees COUNTY GARAGE [0502] Mechanic Heavy Equipment Mechanic Master Mechanic Fleet Manager Total Employees ECONOMIC DEVELOPMENT [2181] Office Associate I Specialist, Economic Development Director, Economic Development Total Employees EMERGENCY COMMUNICATIONS CENTER (0603) Communications Officer Communications Supervisor Public Safety Answering Point Manager Total Employees ENGINEER Engineering Technician County Engineer Total Employees FINANCE [0402] Accounting Clerk	2 0 1 1 4 1 0 1 2 2 0 14	2 0 1 1 4 1 0 1 2 12 2 0 14	2.5 2 0 1 1 1 1 3 1 2 0 14 0 0 0 1	2.5 2 0 1 1 1 1 3 12 2 0 14	2.5 2 0 1 1 4 1 1 1 3 12 2 0 14	2.5 2 0 1 1 1 3 1 4 1 1 1 1 1 0 0 0 1	0 0 0 0 0 0 0 0 0 0
COUNTY GARAGE [0502] Mechanic Heavy Equipment Mechanic Master Mechanic Fleet Manager Total Employees ECONOMIC DEVELOPMENT [2181] Office Associate I Specialist, Economic Development Director, Economic Development Total Employees EMERGENCY COMMUNICATIONS CENTER [0603] Communications Officer Communications Supervisor Public Safety Answering Point Manager Total Employees ENGINEER Engineering Technician County Engineer Total Employees FINANCE [0402] Accounting Clerk Accounting Manager	2 0 1 1 1 4 1 0 1 2 2 0 14	2 0 1 1 4 1 0 1 2 12 2 0 14	2.5 2 0 1 1 1 4 1 1 3 12 0 14 0 0 0 1	2.5 2 0 1 1 1 1 3 12 2 0 14	2.5 2 0 1 1 1 4 1 1 3 12 2 0 14 0 0 0 1	2.5 2 0 1 1 1 4 1 1 1 1 1 1 1 0 0 0	0 0 0 0 0 0 0 0 0
Total Employees COUNTY GARAGE [0502] Mechanic Heavy Equipment Mechanic Master Mechanic Fleet Manager Total Employees ECONOMIC DEVELOPMENT [2151] Office Associate I Specialist, Economic Development Director, Economic Development Total Employees EMERGENCY COMMUNICATIONS CENTER [0603] Communications Officer Communications Officer Communications Supervisor Public Safety Answering Point Manager Total Employees ENGINEER Engineering Technician County Engineer Total Employees FINANCE [0402] Accounting Manager Payroll Specialist	2 0 1 1 4 1 0 1 2 2 0 14	2 0 1 1 4 1 0 1 2 12 2 0 14	2.5 2 0 1 1 1 1 3 1 2 0 14 0 0 0 1	2.5 2 0 1 1 1 1 3 12 2 0 14	2.5 2 0 1 1 4 1 1 1 3 12 2 0 14	2.5 2 0 1 1 1 3 1 1 1 0 0 0 1 0	0 0 0 0 0 0 0 0 0 0 0 0
COUNTY GARAGE [0502] Mechanic Heavy Equipment Mechanic Master Mechanic Fleet Manager Total Employees ECONOMIC DEVELOPMENT [2181] Office Associate I Specialist, Economic Development Director, Economic Development Total Employees EMERGENCY COMMUNICATIONS CENTER [0603] Communications Officer Communications Supervisor Public Safety Answering Point Manager Total Employees ENGINEER Engineering Technician County Engineer Total Employees FINANCE [0402] Accounting Clerk Accounting Manager	2 0 1 1 4 1 0 1 2 2 0 14	2 0 1 1 4 1 0 1 2 2 0 14	2.5 2 0 1 1 1 4 1 1 1 3 12 2 0 14 0 0 0 1	2.5 2 0 1 1 1 1 3 12 2 0 14	2.5 2 0 1 1 4 1 1 1 3 12 2 0 14 0 0 0	2.5 2 0 1 1 1 4 1 1 1 3 14 2 1 16 0 0 1	0 0 0 0 0 0 0 0 0 0 0
COUNTY GARAGE [0502] Mechanic Heavy Equipment Mechanic Master Mechanic Fleet Manager Total Employees ECONOMIC DEVELOPMENT [2151] Office Associate I Specialist, Economic Development Director, Economic Development Total Employees EMERGENCY COMMUNICATIONS CENTER [0603] Communications Officer Communications Supervisor Public Safety Answering Point Manager Total Employees ENGINEER Engineering Technician County Engineer Total Employees FINANCE [0402] Accounting Clerk Accounting Manager Payroll Specialist Deputy Director of Finance	2 0 1 1 4 1 0 1 2 2 2 0 14 0 0 0 0	2 0 1 1 1 4 1 0 1 2 2 0 14 0 0 0 0	2.5 2 0 1 1 1 4 1 1 1 3 12 2 0 14 0 0 0 1 0 1 0 1 0 1	2.5 2 0 1 1 1 1 3 12 2 0 14 0 0 0 1	2.5 2 0 1 1 1 4 1 1 1 3 12 2 0 14 0 0 0 1 0 1 0 1 0 1 0 1 0 1 0 1 0	2.5 2 0 1 1 1 4 1 1 1 3 14 2 1 16 0 0 1 0 1 1 0 1 1 0 1 1 0 1 1 0 1 1 0 1 1 0 1 1 0 1 1 0 1 1 0 1 1 0 1 1 0 1 1 0 1 1 0 1 0 1 0 1 0 1 0 0 1 1 0 0 0 1 1 0 0 0 1 1 0 0 0 1 1 0 0 0 1 1 0 0 0 1 0 0 1 0 0 1 0 0 0 1 0	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0
COUNTY GARAGE [0502] Mechanic Heavy Equipment Mechanic Master Mechanic Fleet Manager Total Employees ECONOMIC DEVELOPMENT [2151] Office Associate I Specialist, Economic Development Director, Economic Development Total Employees EMERGENCY COMMUNICATIONS CENTER [0603] Communications Officer Communications Supervisor Public Safety Answering Point Manager Total Employees ENGINEER Engineering Technician County Engineer Total Employees FINANCE [0402] Accounting Clerk Accounting Manager Payroll Specialist Deputy Director of Finance Budget Analyst Payroll Supervisor Accountant	2 0 1 1 1 4 1 0 1 2 2 0 14 0 0 0 0	2 0 1 1 1 4 1 0 1 2 0 14 0 0 0 0	2.5 2 0 1 1 1 4 1 1 1 3 12 2 0 14 0 0 0 1 0 1 0 0 1 0 0 0 1 0 0 0 0	2.5 2 0 1 1 1 1 3 12 2 0 14 0 0 0 1 0 1 0	2.5 2 0 1 1 1 4 4 1 1 1 3 12 2 0 14 0 0 0 1 0 1 0 0 1 0 0 0 1 0 0 0 0	2.5 2 0 1 1 1 4 1 1 1 3 14 2 1 16 0 0 1 0 1 0 0 1 0 0 1 0 0 0 0 0 0	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0
COUNTY GARAGE [0502] Mechanic Heavy Equipment Mechanic Master Mechanic Fleet Manager Total Employees ECONOMIC DEVELOPMENT [2151] Office Associate I Specialist, Economic Development Director, Economic Development Total Employees EMERGENCY COMMUNICATIONS CENTER [0603] Communications Officer Communications Officer Communications Supervisor Public Safety Answering Point Manager Total Employees ENGINEER Engineering Technician County Engineer Total Employees FINANCE [0402] Accounting Clerk Accounting Manager Payroll Specialist Deputy Director of Finance Budget Analyst Payroll Supervisor Accountant Accounting Supervisor	2 0 1 1 4 1 0 1 2 2 0 14 0 0 0 0 0 0 0 0 1 0 0 0 0 0 0 0 0	2 0 1 1 4 1 0 1 2 2 0 14 0 0 0 0 0	2.5 2 0 1 1 1 4 1 1 1 3 12 2 0 14 0 0 0 1 1 0 1 0 1 1 0 1	2.5 2 0 1 1 1 1 3 12 2 0 14 0 0 0 1 0 1 0 1 0 1 1 0 1 1 0 1 0	2.5 2 0 1 1 1 4 4 1 1 1 3 12 2 0 14 0 0 0 1 0 1 0 1 0 1 0 1	2.5 2 0 1 1 1 4 1 1 1 3 14 2 1 16 0 0 0 1 0 1 0 1 0 1 1 0 1	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0
COUNTY GARAGE [0502] Mechanic Heavy Equipment Mechanic Master Mechanic Fleet Manager Total Employees ECONOMIC DEVELOPMENT [2151] Office Associate I Specialist, Economic Development Director, Economic Development Total Employees EMERGENCY COMMUNICATIONS CENTER [0603] Communications Officer Communications Officer Total Employees ENGINEER Engineering Technician County Engineer Total Employees FINANCE [0402] Accounting Clerk Accounting Clerk Accounting Manager Payroll Supervisor Accountant Accountant Accounting Supervisor Accounting Supervisor Accounting Supervisor Financial Reporting Accountant	2 0 1 1 4 1 0 1 2 2 0 14 0 0 0 0 0 0 0 0 0 1 1 0 0 0 0 0 0	2 0 1 1 1 4 1 0 1 2 2 0 14 0 0 0 0 0 0 1 0 0 0 0 0 0 0 0 0 0	2.5 2 0 1 1 1 4 1 1 1 3 12 2 0 14 0 0 0 1 1 0 0 1 1 1 1 1 1	2.5 2 0 1 1 1 4 1 1 1 3 12 2 0 14 0 0 0 1 0 0 1 1 0 0 1 1 1 1 1 1 1	2.5 2 0 1 1 1 4 1 1 1 3 12 2 0 14 0 0 0 1 0 0 1 1 1 1 1 1 1 1 1 1 1	2.5 2 0 1 1 1 4 1 1 1 1 3 1 14 2 1 16 0 0 0 1 0 1 0 1 1 0 0 1 1 1 0 0 1 1 1 0 0 1 1 0 0 1 1 0 0 1 1 0 0 1 1 0 0 1 1 0 0 0 0 1 0 0 0 0 1 0	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0
COUNTY GARAGE [0502] Mechanic Heavy Equipment Mechanic Master Mechanic Fleet Manager Total Employees ECONOMIC DEVELOPMENT [2181] Office Associate I Specialist, Economic Development Director, Economic Development Total Employees EMERGENCY COMMUNICATIONS CENTER (0603) Communications Officer Communications Supervisor Public Safety Answering Point Manager Total Employees ENGINEER Engineering Technician County Engineer Total Employees FINANCE [0402] Accounting Clerk Accounting Manager Payroll Specialist Deputy Director of Finance Budget Analyst Payroll Supervisor Accountant Accounting Supervisor Financial Reporting Accountant Sr. Accounting Clerk Sr. Accounting Clerk	2 0 1 1 4 1 0 0 1 2 2 0 14 0 0 0 0 1 0 0 0 0 0 1 0 0 0 0 0 0	2 0 1 1 4 1 0 0 1 2 2 0 14 0 0 0 0 1 0 0 1 0 0 0 0 0 0 0 0 0	2.5 2 0 1 1 1 1 3 12 2 0 14 0 0 0 1 0 0 1 0 0 1 0 0 1 0 0 0 1 0 0 0 1 0 0 0 0 1 0	2.5 2 0 1 1 1 1 3 12 2 0 14 0 0 0 1 0 1 0 1 0 1 0 0 1 0 0 1 0 0 1 0 0 0 1 0 0 0 0 1 0	2.5 2 0 1 1 1 4 1 1 1 3 12 2 0 14 0 0 0 1 1 0 0 1 1 0 0 1 1 0 0 1 1 0 0 1 1 0 0 0 1 1 0 0 0 1 1 0 0 0 1 1 0 0 0 1 1 0 0 0 1 0 0 0 1 1 0 0 0 0 1 1 0 0 0 0 1 1 0 0 0 0 1 1 0 0 0 0 1 1 0 0 0 0 1 1 0 0 0 0 1 1 0 0 0 0 1 1 0 0 0 0 1 1 0 0 0 0 1 1 0 0 0 0 1 0	2.5 2 0 1 1 1 4 1 1 1 3 14 2 1 16 0 0 1 0 1 0 1 0 1 0 1 0 0 1 0 0 1 0 0 1 0 0 0 1 0 0 0 0 1 0	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0
COUNTY GARAGE [0502] Mechanic Heavy Equipment Mechanic Master Mechanic Fleet Manager Total Employees ECONOMIC DEVELOPMENT [2151] Office Associate I Specialist, Economic Development Director, Economic Development Total Employees EMERGENCY COMMUNICATIONS CENTER [0603] Communications Officer Communications Officer Total Employees ENGINEER Engineering Technician County Engineer Total Employees FINANCE [0402] Accounting Clerk Accounting Clerk Accounting Manager Payroll Supervisor Accountant Accountant Accounting Supervisor Accounting Supervisor Accounting Supervisor Financial Reporting Accountant	2 0 1 1 4 1 0 1 2 2 0 14 0 0 0 0 0 0 0 0 0 1 1 0 0 0 0 0 0	2 0 1 1 1 4 1 0 1 2 2 0 14 0 0 0 0 0 0 1 0 0 0 0 0 0 0 0 0 0	2.5 2 0 1 1 1 4 1 1 1 3 12 2 0 14 0 0 0 1 1 0 0 1 1 1 1 1 1	2.5 2 0 1 1 1 4 1 1 1 3 12 2 0 14 0 0 0 1 0 0 1 1 0 0 1 1 1 1 1 1 1	2.5 2 0 1 1 1 4 1 1 1 3 12 2 0 14 0 0 0 1 0 0 1 1 1 1 1 1 1 1 1 1 1	2.5 2 0 1 1 1 4 1 1 1 1 3 14 2 1 16 0 0 0 1 0 0 1 1 0 0 1 1 1 0 0 1 1 1 0 0 1 1 1 0 0 1 1 0 0 1 1 0 0 1 1 0 0 1 1 0 0 0 0 1 0 0 0 0 1 0	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0

	Funded	Funded	Funded	Funded	Funded	Funded	Funded Change [Amended to
	Amended <u>FY14-15</u>	Amended FY15-16	Adopted FY16-17	Amended FY16-17	Adopted FY17-18	Amended FY17-18	Adopted] FY17-18
RE & EMS (0810 & 0613 (SAFER GRANT)] Office Manager	1	0	0	0	0	0	0
Division Chief	ó	ŏ	0	0	ŏ	ő	Ö
Director of Fire & EMS		1	1	1	1	1	0
Deputy Director of Fire & EMS	0	0	0	0	0	0	0
Revenue Recovery Program Manager	1	0	0	0	0	0	0
Fire & EMS Business Manager	0	1	1	1	1	1	0
Captain	0	3	3	3	3	3	0
Lieutenant	0	6	6	6	6	6	0
EMT/Intermediate/Firefighter	11	3	3	4	4	44	0
EMT/Paramedic/Firefighter	2	4	4	3	3	3	0
EMT/Paramedic/Firefighter Sup.	. 3	0	0	. 0	0	0	0
Office Associate II	0		1	· 1	1		0
Office Associate I		0	0	0	0	0	0
Volunteer Coordinator	20	0 19	19	0	0	0	0
tal Employees	20	19	19	19	19	19	٠
ENERAL PROPERTIES (0504) Office Associate II	0	0	0	0	0	0	0
Administrative Associate	1	1	_ 1	1	1	-1	0
Building Maintenance Mechanic	2	3	3	3	3	3	0
Building Maint/ Conv Station Sup.	0	. 0	0	0	0	0	0
Buildings & Grounds Maint Mech	11	1	1	1	1	- 1	0
Senior Building Maintenance Mechanic		1	1_	1	1	1	0
Courier/ Stock Clerk	0	0	00	0	0	. 0	0
Deputy General Services Director	0	0	0	0	0	0	0
General Services Director	. 1	1	1	1	1	1	0
tal Employees ENERAL SERVICES	6	,	7	7	7	7	0
General Services Manager	O	0	0	0	0	0	0
tal Employses	0	0	0	0	0	0	0
S GIS Coordinator	0	0	0	0	0	0	0
tal Employees using Progams Office	0	v	U	0	0	0	0
Office Associate I Building Inspector							
Housing Inspections Agent	,						
Housing Programs Manager							
tal Employees							
JMAN RESOURCES [0103]							
Human Resources Analyst	1	1	1	1	1	1	0
Human Resources Supervisor	0	0	0	0	1	1	0
Human Res Technician	1	0	0	0	0	0	0
Human Resources Information Specialist	0	1	1	1	0	0	0
Dir. of Human Resources		1	- 1	1	1		00
tal Employees	3	3	. 3	3	3	3	0
FORMATION TECHNOLOGY [0403] Information Systems Support Tech	0	0	0	0	0	0	0
Director of Information Technology	1	0	1	1	1	1	0
Network Administrator	0 1	1	0	0	0	0	0
						1	
Applications Specialist							
GIS Technician	11					_!_	0
GIS Technician GIS Coordinator	1-	<u> </u>	1	1	1	1	0
GIS Technician GIS Coordinator Information Systems Business Process		-1	1	-1-	-	- 1	0
GIS Technician GIS Coordinator Information Systems Business Process Information Systems System Engineer	1		1		1	-	0
GIS Technician GIS Coordinator Information Systems Business Process		-1	1	-1-	-	- 1	0
GIS Technician GIS Coordinator Information Systems Business Process Information Systems System Engineer Info Systems/Public Safety Specialist tal Employees ANNING	1 1 1 1 0 6	1 0 6	1 1 1 0 6	1 1 1 0 6	1 1 0 6	1 1 0 6	0 0 0
GIS Technician GIS Coordinator Information Systems Business Process Information Systems System Engineer Info Systems/Public Safety Specialist tal Employees ANNING Office Associate II	1 1 1 1 0 6	0 6	1 1 0 6	1 1 0 6	1 1 1 0 6	1 1 1 0 6	0 0 0 0
GIS Technician GIS Coordinator Information Systems Business Process Information Systems System Engineer Info Systems/Public Safety Specialist tal Employees ANNING Office Associate II Pianning Technician	1 1 1 1 0 6	1 0 6	1 1 1 0 6	1 1 1 0 6	1 1 0 6	1 1 1 0 6	0 0 0 0
GIS Technician GIS Coordinator Information Systems Business Process Information Systems System Engineer Info Systems/Public Safety Specialist tal Employees ANNING Office Associate II Planning Technician Planner I	1 1 1 1 0 6	1 1 0 6	1 1 0 6	1 1 0 6	1 1 1 0 6	1 1 1 0 6	0 0 0 0
GIS Technician GIS Coordinator Information Systems Business Process Information Systems System Engineer Info Systems/Public Safety Specialist tal Employees ANNING Office Associate II Planning Technician Planner I Senior Planner	1 1 1 1 0 6	1 1 1 0 6	1 1 0 6	1 1 1 0 6	1 1 1 0 6	1 1 1 0 6	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0
GIS Technician GIS Coordinator Information Systems Business Process Information Systems System Engineer Info Systems/Public Safety Specialist tal Employees ANNING Office Associate II Planning Technician Planner I	1 1 1 1 0 6	1 1 1 0 6	1 1 1 0 6	1 1 1 0 6	1 1 1 0 6	1 1 1 0 6	0 0 0 0 0

*	Funded	Funded	Funded	Funded	Funded	Funded	Funded Unange (Amended to
	Amended FY14-15	Amended FY15-16	Adopted FY16-17	Amended FY16-17	Adopted FY17-18	Amended FY17-18	Adopted) FY17-18
POLICE [0601]	1	1	- 1	1	1	1	0
Administrative Associate Chief of Police			-	1			0
Police Sergeant	5	5	5	6	6	6	Ö
Police Captain	3	3	2	2	2	2	0
Police Officer	31	31	33	41	41	41	0
Police Officer (Detective)	9	9	9	0	o o	0	0
Office Associate I	1	1 1		1			0
Public Safety Information System Specialist	-	1	1	-	1	Ó	-1
Police Lieutenant	- 5	5	5	6	6	6	0
Total Employees	58	58	59	60	60	59	-1
RECREATION [0505]	3		162			•	0
Sr. Grounds Maintenance Wkr Assistant Athletic Coordinator	-1-	1 1	-1-	2	2	2	0
Athletic Coordinator		- i -	1	1	1	- 1	- 0
Dir. of Parks and Recreation	- i	- i -	i	1	Ti Ti	- i	Ö
Grounds Maintenance Worker	1	- F	-1	Ó	0	Ó	0
Special Activities Coordinator	1	1	1		1	1	0
Office Associate II	1	11	7		7	7	0
Total Employees REFUSE DISPOSAL	7	7		7	<i>*</i>	,	•
Gate Attendant	0	0	0	0	. 0	0	0
Total Employees	0	0	0	0	0	0	0
REGISTRAR [0901] Deputy Registrar	1	1	1	1	1	1	0
Deputy Registrar; PTR	0.5	0.5	0.5	0.5	0.5	0.5	0
General Registrar	1	1	1	1	1	1	0
Office Associate I	0	0	0	0	0	0	0
Total Employees	2.5	2.5	2.5	2.5	2.5	2.5	0
SHERIFF [0203] Chief Daputy	1	1	1	i	1	1	0
Deputy Sheriff - FT	5	5	5	5	5	5	0
Deputy Sheriff - PT	0.5	0.5	0.5	0.5	0.5	0.5	0
Administrative Associate	11	1	1	1		1	0
Lieutenant	1	4		1		1 1	0
Sergeant Sheriff		_	-				0
Total Employees	10.5	10.5	10.5	10.5	10.5	10.5	Ö
SOCIAL SERVICES [0701]	ā.		2	2	3	90	
Administrative Manager Dir. of Social Services			+	1	1	1	0
Office Associate III (Screener)	- 6	Ö	0	Ö	Ö	Ö	0
Eligibility Worker	5	6	6	6	6	6	0
Eligibility Supervisor	1	1	1	1	1	1	0
Employment Services Worker	0	0	0	0	0	0	0
Social Services Office Associate I	9	0 4	0 4	0 4	0 4	<u>0</u>	0
Social Services Office Associate II Administrative Associate	1		1	- 1		- 1	0
Case Manager (Social Worker) - FT	6	7	7	7	8	8	0
Case Manager [Social Worker] - FT Case Manager [Social Worker] - PT	0.5	0.5	0.5	0.5	0.5	0.5	0
Senior Case Manager (Social Worker)	2	2	1	11		1	0
Case Manager Supervisor [Social Worker]	1		1	1	04.5	1	0
Total Employees	22.5	24.5	23.5	23.5	24.5	24.5	U
TREASURER (0201) Deputy Treasurer - FT	4	4	4	4	4	4	0
Deputy Treasurer - PT	0.5	0.5	0,5	0.5	0.5	0.5	0
Chief Deputy Treasurer			- 1	-+-	+	1	0
Treasurer Total Employees	6.5	6.5	6.5	6.5	6.5	6.5	0
VICTIM WITNESS [0906]							
Victim Witness Program Coord.	11	11	1	11	1	1	0
Total Employees	1	1	1	1	1	1	0
VJCCCA [0909]							
Probation Officer	1	1				!	0
Total Employees	(1)	1	1	•	•	(JU)	U

	Funded Amended FY14-15	Funded Amended FY15-16	Funded Adopted FY16-17	Funded Amended FY16-17	Adopted FY17-18	Funded Amended FY17-18	Funded Unange [Amended to Adopted] FY17-18
UTILITIES [7001] Building Maintenance Mechanic	0	0	0	0	0	0	0
Utility Billing Clerk	0	0	0	0	0	0	0
Customer Service Agent II	2	2	2	2	2	2	0
Customer Service Agent I	- 6			1	1		- ŏ -
Utility Billing Manager	0	0	- i	Ö	Ö		- 0
Utility Office Manager	-1	1	- i -	Ť	1	-1	- ŏ -
Utility Maintenance Worker	ó	Ó	ò	ò	Ď	Ö	-
Maintenance Worker I	3	3	3	3	3	3	ŏ
Maintenance Worker II	1	ŏ	ŏ	Ö	0	0	0
Maintenance Worker III		2	2	2	ž	2	0
Utility Maintenance Mechanic	ó	ō	ō	0	ō	ō	ŏ
Utility Supervisor	— Ť	ĭ	<u> </u>	Ť	- i -	Ť	- O
Senior Utility Maintenance Worker	Ó	o o	ó	Ö	Ö	Ó	0
Senior Utility Worker	2	2	2	2	2	2	Ō
Dir. Of Engineering & Utilities	- 1	1	1	1	1	1	0
Engineering Technician	0	0	0	0	0	0	0
Operations Manager	1	1	1	1	1	- 1	0
Total Employees	13	14	14	14	14	14	0
							N. C.
Total	244.0	245.0	246.5	248.5	250.0	251.0	2.0
FULL-TIME	240.0	241.0	242.0	244.0	246.0	247.0	2.0
PART-TIME	4.00	4.00	4.50	4.50	4.00	4.00	•
A Difference Exists Setween Authorized and Funded #							
ASSESSOR [0401] Senior Real Estate Appraiser				-1			
COMMUNITY DEVELOPMENT AND CODE COMPLIANCE [03 Planner I - Subdivision	00}			-1			
COUNTY ADMINISTRATION [0101] Deputy County Administrator Project Management Specialist				-1 -1			
GENERAL PROPERTIES [0504] Courier/ Stock Clerk Deputy General Services Director				-1 -1			